

## Orange County Fire Authority ACH Direct Deposit Authorization Form

## Instructions:

- 1. Complete all information below, including signature and date.
- 2. Provide a voided check or bank-issued account documentation that includes routing number, account number and account type (checking or savings). Documentation is <u>required</u> for all new ACH requests and changes.
- 3. E-mail completed form and bank-issued account documentation to: ap@ocfa.org.

## Important Information:

- The Vendor Name or Vendor DBA name must match the bank issued documentation to establish ACH payments.
- Incomplete forms will be returned, and payment will be made via printed check.

Check one:	New Request	Cancellation		Change
Vendor Information			Billing/Remitta	nce Information
Vendor Name:			☐ Same as V	endor Information Address
Vendor DBA:	-			
Address:			Remittance Add	dress:
City:			City:	
State:			State:	
Zip code:			Zip Code:	
Vendor Contact Name:				
Vendor Contact Phone:			Remittance Email:	
•			•	(credits) and/or corrections (debits) to
the previous credits to to account number change	he financial instites, a new ACH Dir ne OCFA 30 days	tution indicated below. ect Deposit Authorizati prior to change or cand	It is understood on will be requir	(credits) and/or corrections (debits) to that if the financial institution or red. Notice of change or cancellation othorization with remain in effect until
the previous credits to the account number change should be provided to the	he financial instites, a new ACH Dir ne OCFA 30 days	tution indicated below. ect Deposit Authorizati prior to change or cand	It is understood on will be requir	that if the financial institution or ed. Notice of change or cancellation
the previous credits to to account number change should be provided to the the OCFA has acted on a	he financial instites, a new ACH Dir ne OCFA 30 days	tution indicated below. ect Deposit Authorizati prior to change or cand	It is understood on will be requir ellation. This au	that if the financial institution or ed. Notice of change or cancellation
the previous credits to the account number change should be provided to the OCFA has acted on a Authorized Name	he financial instites, a new ACH Dir ne OCFA 30 days n written request	tution indicated below. ect Deposit Authorizati prior to change or cand	It is understood on will be requirellation. This au  Title  Date	that if the financial institution or ed. Notice of change or cancellation