



**NOTICE AND CALL OF A SPECIAL MEETING OF  
THE ORANGE COUNTY FIRE AUTHORITY  
BOARD OF DIRECTORS**

A Special Meeting of the  
Orange County Fire Authority Board of Directors  
has been scheduled for February 28, 2013  
at 6:30 p.m.

The meeting will be held at:  
Orange County Fire Authority  
Regional Fire Operations & Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

The business to be transacted at the meeting will be  
Public Hearing regarding Fire Prevention Fee increases.

Opportunity will be provided for members of the public to address the  
Orange County Fire Authority Board of Directors  
regarding any item of business as described on the Agenda.

Trish Kelley, Board Chair



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

**BOARD OF DIRECTORS SPECIAL MEETING**  
**Thursday, February 28, 2013**  
**6:30 P.M.**

**Regional Fire Operations and Training Center**  
**Board Room**  
1 Fire Authority Road  
Irvine, CA 92602

*Unless legally privileged, all supporting documentation and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda, which relate to any item on this agenda will be made available for public review in the office of the Clerk of the Authority located on the 2<sup>nd</sup> floor of the OCFA Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Thursday, and every other Friday, (714) 573-6040. In addition, unless legally privileged, all supporting documentation and any such writings or documents will be available online at <http://www.ocfa.org>.*

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, supporting documents, including staff reports, are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Friday from 8 A.M. to 5 P.M.

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### CALL TO ORDER

INVOCATION by OCFA Chaplain Bob George

PLEDGE OF ALLEGIANCE by Director Johnson

### ROLL CALL

### PRESENTATIONS

No items

**PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

**REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**

Report will be presented at next regular meeting.

**MINUTES**

No items.

**CONSENT CALENDAR**

No items.

**CLOSED SESSION****CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Authority: Exposure to Litigation pursuant to Government Code Section 54956.9(b)  
(1 case)

**CLOSED SESSION REPORT****DISCUSSION CALENDAR**

- 1. Proposed Transition of California Accidental Release Plans and Hazardous Materials Disclosure Programs to the Orange County Health Care Agency**  
Submitted by: Keith Richter, Fire Chief

**Recommended Actions:**

1. Approve the transition of the California Accidental Release Plans and Hazardous Materials Disclosure Programs from OCFA to the Orange County Health Care Agency, effective July 1, 2013.
2. Direct staff to pursue expenditure reductions that can be achieved to offset the revenue reduction associated with program transition, effective July 1, 2013, and to include these reductions in the proposed FY 2013/14 budget.

## **PUBLIC HEARING**

Public Hearings are scheduled for a time certain of 6:30 p.m. or as soon thereafter as possible. The Board of Directors when considering the matter scheduled for hearing, will take the following actions: 1. Receive staff report. 2. Open the Public Hearing. 3. Accept public testimony. 4. Close the Public portion of the Public Hearing. 5. Receive Board Member comments and questions. 6. Take appropriate action. Those wishing to address the Board during the Public Hearing must complete a "Speaker's Form" (available on public counters in Board Room) and provide it to the Clerk of the Authority prior to the hearing.

### **2. Fire Prevention Fee Study and Adoption of Associated Fee Changes** Submitted by: Lori Zeller, Assistant Chief/Business Services Department

#### Recommended Actions:

1. Conduct a Public Hearing.
2. Find that, in accordance with California Government Code Section 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.
3. Approve and adopt the proposed Resolution approving recommended increases in specified Fire Prevention fees effective May 1, 2013, and the HMD fee decreases retroactive to July 1, 2012.
4. Direct staff to include a revenue adjustment in the March 2013 mid-year budget adjustments for FY 2012/13 to reflect the revenue changes associated with the actions above, and discussed herein.

## **REPORTS**

### **3. Chief's Report**

## **BOARD MEMBER COMMENTS**

**ADJOURNMENT** - The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for March 28, 2013, at 6:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 21<sup>st</sup> day of February 2013.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Budget and Finance Committee Meeting	Wednesday, March 13, 2013, 12:00 noon
Board of Directors Special Meeting	Thursday, March 14, 2013, 6:30 p.m.
Claims Settlement Committee Meeting	Thursday, March 28, 2013, 5:30 p.m.
Executive Committee Meeting	Thursday, March 28, 2013, 6:00 p.m.
Board of Directors Regular Meeting	Thursday, March 28, 2013, 6:30 p.m.

