

ATTACHMENT D

Pumpkin Patches and Tree Lots

HOW TO USE THIS ATTACHMENT

This attachment contains information related to temporary seasonal pumpkin patches and tree lots.

In addition to the generic event information listed in the “Submittal Requirements” section in Guideline S-01, the information in the “Additional Submittal Requirements” section of this attachment must be provided with your permit application.

The “Technical Information” section of this attachment outlines code requirements and safety provisions. The specifications for many of the items listed as submittal requirements can be found here, so review of the entire attachment is recommended as you prepare your special event application. As you organize and set up your event, go over the information in this attachment with the crew, operational personnel, and other responsible parties to facilitate a successful fire safety inspection and a safe and code-compliant operation.

ADDITIONAL SUBMITTAL REQUIREMENTS

In addition to the standard special event information listed under the “Submittal Requirements” section in Guideline S-01, the information listed in this “Additional Submittal Requirements” section shall be provided:

On the Exterior Plans:

- Location of merchandise/display/storage areas and width of aisles between or around them
- Entry and exit gates and the width of the openings
- Bounce houses, slides, and other structures, rides, or attractions
- Location of tree trimming areas and chainsaw refueling and fuel storage area
- Placement and size of fire extinguishers
- Location of all tents, canopies, EZ-ups, and similar structures
 - Dimensions and area of each tent or grouping of tents
 - Distance between tents and from tents to buildings, property lines, on-site parking areas, and generators
 - Indicate whether the tent has one or more sidewalls

In addition, the following information shall be provided as part of the application for all pumpkin patches or tree lots that include a tent that is:

- **over 400 square feet with one or more side walls**; tents with sidewalls that are not separated by at least 20 feet shall be considered a single tent for determination of area

- **over 700 square feet without sidewalls;** tents without sidewalls that are not separated by at least 9 feet shall be considered a single tent for determination of area. For purposes of this document, a tent shall mean any structure, enclosure, or shelter, with or without sidewalls or drops, constructed of fabric or pliable materials supported by any manner except by air or the contents that it protects, including canopies, EZ-ups, shade sails, and other similar structures. See Attachment A for detailed requirements for large tents and tents used for assembly purposes for 50 or more occupants.

Include a plan of the tent interior showing the following:

- location and width of sidewalls, if any
- location and width of exit doors/openings located in sidewalls
- location of exit, no smoking, and other signage
- location of tables, seats, haybales, and other potential obstructions, including width of aisles between and around them

In addition, provide the following information for tents:

- California State Fire Marshal fire retardant certificates for the tent material; these can be obtained from the tent company
- The maximum number of people occupying the tent at any one time
- Decorative materials that are not fire resistant are prohibited in tents with 50 or more people; submit fire retardant certificates or similar documentation for any draperies, swags, paper/plastic/fabric wall coverings, artificial grass, hay bales, streamers, or other decorative materials that will be used

Depending on the scope of the event or other considerations, the inspector reviewing the project may need more information in order to complete an evaluation of the event and provide conditions of approval to mitigate the potential hazards.

TECHNICAL INFORMATION

SCOPE

The requirements that follow are intended to provide a minimum level of safety for occupants in pumpkin patches or tree lots surrounded by fencing or other barriers that may impede emergency egress or where tents are present.

GENERAL REQUIREMENTS

LOCATION

- Tents shall not be located within 20 feet of property lines, buildings, other tents, parked vehicles, generators, or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the tent.

Exception:

1. Tents need not be separated from buildings when all the following conditions are met:
 - a) The aggregate floor area of the tent does not exceed 10,000 square feet.
 - b) The aggregate floor area of the building and tent does not exceed the allowable floor area including increases as indicated in the California Building Code.
 - c) Required means of egress are provided for the building and the tent, including travel distances.
 - d) Fire apparatus access roads are provided.
- A method of controlling parked cars shall be provided to maintain at least 20-foot clearance from tents and canopies.

