



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, February 27, 2014
6:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2nd floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Thursday, and every other Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Bob George

PLEDGE OF ALLEGIANCE by Director Sloan

ROLL CALL

PRESENTATIONS

- 1. Requests for Commendations and Proclamations**
Submitted by: Sherry Wentz, Clerk of the Authority

- A. [Length of Service Recognition](#)

Recommended Action:

Approve requests as submitted and make presentations to those present.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

MINUTES

2. [Minutes from January 9, 2014, \(A\) Special Board of Directors Meeting and January 23, 2014, \(B\) Regular Board of Directors Meeting](#)
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

CONSENT CALENDAR

3. [FY 2013/14 Second Quarter Progress Report on Planning & Development Services Activity](#)
Submitted by: Dave Thomas Assistant Chief/Operations Department

Recommended Action:

Receive and file the report.

4. OCFA 2014 Grants Status and Priorities

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Approve OCFA's grant priorities for 2014.

5. Orange County Fire Authority Fire Corps Status Report

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Receive and file the report.

6. Management Partners' Organizational Structure and Management System Review

Submitted by: Keith Richter, Fire Chief

Recommended Action:

Receive and file the report.

7. Disposition of Remaining Hazardous Materials Disclosure Fund Balance

Submitted by: Lori Zeller, Assistant Chief, Business Services Department

Recommended Actions:

1. Direct staff to implement all necessary budget adjustments to remit the \$935,870 in HMD funds designated in the OCFA's General Fund, and to transmit any unclaimed refunds remaining after April 30, 2014, to the Orange County Health Care Agency (HCA). The HCA will deposit the funds in a special revenue account for use in the existing HMD Program.
2. Approve the submitted Indemnification Agreement between the OCFA and the County of Orange to hold the County harmless from liability arising from the transfer of funds.

8. Secured Fire Protection Agreement with Metropolis Gardens, LLC, a California Corporation, for Entitlements in the Metropolis Garden Apartments Development, Tract 17109, in the City of Irvine

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Fire Chief to enter into a Secured Fire Protection Agreement with Metropolis Gardens, LLC, for entitlements in the Metropolis Gardens Apartments development, Tract 17109 in the City of Irvine.
2. Direct the Clerk of the Authority to record the Secured Fire Protection Agreement in the Official Records of the County of Orange and furnish to Metropolis Gardens, LLC, a copy of the conformed document within fifteen (15) days of recordation.

9. [Agreement to Transfer Property or Funds for 2012 Homeland Security Grant Program Purposes between the County of Orange Sheriff-Coroner Department and the Orange County Fire Authority](#)

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. Adopt the proposed Resolution approving and authorizing the Fire Chief, or his designee, to execute the Agreement to Transfer Property or Funds for 2012 Homeland Security Grant Program Purposes.
2. Increase revenue and appropriations in the FY 2013/14 General Fund by \$160,000 for the Fire Captain position at the Orange County Intelligence Assessment Center.

10. [Appointment of Special Litigation Counsel for Validation Proceedings](#)

Submitted by David Kendig, General Counsel, and Keith Richter, Fire Chief

Recommended Action:

Appoint T. Peter Pierce of Richards, Watson & Gershon as special litigation counsel to represent the OCFA in the Validation Action, and authorize the Fire Chief to execute a professional services agreement and the Disclosure and Consent Letter as proposed.

DISCUSSION CALENDAR

11. [Update on the 911 Emergency Ambulance Contract Request for Proposals](#)

Submitted by Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Submit a formal request from the OCFA Board of Directors to the Orange County Emergency Medical Services (OCEMS) Medical Director, requesting that the County of Orange (County) continues to include the following provisions in the 911 Emergency Ambulance Contract Request for Proposal (RFP) process:

Require the contracted ambulance service provider(s) to reimburse OCFA for advanced life support (ALS) services and medical supplies provided by OCFA to patients whom are subsequently transported to the hospital by the ambulance service provider(s). ALS reimbursement and medical supply rates shall not exceed OCFA's marginal costs for ALS paramedic services and supplies, and shall be approved by the County Board of Supervisors each year.