**DISCUSSION CALENDAR - AGENDA ITEM NO. 1**  
**BOARD OF DIRECTORS SPECIAL MEETING**  
**February 28, 2013**

TO: Board of Directors, Orange County Fire Authority

FROM: Keith Richter, Fire Chief

SUBJECT: **Proposed Transition of California Accidental Release Plans and Hazardous Materials Disclosure Programs to the Orange County Health Care Agency**

Summary:

This agenda item is submitted to the Board for discussion of the proposed transition of the California Accidental Release Plans and Hazardous Materials Disclosure Programs from OCFA to the Orange County Health Care Agency (HCA).

Committee Action:

At its November 7, 2012, meeting, the Budget and Finance Committee reviewed this item and directed staff to request a letter from the HCA which would include information regarding HCA's preference for transition of these programs from OCFA to HCA, and its desired transition date. Two letters have been provided by HCA addressing this request, with the first letter dated November 14, 2012 to the OCFA (Attachment 1) and the second letter dated January 10, 2013 to the Orange County Board of Supervisors (Attachment 2).

Recommended Actions:

1. Approve the transition of the California Accidental Release Plans and Hazardous Materials Disclosure Programs from OCFA to the Orange County Health Care Agency, effective July 1, 2013.
2. Direct staff to pursue expenditure reductions that can be achieved to offset the revenue reduction associated with program transition, effective July 1, 2013, and to include these reductions in the proposed FY 2013/14 budget.

Background:

OCFA staff has been engaged in discussions with the Orange County Health Care Agency regarding performance of work and billing processes for the California Accidental Release Plans (CalARP) and Hazardous Materials Disclosure (HMD) Programs. Discussions have been focused on determining the best methods for delivering these required services to businesses in Orange County. CalARP and HMD Programs are as follows:

- The California Accidental Release Program (CalARP) implements the Federal and State requirements for toxic and flammable materials. Examples of the 42 facilities included in the Program are water treatment plants (i.e., Metropolitan Water District's Diemer Filtration Plant) and facilities with very large freezers (i.e., industrial, grocery warehouses).
- The Hazardous Material Disclosure Program (HMD) manages inventories of all facilities with hazardous materials stored and handled in quantities above State reporting thresholds within the OCFA's jurisdiction. The program maintains this information so it is accessible to the public.

- The OCFA/HCA relationship began in 1997 with the inception of the Unified Program, a consolidation of six programs regulating hazardous materials mandated by State legislation enacted in 1993. As a result:
  - HCA became the Certified Unified Program Agency (CUPA), certified by the Secretary of Environmental Protection to implement and oversee the Unified Program in Orange County (except Anaheim).
  - OCFA became a Participating Agency (PA) to HCA via written agreement and approval by the Secretary of Environmental Protection to administer two of the six programs.
  - Both the CUPA and PA are authorized to charge fees to cover program costs.

OCFA and HCA have discussed transfer of the HMD program to HCA in the past, most recently during the transition of Santa Ana Fire to OCFA (Attachment 3). As a result of the recent inspection issue, HCA staff has stated that their preference for the performance of future work under these programs would be to transition them from OCFA to HCA, thereby streamlining the work effort. HCA states that they have the staff capacity to perform the work, and they believe they can deliver the required services for the same or lower cost to businesses than the current costs being billed by OCFA.

OCFA staff is supportive of such a program transition as there is little relation to our core mission. The main goal of OCFA's inspection program is to ensure safe storage and use of hazardous materials. The main goal of the Unified Programs is environmental and community/first responder awareness. OCFA currently provides first responders with hazardous material information from the inspection program and will continue to have access to the HMD information collected by HCA if the program is transferred back.

