

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Budget and Finance Committee Meeting
Wednesday, May 8, 2013
12:00 Noon**

**Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on May 8, 2013, at 12:00 p.m. by Chairman Al Murray.

PLEDGE OF ALLEGIANCE

Director Allevato led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Sam Allevato, San Juan Capistrano
Randal Bressette, Laguna Hills
Jerry McCloskey, Laguna Niguel
Al Murray, Tustin
Elizabeth Swift, Buena Park
Steven Weinberg, Dana Point
Bruce Channing, Ex Officio

Absent: Trish Kelley, Mission Viejo

Also present were:

Fire Chief Keith Richter	General Counsel David Kendig
Deputy Chief Craig Kinoshita	Assistant Chief Laura Blaul
Assistant Chief Dave Thomas	Assistant Chief Lori Zeller
Clerk of the Authority Sherry Wentz	Assistant Clerk Lydia Slivkoff

PUBLIC COMMENTS (F: 12.02B3)

Chairman Murray opened the Public Comments portion of the meeting. Chairman Murray closed the Public Comments portion of the meeting without any comments.

MINUTES

1. **Minutes for the April 10, 2013, Budget and Finance Committee Meeting** (F: 12.02B2)

On motion of Director Bressette and second by Director Weinberg, the Committee voted unanimously to approve the minutes of the April 10, 2013, Budget and Finance Committee Meeting.

CONSENT CALENDAR

2. **Monthly Investment Report** (F: 11.10D2)

On motion of Director Weinberg and second by Director Bressette, the Committee voted unanimously to direct staff to place the item on the agenda for the Executive Committee meeting of May 23, 2013, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

3. **Status Update – Orange County Employees' Retirement System** (F: 17.06B)

On motion of Director Weinberg and second by Director Bressette, the Committee voted unanimously to receive and file the report.

4. **Third Quarter Financial Newsletter – January to March 2013** (F: 15.07)

On motion of Director Weinberg and second by Director Bressette, the Committee voted unanimously to direct staff to place this item on the agenda for the Executive Committee meeting of May 23, 2013, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

5. **Grant Award Acceptance** (F: 16.02E)

On motion of Director Weinberg and second by Director Bressette, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of May 23, 2013, with the Budget and Finance Committee's recommendation that the Board of Directors accept California Fire Safe Council grant and direct staff to increase the FY 2013/14 General Fund (Fund 121) budget by \$158,064 in revenue and \$33,000 in appropriations.

DISCUSSION CALENDAR

6. Rosenow Spevacek Group, Inc. (RSG) Final Property Tax Revenue Projections (F: 15.10)

Assistant Chief Lori Zeller introduced Senior Accountant Dennis Sorensen who provided an overview on the Rosenow Spevacek Group, Inc. final property tax revenue projections.

On motion of Director Weinberg and second by Director McCloskey, the Committee voted unanimously to receive and file the report.

7. Review of the 2013/14 Draft Proposed Budget (F: 15.04 FY 2013/14)

Assistant Chief Lori Zeller introduced Treasurer Tricia Jakubiak who provided a PowerPoint presentation on the 2013/14 draft proposed budget.

City Manager's Technical Advisory Committee (TAC) Chair Bruce Channing provided a report on TAC's review of the budget and recommended support of the proposed budget.

On motion of Director Weinberg and second by Director McCloskey, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of May 23, 2013, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Adopt the submitted 2013/14 Proposed Budget.
2. Authorize an additional 2012/13 mid-year budget adjustment to decrease appropriations in Fund 124 by \$5,231,152.
3. Direct staff to delete the non-safety position of WEFIT Program Coordinator.
4. Approve and authorize the temporary transfer of funds, currently estimated at \$35 million, from the CIP funds to the General Fund for projected cash flow timing deficits, as well as repayment, with interest, prior to the end of 2013/14.

8. Approval of the Updated OCFA Advanced Life Support (ALS) Paramedic and Basic Life Support (BLS) Medical Supplies Reimbursement Rates (F: 15.12)

Assistant Chief Lori Zeller introduced Finance Manager/Auditor Jim Ruane who provided a PowerPoint presentation on the updated OCFA Advanced Life Support (ALS) Paramedic and Basic Life Support (BLS) medical supplies reimbursement rates.

On motion of Director Weinberg and second by Vice Chair Swift, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of May 23, 2013, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a Public Hearing.

2. Upon approval of the proposed increase to the maximum BLS emergency 9-1-1 transportation billing rate by the Orange County Board of Supervisors, authorize staff to increase OCFA's Advanced Life Support (ALS) and Basic Life Support (BLS) Medical Supply reimbursement rates by the same percentage increase effective on or after May 24, 2013.

9. Updated Cost Reimbursement Rates and Methodologies (F: 15.12)

Assistant Chief Lori Zeller introduced Finance Manager/Auditor Jim Ruane who provided an overview on the updated cost reimbursement rates and methodologies.

On motion of Director Weinberg and second by Director Bressette, the Committee voted unanimously to direct staff to place the item on the agenda for the Board of Directors meeting of May 23, 2013, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a public hearing.
2. Adopt the proposed Cost Reimbursement Rate schedules effective July 1, 2013.

REPORTS (F: 12.02B5)

No items.

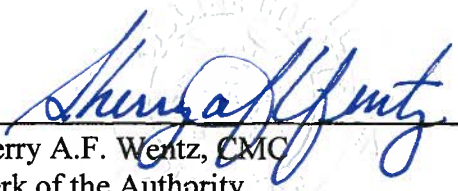
COMMITTEE MEMBER COMMENTS (F: 12.02B4)

Vice Chair Swift indicated she looked forward to the "Fill the Boot" campaign being held on May 17, 2013, in the cities of Buena Park, Santa Ana, and Seal Beach. She also thanked OCFA staff for attending an Open House at the Buena Park City Hall on May 4, 2013.

Chair Murray indicated he attended the press conference held by Fire Chief Richter and Sheriff Sandra Hutcheons on May 1, 2013, at Peters Canyon Regional Park. He commended staff for doing a nice job on the wildfire press release, and indicated it was well attended.

Director McCloskey indicated he was pleased to see OCFA staff at the Soka University of America's 12th Annual International Festival in Aliso Viejo.

ADJOURNMENT – Chairman Murray adjourned the meeting at 1:10 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, June 12, 2013, at 12:00 noon.



Sherry A.F. Wentz, CMC
Clerk of the Authority