

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, February 28, 2013
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Executive Committee was called to order on February 28, 2013, at 6:05 p.m. by Chair Trish Kelley.

INVOCATION

Chaplain Bob George offered the invocation.

PLEDGE OF ALLEGIANCE

Director Swift led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Randal Bressette, Laguna Hills
Trish Kelley, Mission Viejo
Jeffrey Lalloway, Irvine
Al Murray, Tustin
David Shawver, Stanton
Beth Swift, Buena Park
Steven Weinberg, Dana Point

Absent: Pat Bates, County of Orange
Todd Spitzer, County of Orange

Also present were:

Fire Chief Keith Richter
Deputy Chief Ron Blaul
Assistant Chief Craig Kinoshita
Assistant Chief Lori Zeller
Assistant Clerk Lydia Slivkoff

General Counsel David Kendig
Assistant Chief Laura Blaul
Assistant Chief Brian Stephens
Clerk of the Authority Sherry Wentz

PRESENTATIONS

No items.

PUBLIC COMMENTS (X: 12.02A3)

Chair Kelley opened the Public Comments portion of the meeting.

Stephen Wontrobski, Mission Viejo resident, provided public comments on his opposition to the OCFA broker/dealer list, and its relationship to the public contract code. (F: 18.10F)

Chair Kelley closed the Public Comments portion of the meeting.

Director Shawver arrived at this point (6:12 p.m.)

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Al Murray reported at the February 13, 2013, meeting of the Budget and Finance Committee, the Committee discussed and voted unanimously to send the Monthly Investment Report, Second Quarter Financial Newsletter – *October to December 2012*, and the establishment of a Standard Staff Report Format for the Recommended Award of Contracts Resulting from Request for Proposal Processes to the Executive Committee with the recommendation that the Committee approve the items.

MINUTES

1. Minutes from the January 24, 2013, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Murray and second by Vice Chair Weinberg, the Executive Committee voted to approve as submitted. Director Lalloway abstained.

CONSENT CALENDAR

Director Swift pulled Agenda Item No. 4 for comments. Chair Kelley pulled Agenda Item Nos. 3 and 4 for public comments.

2. Monthly Investment Report (F: 11.10D2)

On motion of Director Murray and second by Director Bressette, the Executive Committee voted unanimously to receive and file the report.

3. Second Quarter Financial Newsletter – October to December 2012 (F: 15.07)

Stephen Wontrobski, Mission Viejo resident, provided public comments on his opposition to a statement on the financial newsletter regarding vehicle replacement cost containment measures.

On motion of Director Bressette and second by Director Lalloway, the Executive Committee voted unanimously to receive and file the report.

4. Establish a Standard Staff Report Format for the Recommended Award of Contracts Resulting from Request for Proposal Processes (F: 15.09B)

Stephen Wontrobski, Mission Viejo resident, provided public comments in opposition to the OCFA's contract award process.

Director Swift pulled the agenda item to request staff provide additional evaluation information on qualified and unqualified bidders.

On motion of Vice Chair Weinberg and second by Director Murray, the Executive Committee voted unanimously to approve the submitted standard staff report format for the recommended award of contracts resulting from a Request for Proposal process.

5. Purchase of Grant-Funded DuoDote™ Nerve Agent Antidote Kits (F: 16.03A)

On motion of Director Murray and second by Director Bressette, the Executive Committee voted unanimously to authorize the Purchasing Manager to issue a sole source purchase order to Meridian Medical Technologies™, Inc. for 2,400 DuoDote™ Auto-Injectors for an amount not to exceed \$100,880.64.

6. Approval of Class Specifications (F: 17.18)

On motion of Director Murray and second by Director Bressette, the Executive Committee voted unanimously to:

1. Adopt the attached Class Specification for Buyer and assign the annual salary range of \$52,604 to \$71,532.
2. Adopt the attached Class Specification for Intern I (unpaid position), Intern II and Intern III.
3. Authorize the Human Resources Director to amend the OCFA Table of Class Titles and Master Position Control to include these new classifications and salary ranges.

7. Approval of Agreement for Transfer or Purchase of Equipment/Services or for Reimbursement of Training Costs for FY 2012 Urban Areas Security Initiative (UASI) Between the City of Anaheim and the Orange County Fire Authority (F: 16.02A)

On motion of Director Murray and second by Director Bressette, the Executive Committee voted unanimously to:

1. Approve and authorize the Fire Chief to execute the Agreement to Transfer or Purchase Equipment/Services and for Reimbursement of Training Costs for FY 2012 Urban Areas Security Initiative between the City of Anaheim and the Orange County Fire Authority.
2. Direct staff to include \$196,299.67 in increased revenue and appropriations in the FY 12/13 budget, which will be allocated to reimburse OCFA for preapproved training, travel, overtime, and backfill costs. Any unspent funds will be re-budgeted to the next fiscal year.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

8. Request for Proposal No. DC1831- Legislative Consulting Services (F: 11.10F2)

Assistant Chief Lori Zeller introduced Purchasing Manager Debbie Casper who provided an overview on the request for proposal (RFP) evaluation process and selection of the consulting services for RFP No. DC1831-Legislative Consulting Services.

Thane Young, Vice President, Van Scoyoc Associates, provided public comments on services provided by his company.

Heather Stratman, Senior Director, Townsend Public Affairs, provided public comments on services provided by her company.

John Moffatt, Associate Attorney, Nielsen Merksamer Parrinello Gross & Leoni, LLP provided public comments on services provided by his company.

Daniel Maldonado, Senior Policy Advisor, Holland and Knight, provided public comments on services provided by his company.

On motion of Vice Chair Weinberg and second by Director Lalloway, the Executive Committee voted to:

1. Approve and authorize the Fire Chief to sign Agreement for state lobbying services with Nielsen Merksamer Parrinello Gross & Leoni LLP for a term of 5 years for \$60,000 per year over the first two years and \$66,000 over the final three years.
2. Approve and authorize the Fire Chief to sign Agreement for federal lobbying service with Holland and Knight for a term of two years for \$50,400.

Director Shawver opposed.

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REPORTS (F: 12.02A7)

No items

COMMITTEE MEMBER COMMENTS (F: 12.02A6)

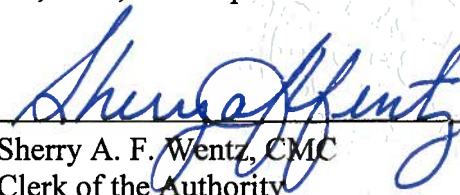
No comments were received.

CLOSED SESSION (F: 12.02A5)

No items.

ADJOURNMENT

Chair Kelley adjourned the meeting at 7:10 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, March 28, 2013, at 6:00 p.m.



Sherry A. F. Wentz, CMC
Clerk of the Authority