



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, January 23, 2014
6:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2nd floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Thursday, and every other Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Robert Benoun

PLEDGE OF ALLEGIANCE by Director Baker

ROLL CALL

ADMINISTRATION OF OATH OF OFFICE FOR THE NEWLY APPOINTED BOARD MEMBERS

PRESENTATIONS

1. [Fire Chief's Action Plan](#)
Submitted by: Keith Richter, Fire Chief

Recommended Action:
Receive presentation.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

CLOSED SESSION

CS1. CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representative: Peter Brown, Liebert Cassidy Whitmore
Employee Organizations: Orange County Professional Firefighters' Association,
Local 3631
Authority: Government Code Section 54957.6

CLOSED SESSION REPORT

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

MINUTES

2. [Minutes from November 21, 2013 \(A\), Board of Directors Regular Meeting, and Minutes from the December 11, 2013 \(B\), Board of Directors Special Meeting](#)
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

CONSENT CALENDAR**3. [Amendments to Board Rules of Procedure](#)**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Authorize the establishment of a Human Resources (HR) Committee as an additional standing committee to serve in an advisory capacity to staff and the Board of Directors.
2. Approve the submitted HR Committee Protocols.
3. Approve the proposed Resolution to amend the Board Rules of Procedure to reflect the additional standing committee, and other proposed changes.

4. [Management Partners' Organizational Structure and Management System Review](#)

Submitted by: Keith Richter, Fire Chief

Recommended Action:

Receive and file the report.

5. [Update on the OCFA 911 Emergency Ambulance Contract Phase 1 Request for Proposals](#)

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Direct staff to continue working with Orange County Emergency Medical Services to assist with the OCFA 911 Emergency Ambulance Contract Request for Proposal process, as authorized by the State and/or County.

6. [Award of Construction Contract for New Fire Station 56, Sendero Ranch](#)

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Accept the design-build proposal submitted by Erickson-Hall Contractors.
2. Award the contract for design and construction of Fire Station 56 to Erickson-Hall Construction for a guaranteed maximum cost not to exceed \$5,000,000 dollars.
3. Authorize a 5% construction contingency of \$250,000 dollars.

7. [Approval of Agreement for Transfer or Purchase of Equipment/Services or for Reimbursement of Training Costs for FY 2012 Urban Areas Security Initiative \(UASI\) Between the City of Santa Ana and the Orange County Fire Authority](#)

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. By Resolution approve and authorize the Fire Chief to execute the Agreement to Transfer or Purchase Equipment/Services and for Reimbursement of Training Costs for FY 2013 Urban Areas Security Initiative between the City of Santa Ana and the Orange County Fire Authority.

2. Direct staff to include \$8,535.00 in increased revenue and appropriations in the FY 13/14 budget, which will be allocated to reimburse OCFA for preapproved training. Any unspent funds will be re-budgeted to the next fiscal year.

8. **Adoption of OCFA 2014 Legislative Policy Guidelines**

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

Adopt the OCFA 2014 Legislative Policy Guidelines and direct OCFA staff to initiate procedures to implement those policies.

9. **FY 2013/14 Mid-Year Financial Report**

Submitted by: Lori Zeller, Assistant Chief, Business Services Department

Recommended Actions:

1. Direct staff to implement all necessary budget adjustments to allocate \$3,000,000 of the \$6,134,590 of available unencumbered funds identified in the 2012/13 annual financial audit to the OCFA's Unfunded Actuarial Accrued Liabilities with the Orange County Employees Retirement System, and allocate any remaining funds to the OCFA's Capital Improvement Program for capital needs.
2. Direct staff to implement all necessary budget adjustments to issue the 2013/14 equity payment to the City of Irvine in the amount of \$5,976,162, in accordance with the Second Amendment to the Amended Joint Powers Agreement.
3. Direct staff to implement necessary budget adjustments to unfreeze specified positions for the Community Risk Reduction and Business Services Departments, as explained herein.
4. Direct staff to return to the Board of Directors in March 2014, for approval of all additional budget adjustments discussed herein for the FY 2013/14 budget.

DISCUSSION CALENDAR

No items.

PUBLIC HEARING(S)

No items.

REPORTS

10. **Chief's Report**

BOARD MEMBER COMMENTS

ADJOURNMENT - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for February 27, 2014, at 6:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16th day of January 2014.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, February 5*, 2014, 12 noon
Claims Settlement Committee Meeting	Thursday, February 27, 2014, 5:00 p.m.
Executive Committee Meeting	Thursday, February 27, 2014, 5:30 p.m.
Board of Directors Meeting	Thursday, February 27, 2014, 6:30 p.m.

*Date of meeting moved forward by one week, due to holiday.