



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, January 24, 2013

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2nd floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Thursday, and every other Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Jeff Hetschel

PLEDGE OF ALLEGIANCE by Chair Kelley

ROLL CALL

PRESENTATIONS

No items.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

MINUTES

1. [Minutes from the November 15, 2012, Regular Executive Committee Meeting](#)
Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

2. [Monthly Investment Reports](#)
Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:
Receive and file the reports.

3. [Updated Broker/Dealer List](#)
Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:
Approve the proposed Broker/Dealer List to include the following three firms:

- FTN Financial
- UBS Financial Services
- Raymond James/Morgan Keegan

4. [Approval of Amendments to OCFA Records Retention Schedule](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Adopt the proposed Resolution approving amendments to the OCFA Records Retention Schedule.

5. [Semi-Annual Report of Claims](#)

Submitted by: Zenovy Jakymiw, Human Resources Director

Recommended Action:

Receive and file the report.

6. [Information Management Technologies Contract Increase](#)

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Authorize the Purchasing Manager to increase the annual contract amount for Information Management Technologies from \$124,000 to \$149,000 for the contract year ending April 30, 2013, and to extend the term for two additional years at an amount not to exceed \$149,000 per year.

7. [Modification of the Purchase and Sales Agreement with F.W. Aviation LLC for Fire Station 41 Hanger Facility](#)

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Fire Chief to execute the First Amendment to the Purchase Agreement, extending the deadline for completion of sale of the hanger facility until not later than June 30, 2013.

8. [Combined Blanket Purchase Order Contracts for Harbor Pointe A/C Controls](#)

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Authorize the combination of Harbor Pointe purchase orders BO1158-4 into BO1201-3.
2. Authorize the extension of BO1201-3 through October 31, 2013, with two (2) additional one-year renewals through October 31, 2015.
3. Approve the total value combined BO1201-3 and increase the BO by \$100,000 for a total amount not to exceed \$325,000 dollars per contract year.

9. **Approval of Budgeted Purchase of Four Type I Engines**

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Kovatch Fire Apparatus (KME) for the purchase of four (4) Type I Engines in an amount not to exceed \$2,053,420.68 (Cost per unit \$513,355.17).
2. Authorize the Fire Chief to utilize this contract for future budgeted Type I Engine purchases for up to four (4) additional one-year options upon mutual agreement with KME with the pricing escalation based on the Producer Price Index (PPI) or 3% whichever is less.

10. **Sole Source Purchase Order for US&R Water Rescue Cache**

Submitted by: Craig Kinoshita, Assistant Chief/Operations Department

Recommended Actions:

1. Approve the sole source selection of Rescue One Connector Boats.
2. Authorize the Purchasing Manager to issue a purchase order to Rescue One Connector Boats in the amount of \$53,055 for the purchase of four boats, five outboard motors, and one trailer.

11. **City of Stanton – Change of Service Review September-November 2012**

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Receive and file the report.

12. **Approval of Amendments to Fire Battalion Chief and Fire Division Chief Class Specifications**

Submitted by: Zenovy Jakymiw, Human Resources Director

Recommended Actions:

Adopt the amended class specifications for Fire Battalion Chief and Fire Division Chief.

END OF CONSENT CALENDAR

DISCUSSION CALENDAR

13. State Lobbying Service Contract

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Approve one of two proposed Agreements for State Lobbying Services with Nielsen Merksamer Parrinello Gross & Leoni LLP for either:

- (1) A term of three years for \$66,000 per year with the option for the Fire Chief to approve two one-year renewals at \$66,000 per year;
- (2) A term of five years for \$60,000 per year over the first two years and \$66,000 over the final three years.

REPORTS

14. Chief's Report

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, February 28, 2013, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 17th day of January 2013.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, February 13, 2013, 12 noon
Claims Settlement Committee Meeting	Thursday, February 28, 2013, 5:30 p.m.
Executive Committee Meeting	Thursday, February 28, 2013, 6:00 p.m.