As a result of HCA's request and OCFA's evaluation of program impact on core mission, staff has begun evaluating the impact of transition on OCFA finances and OCFA staff. We have determined that an alternative vacant and budgeted position currently exists within Fire Prevention for one employee and we are evaluating suitable positions and required training for the second employee. Filling these positions with HMD staff would eliminate the current need to hire new staff from outside the agency. Discussions remain in preliminary stages, with further details yet to be determined. OCFA staff has committed to HCA that we will begin discussions with the OCFA Board of Directors, with a potential transition target date of July 1, 2013. This timeline would enable OCFA to complete the inspection work-effort that was directed by the OCFA Board for FY 2012/13, and to resolve outstanding refunds as a result of the current audit.

Impact to Cities/County:

Program administration for CalARP and HMD would be transitioned to the Orange County Health Care Agency, with HCA's commitment to provide services to Orange County businesses at the same or lower cost than currently provided by OCFA.

Fiscal Impact:

Future annual revenue associated with CalARP (\$243,466) and HMD (\$373,773) would be discontinued, and future expenses associated with services & supplies and at least two OCFA staff positions would be eliminated (\$315,539) with additional expenditure reductions to be determined as the FY 2013/14 budget is developed.

Staff Contacts for Further Information:

Keith Richter, Fire Chief

[keithrichter@ocfa.org](mailto:keithrichter@ocfa.org)

(714) 573-6010

Laura Blaul, Assistant Chief

Fire Prevention Department

[laurablaul@ocfa.org](mailto:laurablaul@ocfa.org)

(714) 573-6018

Lori Zeller, Assistant Chief

Business Services Department

[lorizeller@ocfa.org](mailto:lorizeller@ocfa.org)

(714) 573-6020

Attachments:

1. HCA Letter dated November 14, 2012
2. HCA Letter dated January 10, 2013
3. HCA Letter dated April 10, 2012



**COUNTY OF ORANGE  
HEALTH CARE AGENCY**

**PUBLIC HEALTH SERVICES  
ENVIRONMENTAL HEALTH**

**MARK A. REFOWITZ**  
DIRECTOR

**DAVID M. SOULELES, MPH**  
DEPUTY AGENCY DIRECTOR

**RICHARD SANCHEZ, REHS, MPH**  
DIRECTOR  
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November 14, 2012

Keith Richter, Fire Chief  
Orange County Fire Authority  
P.O. Box 57115  
Irvine, CA 92619-7115

**Subject: Response to Requested Information Regarding: November 15, 2012 Orange County Fire Authority (OCFA) Board Meeting Item 12 - Proposed Transition of California Accidental Release Plans and Hazardous Materials Disclosure Programs to the Orange County Health Care Agency (OCHCA)**

Dear Chief Richter:

Pursuant to your request, the Orange County Health Care Agency, Environmental Health Division, provides the following information related to the November 15, 2012 OCFA Board Meeting Item 12 regarding the transition of two Certified Unified Program Agency (CUPA) programs from OCFA to OCHCA.

As you are aware, the California Accidental Release Prevention (Cal ARP) Program and the Hazardous Materials Disclosure Program are part of six hazardous materials and waste programs that fall within the purview of a CUPA in accordance with the California Health and Safety Code Chapter 6.11 and the California Code of Regulations Title 27.

**Background:**

- OCFA staff initially contacted OCHCA in late 2011 to discuss the possible transition of OCFA's Hazardous Materials Disclosure Program to the OCHCA CUPA. Our understanding of OCFA's main interest in considering the transfer related to the State mandated electronic reporting deadline of January 1, 2013. The transfer of the City of Santa Ana fire responsibilities to OCFA and resultant CUPA administrative responsibilities was also discussed.
- Pursuant to OCFA's request, discussions regarding the transition of the Hazardous Materials Disclosure Program to OCHCA continued during the first two quarters of 2012.

- In April of 2012, per CUPA program requirements, OCHCA notified Cal EPA of the City of Santa Ana's termination as a Participating Agency (PA), the transfer of Santa Ana's Hazardous Materials Disclosure Program to OCFA and Santa Ana's underground storage tank program to OCHCA, and indicated to Cal EPA that discussions regarding the transfer of OCFA's Hazardous Materials Disclosure program to OCHCA would continue.
- In June of 2012, OCHCA drafted an amendment to the CUPA/PA agreement between OCFA and the County to address the transition of the Santa Ana programs and to identify a timeframe for further discussions and actions regarding the transition of OCFA programs to OCHCA's CUPA. This amendment was provided to OCFA for concurrence but has not been returned.
- In July of 2012, OCFA staff indicated that a fee study for their inspection programs would be necessary in order to proceed with the transition of the Hazardous Materials Disclosure Program. OCHCA granted OCFA's request to postpone the annual CUPA billing for the businesses regulated by OCFA to provide OCFA time to complete a fee study.

