

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Executive Committee Regular Meeting
Thursday, September 26, 2013
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Executive Committee was called to order on September 26, 2013, at 6:00 p.m. by Chair Weinberg.

INVOCATION

Chaplain Bob George offered the invocation.

PLEDGE OF ALLEGIANCE

Vice Chair Murray led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Pat Bates, County of Orange
Noel Hatch, Alternate, Laguna Woods
Trish Kelley, Mission Viejo
Jeffrey Lalloway, Irvine
Al Murray, Tustin
David Shawver, Stanton
Beth Swift, Buena Park
Steven Weinberg, Dana Point

Absent: Randal Bressette, Laguna Hills

Also present were:

Fire Chief Keith Richter	General Counsel David Kendig
Deputy Chief Craig Kinoshita	Assistant Chief Laura Blaul
Assistant Chief Brian Stephens	Assistant Chief Dave Thomas
Assistant Chief Lori Zeller	Clerk of the Authority Sherry Wentz
Assistant Clerk Lydia Slivkoff	

PRESENTATIONS

No items.

PUBLIC COMMENTS (F: 12.02A3)

Chair Weinberg opened the Public Comments portion of the meeting. Chair Weinberg closed the Public Comments portion of the meeting without any comments.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair Beth Swift reported at the September 11, 2013, meeting of the Budget and Finance Committee, the Committee discussed and voted unanimously to send the Monthly Investment Report and Fourth Quarter Financial Newsletter – *April to June 2013*, to the Executive Committee with the recommendation that the Committee approve the items. She also reported the Committee received its monthly status update on the Orange County Employees' Retirement System, Workers' Compensation Program, and the Equity Working Group.

MINUTES

1. Minutes from the August 22, 2013, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Vice Chair Murray and second by Director Kelley, the Executive Committee voted to approve the minutes from the August 22, 2013, Regular Executive Committee Meeting. Director Bates abstained.

Director Lalloway arrived at this point (6:05 p.m.)

CONSENT CALENDAR

2. Monthly Investment Report (F: 11.10D)

On motion of Vice Chair Murray and second by Director Kelley, the Executive Committee voted unanimously to receive and file the report.

3. Fourth Quarter Financial Newsletter – *April to June 2013* (F: 15.07)

On motion of Vice Chair Murray and second by Director Kelley, the Executive Committee voted unanimously to receive and file the report.

4. Status Update – Refunds for Unverified Hazardous Materials Disclosure Inspections (F: 18.11A1)

Stephen Wontrobski, Mission Viejo resident, commented on his continued concerns regarding the hazardous materials inspection audit and requested the audit's expansion into prior years.

On motion of Director Kelley and second by Director Swift, the Executive Committee voted unanimously to receive and file the report.

5. Request for Proposal No. DC1857 - Third Party Workers' Compensation Administration & Managed Care Services (F: 18.10A2)

Chair Weinberg removed this item from the Consent Calendar, as staff requested consideration at a future meeting.

6. September Legislative Reports (F: 11.10F1)

Vice Chair Murray pulled this item for questions on the impact to OCFA, should the federal government shut down.

Legislative Analyst Jay Barkman indicated the Urban Search and Rescue Program may be deemed essential as it is an emergency service, therefore may not be impacted by the shut down. However, OCFA may not receive additional grant fund reimbursements during this shut down.

On motion of Vice Chair Murray and second by Director Kelley, the Executive Committee voted unanimously to approve the recommended legislative positions.

7. Purchase Order Increase - RBF Consulting for Geographic Information Systems (GIS) Professional Services (F: 19.08A6)

On motion of Vice Chair Murray and second by Director Kelley, the Executive Committee voted unanimously to approve and authorize the Purchasing Manager to increase PO 8018 to RBF Consulting by \$20,300 (280 hours @ \$72.50/hour) for a total amount not-to-exceed \$70,300 and to extend the contract term through November 30, 2013.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

No items.

REPORTS

8. Chief's Report (F: 12.02A7)

The Fire Chief had nothing to report.


COMMITTEE MEMBER COMMENTS (F: 12.02A4)

The Committee offered no comments.

CLOSED SESSION (F: 12.02A5)

No items.

ADJOURNMENT – Chair Weinberg adjourned the meeting at 6:13 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, October 24, 2013, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority