



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, July 24, 2014
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2nd floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Thursday, and every other Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Ken Krikac

PLEDGE OF ALLEGIANCE by Chair Weinberg

ROLL CALL

PRESENTATIONS

No items.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**MINUTES****1. [Minutes from June 26, 2014, Regular Board of Directors Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

CLOSED SESSION**CS1. CONFERENCE WITH LABOR NEGOTIATOR**

Agency Designated Representative: Peter Brown, Liebert Cassidy Whitmore

Employee Organizations: Orange County Professional Firefighters' Association,

Local 3631 and Orange County Employees Association

Authority: Government Code Section 54957.6

CLOSED SESSION REPORT**CONSENT CALENDAR****2. [Proclamations – Fire Prevention Week](#)**

Submitted by: Lori Smith, Assistant Chief/Fire Marshal/Community Risk Reduction Department

Recommended Action:

Approve the Fire Prevention Week Proclamation, and direct the Clerk to transmit the item to all member agencies.

3. **[FY 2013/14 Annual Progress Report on Planning and Development Activity](#)**
Submitted by: Lori Smith, Assistant Chief/Fire Marshal/Community Risk Reduction Department

Recommended Action:
Receive and file the report.

4. **[Approval of Amendment No. 3 to Secured Fire Protection Agreement with The Irvine Company for Entitlements for Irvine Development](#)**
Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:
Approve and authorize the Fire Chief to enter into an amendment to the Secured Fire Protection Agreement with The Irvine Company (TIC) for the purpose of changing the site location for construction of permanent Fire Station 20.

5. **[Final Update: Santiago and Freeway Complex Fire After Action Reports](#)**
Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:
Receive and file the final reports.

6. **[Purchase Approval - Modular Shower and Bathroom Trailer for Fire Station 18 \(Trabuco Canyon\)](#)**
Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:
 1. Approve the purchase of the 12'x 60' shower and bathroom trailer unit currently located at Fire Station 18, for the OCFA Hand Crew for a total amount of \$66,477.90.
 2. Authorize a budget adjustment increasing appropriation in Fund 122 in the amount of \$66,477.90 for the purchase of the shower and bathroom trailer.

7. **[Grant Purchase Approval - Generator and Backup Power for Fire Station 41 \(Fullerton Airport\)](#)**
Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:
 1. Approve a CIP budget adjustment to Fund 122 (Facilities Maintenance and Improvement) for FY 2014/15 to increase appropriations by \$437,000.
 2. Increase FY 2014/15 revenue in Fund 122 (Facilities Maintenance and Improvement) by \$252,000.

8. [Approval of Extension to 911 Ambulance Service Contracts](#)
Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Chair to execute the submitted contract extensions for the provision of 911 emergency medical transportation and related services.

9. [Request for Proposal No. DC1954 – Executive Search Services – Fire Chief](#)
Submitted by: Jeremy Hammond, Human Resources Director

Recommended Actions:

1. Approve and authorize the Fire Chief to sign the Professional Services Agreement for Executive Search Services with Ralph Andersen & Associates for an amount not to exceed \$35,000.
2. Authorize an adjustment to the FY 2013/14 Budget to increase appropriations in the General Fund (Fund 121) by \$35,000 to provide funding for the Fire Chief recruitment.

PUBLIC HEARING

Public Hearings are scheduled for a time certain of 6:30 p.m. or as soon thereafter as possible. The Board of Directors when considering the matter scheduled for hearing, will take the following actions: 1. Receive staff report. 2. Open the Public Hearing. 3. Accept public testimony. 4. Close the Public portion of the Public Hearing. 5. Receive Board Member comments and questions. 6. Take appropriate action. Those wishing to address the Board during the Public Hearing must complete a "Speaker's Form" (available on public counters in Board Room) and provide it to the Clerk of the Authority prior to the hearing.

10. [Community Risk Reduction Fee Study and Adoption of Associated Fee Schedules](#)
Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Conduct a Public Hearing.
2. Find that, in accordance with California Government Code Section 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.
3. Approve and adopt the proposed Resolution and Exemption Policy approving changes in Community Risk Reduction and Miscellaneous Fees and effective date of no later than September 29, 2014.

DISCUSSION CALENDAR**11. [Communications LAB – Short & Long Term Communication Plans](#)**

Submitted by: Keith Richter, Fire Chief

Recommended Action:

Receive and file the submitted Short & Long Term Communication Plans and direct staff to provide monthly progress reports to the Executive Committee and Board of Directors identifying the steps taken each month to address the recommendations.

12. [OCFA Recommended Action Plan - Management Partners Report](#)

Submitted by: Keith Richter, Deputy Fire Chief

Recommended Actions:

1. Approve the OCFA's Recommended Action Plan to address the recommendations contained in the Management Partners final report.
2. Direct staff to provide monthly progress reports to the Executive Committee and Board of Directors identifying steps taken to carry out the Recommended Action Plan.

REPORTS**13. [Chief's Report](#)****BOARD MEMBER COMMENTS****CLOSED SESSION****CS2. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION**

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation (1 case)

CS3. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Title: Interim Fire Chief

Authority: Government Code Section 54957(b)

CS4. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Title: Director of Communications

Authority: Government Code Section 54957(b)

CLOSED SESSION REPORT

ADJOURNMENT - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for August 28, 2014, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 17th day of July 2014.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, August 13, 2014, 12 noon
Executive Committee Meeting	Thursday, August 21, 2014, 6:00 p.m.
Claims Settlement Committee Meeting	Thursday, August 28, 2014, 5:30 p.m.
Board of Directors Meeting	Thursday, August 28, 2014, 6:00 p.m.