**Current Issues:**

- In September of 2012, OCFA did not meet the deadline for submitting annual PA inspection/enforcement information and financial/fee accountability information to OCHCA, which the CUPA is required to report to Cal EPA.
- The CUPA also learned in September 2012 from media reports that OCFA had not met established inspection frequencies.
- Per Cal EPA requirements, the CUPA is scheduled to begin a triennial audit of OCFA's operation during the week of November 26, 2012. This audit will evaluate staff training, inspection and enforcement activities over the past three years, fee accountability compliance, and the fact that OCFA has not completed a plan to meet the January 1, 2013 State mandate for electronic reporting requirements.

**Next Steps:**

Administrative and operational issues and deficiencies identified during the triennial evaluation will be addressed within a Program Improvement Agreement (PIA) issued by the CUPA. The PIA will also identify required corrective actions.

OCFA, as the PA responsible for the CalARP Program and the Hazardous Materials Disclosure Program within its jurisdiction, will establish a corrective action plan to address deficiencies including the electronic reporting mandate, staff training, fee accountability, and inspection management. As part of its corrective action plan, OCFA can include a plan to transition its responsibilities to the CUPA, subject to Cal EPA approval.

If OCFA chooses to withdraw from its agreement to implement the Cal ARP Program and the Hazardous Materials Disclosure Program services as a PA within OCHCA's CUPA, OCFA must provide a six-month notice to OCHCA of OCFA's intent to terminate the agreement. Further, Cal EPA must approve the termination of the agreement and the vesting of OCFA's responsibilities as the PA to OCHCA as the CUPA. Naturally, a detailed transitional plan will need to be established to address operational compliance during the transition period, data transfer, and funding sources. Until Cal EPA approves the withdrawal of OCFA from its program responsibilities and a transition

Keith Richter, Fire Chief  
November 14, 2012  
Page 3

plan is completed, OCFA remains responsible for implementation of its designated program elements of the County's Unified Program.

I have appreciated our cooperative and productive discussions regarding these issues. Please contact me at [Richard.Sanchez@ochca.com](mailto:Richard.Sanchez@ochca.com) or (714) 433-6471 if you have any questions.

Sincerely,



Richard Sanchez, REHS, MPH  
Director  
Environmental Health

RS:df:sg

cc: Robert J. Franz, Interim County Executive Officer  
Steven Eldred, Interim Deputy CEO  
Supervisor John M. W. Moorlach, Second District, Chair  
Supervisor Shawn Nelson, Fourth District, Vice Chair  
Supervisor Janet Nguyen, First District  
Supervisor Bill Campbell, Third District  
Supervisor Patricia C. Bates, Fifth District  
Mark A. Refowitz, Director, Health Care Agency  
David M. Souleles, MPH, Deputy Agency Director, Public Health Services



# COUNTY OF ORANGE HEALTH CARE AGENCY

## OFFICE OF THE DIRECTOR

MARK A. REFOWITZ  
DIRECTOR

MAILING ADDRESS:  
405 W. 5<sup>th</sup> STREET, 7<sup>th</sup> FLOOR  
SANTA ANA, CA 92701

TELEPHONE: (714) 834-6021  
FAX: (714) 834-6508  
E-MAIL: [mrefowitz@ochca.com](mailto:mrefowitz@ochca.com)

January 10, 2013

**TO:** Supervisor Shawn Nelson, Fourth District, Chairman  
Supervisor Patricia Bates, Vice Chair  
Supervisor Janet Nguyen, First District  
Supervisor John M.W. Moorlach, Second District  
Supervisor Todd Spitzer, Third District

**SUBJECT:** Orange County Fire Authority (OCFA) Proposed Transition of Hazardous Materials Programs to the Health Care Agency's Certified Unified Program Agency (CUPA)

On November 15, 2012, the Orange County Fire Authority's (OCFA) Board of Directors was scheduled to approve the transition of OCFA's California Accidental Release Prevention (Cal ARP) and Hazardous Materials Disclosure Programs to Orange County's Health Care Agency (HCA) effective July 1, 2013. Upon a request from HCA, the OCFA Board of Directors postponed this vote until its January 24, 2013 meeting. HCA would like to provide to your Honorable Board of Supervisors the following considerations regarding the proposed transition of these programs.

