

# **MINUTES**

## **ORANGE COUNTY FIRE AUTHORITY**

**Executive Committee Regular Meeting**  
**Thursday, February 27, 2014**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

A regular meeting of the Orange County Fire Authority Executive Committee was called to order on February 27, 2014, at 5:34 p.m. by Chair Steven Weinberg.

### **INVOCATION**

Chaplain Bob George offered the invocation.

### **PLEDGE OF ALLEGIANCE**

Director Kelley led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

**Present:** Randal Bressette, Laguna Hills  
Gene Hernandez, Yorba Linda  
Trish Kelley, Mission Viejo  
Al Murray, Tustin  
David Shawver, Stanton  
Todd Spitzer, County of Orange  
Beth Swift, Buena Park  
Steven Weinberg, Dana Point

**Absent:** Jeffrey Lalloway, Irvine

### **Also present were:**

Fire Chief Keith Richter  
Deputy Chief Craig Kinoshita  
Assistant Chief Dave Thomas  
Clerk of the Authority Sherry Wentz

General Counsel David Kendig  
Assistant Chief Brian Stephens  
Assistant Chief Lori Zeller  
Assistant Clerk Lydia Slivkoff

### **PRESENTATIONS**

No items.

## **PUBLIC COMMENTS (F: 12.02A3)**

Chair Weinberg opened the Public Comments portion of the meeting. Chair Weinberg closed the Public Comments portion of the meeting without any comments.

## **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)**

Budget and Finance Committee Chair Beth Swift reported at the February 5, 2014, meeting of the Budget and Finance Committee, the Committee discussed and voted unanimously to send the Monthly Investment Reports, Second Quarter Financial Newsletter – *July to September 2013*, and the Request for Proposal No. DC1857-Third Party Workers' Compensation Administration & Managed Care Services to the Board of Directors with the recommendation that the Board approve the items. She also reported the Committee received its monthly status update on the Orange County Employees' Retirement System, and provided staff the proposed scope of work for year two of the Comprehensive Review of OCFA's Financial Internal Controls.

## **MINUTES**

### **1. Minutes from the January 23, 2014, Regular Executive Committee Meeting (F: 12.02A2)**

On motion of Vice Chair Murray and second by Director Bressette, the Executive Committee voted to approve the minutes from the January 23, 2014, Executive Committee Regular Meeting, as submitted. Director Spitzer abstained.

## **CONSENT CALENDAR**

Director Spitzer pulled Agenda Item No. 5 for separate consideration.

### **2. Monthly Investment Reports (F: 11.10D2)**

On motion of Vice Chair Murray and second by Director Spitzer, the Executive Committee voted unanimously to receive and file the reports.

### **3. Second Quarter Financial Newsletter – *July to December 2013* (F: 15.07)**

On motion of Vice Chair Murray and second by Director Spitzer, the Executive Committee voted unanimously to receive and file the report.

### **4. Quarterly Report of Claims (F: 18.10D)**

On motion of Vice Chair Murray and second by Director Spitzer, the Executive Committee voted unanimously to receive and file the report.

Minutes

OCFA Executive Committee Regular Meeting

February 27, 2014 Page - 2

**5. Request for Contract Extension for Occupational Medical Services Pending Completion of RFP (F: 17.17A)**

Director Spitzer pulled this agenda item to note his concern regarding the OCFA funding comprehensive annual fitness exams for administrative management personnel, which appears to be a duplication of a benefit that would normally be covered by private health insurance.

Chief Zeller responded that this is a benefit provided within the current Personnel and Salary Resolution (PSR) and to remove it from the PSR will require approval by the Board of Directors. She agreed that staff would prepare an analysis of the utilization of this benefit.

On motion of Director Spitzer and second by Director Bressette, the Executive Committee voted unanimously to:

1. Approve and authorize the Fire Chief to sign the Seventh Amendment to the Letter of Agreement to extend the contract term for an additional four months.
2. Approve and authorize the Purchasing Manager to extend the blanket order for a not to exceed amount of \$160,000, pending completion of RFP process.

**END OF CONSENT CALENDAR**

**DISCUSSION CALENDAR**

No items.

**REPORTS**

No items.

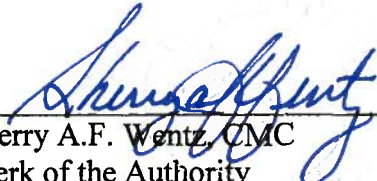
**COMMITTEE MEMBER COMMENTS (F: 12.02A4)**

The Committee had no comments.

**CLOSED SESSION (F: 12.02A5)**

No items.

**ADJOURNMENT** – Chair Weinberg adjourned the meeting at 5:48 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, March 27, 2014, at 5:30 p.m.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority