



# ORANGE COUNTY FIRE AUTHORITY

# SFR

## Plan Submittal Criteria

### SINGLE FAMILY RESIDENCES/DUPLEXES

(use *Commercial* form for lots with 3+ dwelling units or new residential tracts)

#### INSTRUCTIONS:

- Fill in the home's address and provide a brief description of the project including existing area, area after construction is complete and number of stories. ("New 2-story, 4,000 sq.ft. home"; "1-story 200 sq.ft. addition"; "300 sq.ft. remodel in 1,500 sq.ft. home; adding 200 sq.ft. patio cover, etc.")
- Read questions 1 through 10 thoroughly and check the answer that applies to each one, then complete and sign the certification section.
- If you answer: - "YES" to questions 1 through 8, submit a residential site plan.  
- "YES" to question 9 requires submittal of a sprinkler plan  
- "YES" to question 10 requires submittal of a fuel modification plan and/or accessory structure exhibit
- In some cases, other plan types identified in italics may also be necessary depending on specific site conditions.
- Visit [www.ocfa.org](http://www.ocfa.org) for submittal information and locations. If you have questions regarding requirements for review or need assistance in filling out this form, please contact OCFA at 714-573-6108 or visit us at 1 Fire Authority Road, Irvine, CA 92602.

Address	City	Zip
Project Description (include Area/Stories)		

#### YES NO

- Will the *total* square footage of any structure on the property be > 3,600 sq.ft. (6,200 sq.ft. for sprinklered buildings), including the area of all enclosed spaces, such as garages, closets, and stairs, and detached structures separated by less than 10'?
- Is the most remote portion of the structure or addition/modification > 140' from the street (or > 290' to the main entry for sprinklered structures)? Measure along an unobstructed, walkable path around the outside of the structure starting at the curb on the street in front of the property. *Sprinkler plan may also be required.*
- Does the street providing access to the property have a grade > 10% (10' of elevation change for each 100' of horizontal distance)? *Sprinkler plan will also be required.*
- Is the property located in the dead-end "bulb" portion of a cul-de-sac street with a radius < 38' or containing a center island? *Sprinkler plan may also be required.*
- Are you installing a gate across a driveway or road that is designated as a fire department access roadway or one that serves more than a single home/duplex?
- Is the nearest fire hydrant > 250' from the property line as measured along the street providing access to the property?
- Is the property located in any of the following neighborhoods: Midway City; Lemon Heights/Cowan Heights; Orange Park Acres; the unincorporated canyon areas accessed from Santiago Canyon Road; "The Ranch" near San Juan Capistrano? *Fuel modification and sprinkler plans may also be required.*
- Is the project located in or < 100' from a Division of Oil, Gas, and Geothermal Resources (DOGGR) field boundary or well (active or abandoned), < 300' from an oil/gas seep, or < 1000' from a landfill? *A methane investigation submittal is required. (For projects in Yorba Linda, this requirement only applies to a new home; enclosed, detached accessory structures; or 1000+ sq. ft. additions to existing structures.) To determine if a property is located near wells or an oil field, consult the oil and gas field maps available on the California Department of Conservation's DOGGR website or contact DOGGR at 714-816-6847.*
- Is this a new residence; or new accessory building (detached garage/workshop/etc.) exceeding the *commercial* sprinkler area threshold per local ordinance; or addition/remodel requiring a sprinkler retrofit per local ordinance; or an addition to a currently sprinklered building? Existing sprinklered buildings undergoing remodel must be evaluated by a licensed contractor to determine if modification is needed; if so, plans shall be submitted and approved prior to concealing interior construction. *Sprinkler plan will also be required.*
- Is the property on the perimeter of a community containing or adjacent to slopes and hills, adjacent to an open space or wildland area containing non-irrigated vegetation, or found on the property fuel modification zone interface address list held at the Building Department? *A fuel modification plan and/or accessory structure exhibit is required*

#### Notice Regarding Projects Located in a Fire Hazard Severity Zone or Ember Zone:

Consult the maps available at the Building Department or on the OCFA website to determine if your site is located in a FHSZ or Ember Zone. Buildings in these areas may be subject to special construction requirements detailed in California Residential Code section R327—the building department will determine specific requirements.

**I certify under penalty of perjury under the laws of the State of California that the above is true:**

Print Name	Signature
Phone Number (       )	Date                    /                    /

**Building Department:** *If you have verified that all of the questions have been answered accurately as "NO", then you may accept this signed form as a written release that OCFA review is not required. Should you still require that the applicant have plans approved by OCFA, please initial here \_\_\_\_\_ or attach an OCFA referral form and have the applicant submit the form along with the appropriate plans and fees for OCFA review.*