### **Liability**

Liability issues regarding the transition of these programs to HCA have been examined by County Counsel who determined that the County will not incur additional liability upon OCFA relinquishing its participating agency role nor for assuming primary responsibility for completing hazardous materials inspections. OCFA has been deficient in completing some of its hazardous materials disclosure inspections in accordance with State mandates. The California Health and Safety and Government Codes indicate that a public entity is not liable for injury or damages caused by the failure to conduct inspections or by conducting inadequate inspections in the determination of compliance with hazard or health and safety requirements. OCFA's Board of Directors has directed its staff to complete all inspections within the regulated timeframe. OCFA has begun this process and has established a plan to complete the workload by July 2013, prior to the proposed transfer.

### **OCFA Audit**

Pursuant to California Environmental Protection Agency (Cal/EPA) requirements, HCA's CUPA conducted a triennial audit of OCFA's hazardous material program operations in November and December of 2012 to evaluate OCFA's inspection activities over the past three fiscal years. The audit also examined fee accountability compliance and OCFA's progress in its efforts to meet the 2013 State mandate for electronic reporting requirements. The audit identified OCFA program deficiencies in the areas of fee accountability, inspection and enforcement reporting, and electronic reporting compliance. HCA's CUPA is in the process of completing a Program Improvement Agreement (PIA), which will be reviewed and approved by Cal EPA and will be issued to OCFA to

**MEMBERS, BOARD OF SUPERVISORS**

**OCFA Proposed Transition of Hazardous Material Programs to HCA**

January 10, 2013

Page 2

address the administrative and operational deficiencies and will identify corrective actions needed for OCFA to come into compliance by June 30, 2013. The PIA will also convey that OCFA has the option to address the program improvements regarding the implementation of an electronic reporting program by either submitting a plan for implementation or by way of the proposed transfer of OCFA's hazardous material programs to HCA. HCA's CUPA has already implemented a regional electronic reporting web-based portal that meets these State requirements.

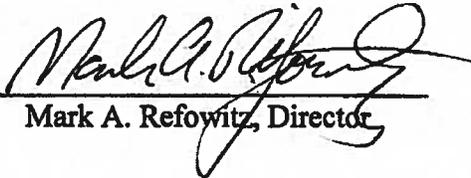
**Fee Accountability**

OCFA's Board has directed its staff to determine which businesses are eligible for a refund and to process the refunds prior to any transfer. The current agreement between the County and OCFA indicates that OCFA has the responsibility to identify their regulated business inventory and fee amounts and to provide this information to HCA for the development of a consolidated invoice. The responsibility to address any revenue over-collection and related liability rests with OCFA.

Should the proposed transfer of OCFA's Hazmat Disclosure programs to HCA's CUPA occur, the transition would consolidate all of the CUPA hazmat programs within one agency for the 23 cities and unincorporated areas served by OCFA. HCA's CUPA conducts hazardous waste, underground storage tank, and aboveground storage tank inspections at facilities that are also hazardous material disclosure facilities in the cities served by OCFA. HCA's CUPA also implements hazardous material disclosure and Cal ARP programs in other Orange County jurisdictions. If the proposed transition does take place, only one agency would thenceforth be inspecting facilities for these programs.

HCA believes the proposed transition of OCFA's Hazardous Materials Disclosure and California Accidental Release Prevention Programs to HCA is appropriate and would benefit the businesses within the 23 cities served by OCFA and would increase the protection of public health.

Please contact Richard Sanchez, Director of Environmental Health, at (714) 433-6471 if you have any questions.