12. [Communications Work Program Prepared by SAE Communications](#)

Submitted by: Keith Richter, Fire Chief

Recommended Actions:

1. Receive and file the attached 2014 Communications Work Program, prepared by SAE Communications.
2. Direct staff to prepare the Job Class Specifications for a new civilian position titled "Director of Communications & Public Affairs," conduct research for the appropriate salary range, and return to the Executive Committee for approval of the specifications in March 2014.

3. Approve and authorize the Fire Chief to execute the attached Professional Services Agreement with SAE Communications in an amount not-to-exceed \$93,600, with the following proposed work:
 - a. Provide communications counsel regarding a variety of issues/projects in the interim period until the new “Director of Communications & Public Affairs” position is filled.
 - b. Assist with the preparation of Job Class Specification details and the recruitment to fill the new “Director of Communications & Public Affairs” position.
 - c. Assist with the implementation of the proposed 2014 Communications Work Program.
4. Find that, due to the significant time constraints, it would be impractical to follow the bidding requirements in the OCFA Purchasing Rules and Regulations prior to approval of the Professional Services Agreement, and find that the welfare of the public would be promoted by dispensing with the bidding requirements.
5. Direct staff to include the cost of this Agreement in the mid-year budget adjustments that will be submitted to the Budget and Finance Committee and Board of Directors in March 2014.

13. Standards of Coverage and Deployment Study

Submitted by: Keith Richter, Fire Chief

Recommended Actions:

1. Receive and file the Orange County Fire Authority-Standards of Coverage and Deployment Plan 2014 submitted by Emergency Services Consulting, Intl (ESCi).
2. Adopt the Urban, Rural, and Wilderness Performance Area Map, as recommended by ESCi.
3. Adopt the following response-time performance goals, as recommended by ESCi:

Activity / Incident Type	Performance Area	Response-Time Performance Goal (to be achieved in 90% of all responses)
Call Processing	Urban, Rural, Wilderness	60 seconds
Turnout	Urban, Rural, Wilderness	90 seconds
Core Incident (Fire, EMS, Rescue), First Arriving Response Unit	Urban	7 minutes, 30 seconds
	Rural	12 minutes
	Wilderness	As soon as practical
Advanced Life Support (ALS), First Arriving ALS Response Unit	Urban	10 minutes
	Rural	14 minutes, 30 seconds
	Wilderness	As soon as practical
Moderate Risk Structure Fire, Full First Alarm Assignment	Urban	12 minutes, 30 seconds
	Rural	16 minutes, 30 seconds
	Wilderness	As soon as practical
Moderate Risk Rescue Incident, Full First Alarm Assignment	Urban	12 minutes, 30 seconds
	Rural	16 minutes, 30 seconds
	Wilderness	As soon as practical

4. Direct the Fire Chief to continually manage, evaluate, and implement deployment strategies which support the newly adopted goals and provide annual status updates to the Board of Directors.

14. Board Stipends, Board Attendance, and Additional Standing Committees
Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:
Receive and file the report.

PUBLIC HEARING(S)

No items.

REPORTS

15. Chief's Report

BOARD MEMBER COMMENTS

CLOSED SESSION

CS1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Name of Case: Orange County Fire Authority and City of Irvine v All Persons
Interested in the Matter of the Validity of that Second Amendment to
Amended Joint Powers Authority
Case No.: OC Superior Court Case No. 30-2013-006945527
Authority: Government Code Section 54956.9(d)(1)

CLOSED SESSION REPORT

ADJOURNMENT - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for March 27, 2014, at 6:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20th day of February.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, March 12, 2014, 12 noon
Special Board of Directors Meeting	Thursday, March 13, 2014, 6:30 p.m.
Claims Settlement Committee Meeting	Thursday, March 27, 2014, 5:00 p.m.
Executive Committee Meeting	Thursday, March 27, 2014, 5:30 p.m.
Board of Directors Meeting	Thursday, March 27, 2014, 6:30 p.m.