EGRESS

- **Exit Quantity and Location**—Two exits that are a minimum of 36 inches in width shall be provided for areas 750 sq.ft. or larger, and the exits shall be spaced apart at least 1/3 of the diagonal dimension of the area they serve. In tents, at least two exits shall be spaced at approximately equal intervals around the perimeter of the tent, and shall be located such that all points are within 100 feet from an exit.
- **Exit Openings**—Exits in perimeter fences shall remain open and unobstructed at all times the area is occupied. Exits serving tents shall remain open unless covered by a flame-resistant curtain.
- **Exit Signs**—An exit sign shall be provided for each exit in perimeter fencing and for each exit in tents. Additional directional exit signs may be required where the signs at exit openings are not clearly visible to occupants. Exit signs shall be illuminated at night.
- **Aisles**—The width of aisles shall be in accordance with the following:
 - In areas serving employees only, the minimum aisle width shall be 24 inches.
 - In public areas, the minimum aisle width shall be 36 inches. Aisles serving 50 or more occupants shall be at least 44 inches wide.
- **Maintenance of Means of Egress**—The required width of exits and aisles shall be maintained at all times.

HAZARDS

- **Fire Extinguishers**—One minimum 2-A:10-B:C fire extinguisher shall be provided every 75 feet of travel distance. The top of the portable fire extinguisher shall be mounted between 3 and 5 feet above the ground.
- **Flame and Heat Sources**— Devices using charcoal, wood, and other solid fuel are not permitted in or near the pumpkin patch or tree lot. Open flame or devices emitting flame, fire, sparks, or heat or any other unapproved devices shall not be permitted inside a tent or located within 20 feet of a tent or area where trees, haybales, or other combustibles are present. Portable heaters using gaseous or liquid fuel are prohibited in tents or within 10 feet from a tent or other structure and exits. Any ducting used to connect these heaters to a tent shall be an appropriate length to maintain the required separation.
- **Chainsaws**—Chainsaws shall not be used in a tent that is used for other purposes such as flocking or customer check-out. Spare fuel shall be stored at least 20 feet from any tent. Refueling shall take place at least 20 feet from any tent. These requirements do not apply to electric or battery-operated saws.
- **Smoking**—Smoking shall not be permitted in tents or in areas where trees, haybales, sawdust, wood shavings, or other combustibles are present. Approved “NO SMOKING” signs shall be conspicuously posted.
- **Vegetation and Waste Removal**—Weeds and other readily combustible vegetation shall be removed from the area occupied by a tent and from areas within 30 feet of such structures. Debris and sawdust from tree cutting operations shall be removed at least daily. Such waste shall be stored in approved containers away from other combustible material until removed from the premises.
- **Combustible Materials**—Hay, straw, wood shavings, or similar combustible materials shall not be located within a tent with 50 or more occupants, except for the materials necessary for the daily feeding and care of animals. Sawdust and shavings are allowed provided they are kept damp.
- **Lighting**—Lighting shall only be by electricity. Obtain an electrical permit from the local building department prior to the OCFA inspection.
- **Anchoring**—Structures shall be adequately braced and anchored to withstand the elements of weather and collapse. Tent and canopy structures shall be put together with proper securing pins. The use of common nails is prohibited.
- **Flocking**—All painting, spraying, dipping, and flocking shall be with non-combustible products.
- **Fire Retardant Decorative Vegetation**—Christmas trees, garland, and similar decorative vegetation intended for use in places of public assembly (churches, restaurants, meeting halls, etc.), schools, hospitals, and multifamily residential common spaces (apartment building lobbies, recreation/meeting rooms, clubhouses, etc.) shall be treated with fire retardant solution bearing the California State Fire

Marshal seal of approval. Post this notice and the SFM certificate number for the fire retardant material at the location where the retardant material is applied along with the name, address, and phone number of a contact person.

- **On-site Sleeping Quarters**—Temporary on-site sleeping quarters such as an RV or camping trailer shall not be closer than 20 feet from any tent or canopy.