  
Mark A. Refowitz, Director

cc: Robert J. Franz, Interim County Executive Officer  
Steve Eldred, Interim Deputy CEO  
Nick Chrisos, County Counsel



**COUNTY OF ORANGE  
HEALTH CARE AGENCY**

**PUBLIC HEALTH SERVICES  
ENVIRONMENTAL HEALTH**

*Excellence  
Integrity  
Service*

**MARK A. REFOWITZ  
INTERIM DIRECTOR**

**BOB WILSON  
ASSISTANT DIRECTOR**

**DAVID M. SOULELES, MPH  
DEPUTY AGENCY DIRECTOR**

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April 10, 2012

Don Johnson, Assistant Secretary  
California Environmental Protection Agency  
1001 I Street  
Sacramento, CA 95814

Dear Mr. Johnson:

Orange County Environmental Health (County) is the Certified Unified Program Agency (CUPA) for all the cities in Orange County with the exception of the City of Anaheim. Pursuant to Section 15300, Article 7, Title 27 of the California Code of Regulations, CUPA is required to notify and receive approval from the Secretary prior to instituting the following significant changes:

- 1) Addition or deletion of a program element
- 2) Replacement or addition of a participating agency

Orange County CUPA is requesting your review and approval of the following change:

- 1) Dissolution of the Santa Ana Fire Department Participating Agency agreement. The Underground Storage Tank Program will be administered by the Orange County CUPA. The Hazardous Materials Release Response Plans and Inventory Program and Hazardous Materials Management Plan and the Hazardous Materials Inventory Statement requirements will be administered by the Orange County Fire Authority (OCFA).

OCFA's Participating Agency agreement will be amended to reflect the transfer of Santa Ana's Hazardous Materials programs to OCFA. In addition, the amendment will identify a date to revisit the potential consolidation of these programs to the Orange County CUPA.

Enclosed please find the following items relating to this Unified Program change:

- Santa Ana Participating Agency Termination Letter
- OC CUPA Application for Certification Cover Page

Don Johnson, Assistant Secretary

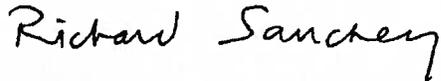
April 10, 2012

Page 2

- Amended Implementation History
- Amended Geographic Scope
- Amended Administrative Structure
- CUPA and PA Issues
- Unified Program Implementation Plan
- Single Fee Implementation Plan
- Reporting and Auditing
- Inspection and Enforcement Plan

Please contact Pearl Boelter, our CUPA Manager at (714) 433-6010, [pboelter@ochca.com](mailto:pboelter@ochca.com), or myself at (714) 433-6471, [richard.sanchez@ochca.com](mailto:richard.sanchez@ochca.com) if you have any questions regarding the documents enclosed or questions regarding our CUPA change.

Sincerely,



Richard Sanchez, REHS, MPH, Director  
Environmental Health

Enclosure

cc: Orange County Fire Authority, Assistant Chief Laura Blaul, PO Box 57115, Irvine, CA 92619-7115

MAYOR  
Miguel A. Pulido  
MAYOR PRO TEM  
Claudia C. Alvarez  
COUNCIL MEMBERS  
P. David Benavides  
Carlos Bustamante  
Michele Martinez  
Vincent F. Sarmiento  
Sal Tinajero



**CITY OF SANTA ANA**  
20 CIVIC CENTER PLAZA • P.O. BOX 1988  
SANTA ANA, CALIFORNIA 92702

CITY MANAGER  
David N. Ream  
CITY ATTORNEY  
Joseph W. Fletcher  
CLERK OF THE COUNCIL  
Maria D. Huizar

February 28, 2012

RECEIVED HCA

MAR 01 2012

ENVIRONMENTAL HLTH

Ms. Pearl Boelter, Program Manager  
Orange County Health Care Agency, Environmental Health  
1241 E. Dyer Ste. 120  
Santa Ana, Ca. 92705

Dear Ms. Boelter,

As I am sure you are aware, the City of Santa Ana has elected to outsource the Fire Department to the Orange County Fire Authority (OCFA). As of April 20, 2012 all emergency response and prevention services will be transitioned to OCFA.

Please accept this letter as to the City of Santa Ana's intent to withdraw from our mutual Agreement A-2001-008 and the first amendment to the agreement A-2001-008B as of April 20, 2012. We will no longer be providing the following CUPA program elements:

- A. The Hazardous Materials Release Response Plans and Inventory Program.
- B. The Hazardous Materials Management Plan and Hazardous Materials Inventory Statement requirements.
- C. The Underground Storage Tank Program.

As well, the City will no longer act as a Participating Agency (PA) to the Orange County Health Care Agency, Environmental Health Certified Unified Program Agency (CUPA) as of April 20, 2012.

In regards to the e-submit electronic portal; although the City has been approved for the Cal EPA funding, the project is not complete. The City does not anticipate the completion in the future. Please advise as to what the next step would be to close the accounting or transfer the funding to the CUPA.

It is our understanding that OCFA has been in contact with your agency to negotiate a transition of select programs. If you require more information from us please contact me directly.

Sincerely,

LORI SMITH  
FIRE MARSHAL / ADMINISTRATIVE CHIEF

for DAVE THOMAS, FIRE CHIEF

Cc: Orange County Fire Authority, Assistant Chief Laura Blaul, 1 Fire Authority Way, Irvine, Ca. 92602

FIRST AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF ORANGE AND  
THE ORANGE COUNTY FIRE AUTHORITY FOR IMPLEMENTATION OF UNIFIED  
PROGRAM ELEMENT REQUIREMENTS

THIS FIRST AMENDMENT TO AGREEMENT is entered into this \_\_\_\_ day of \_\_\_\_\_ 2012, is by and between the County of Orange, Health Care Agency, Environmental Health Division ("County") and the Orange County Fire Authority ("OCFA"), whereby the County and OCFA agree to amend the "Agreement Between the County of Orange and the Orange County Fire Authority for Implementation of Unified Program Element Requirements" ("Agreement"), dated January 28, 1997, as follows:

11. City of Santa Ana

The City of Santa Ana has disbanded its fire department. OCFA has assumed responsibilities for fire protection for the City of Santa Ana and, for purposes of the Agreement, the City of Santa Ana is within OCFA's jurisdiction. Accordingly, pursuant to the Agreement, OCFA will administer within the City of Santa Ana the Program Elements A and C in Paragraph 2 of the Agreement. The County will administer within the City of Santa Ana the Program Element B in Paragraph 2 of the Agreement.

12. Consolidation of Unified Program

Under Health and Safety Code section 25404 and Title 27 of the California Code of Regulations section 15100, the Secretary of the California Environmental Protection Agency ("Cal/EPA") is responsible for consolidating and implementing the Unified Program. Cal/EPA has directed the County and OCFA to analyze which of the Program Elements of the Unified Program can be consolidated and administered by the County as the CUPA. Accordingly, no later than January 31, 2013, the County and OCFA will meet and confer in good faith to discuss and develop a plan to consolidate the agreed upon Program Elements of the Unified Program so that they are administered by the County as the CUPA by July 1, 2013.

The revisions set forth in this First Amendment to Agreement shall be effective beginning July 1, 2012. In all other respects, the terms of the Agreement not expressly changed by this First Amendment to Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment to Agreement, in the County of Orange, State of California.

ORANGE COUNTY FIRE AUTHORITY

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
Mark Tettemer, Chair, Board of Directors

ATTEST:

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
Sherry Wentz, Clerk of the Authority

APPROVED AS TO FORM

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
Attorney for the Authority

COUNTY OF ORANGE

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
John M.W. Moorlach, Chairman, Board of Supervisors

ATTEST:

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
Susan Novak, Clerk of the Authority

APPROVED AS TO FORM  
OFFICE OF THE COUNTY COUNSEL  
ORANGE COUNTY, CALIFORNIA

BY: \_\_\_\_\_ DATED: \_\_\_\_\_  
DEPUTY

**PUBLIC HEARING - AGENDA ITEM NO. 2**  
**BOARD OF DIRECTORS MEETING**  
**February 28, 2013**

TO: Board of Directors, Orange County Fire Authority

FROM: Lori Zeller, Assistant Chief  
Business Services Department

SUBJECT: **Fire Prevention Fee Study and Adoption of Associated Fee Changes**

Summary:

This agenda item is submitted for approval of the proposed Resolution (Attachment 1) for Fire Prevention fee *increases* and Hazardous Materials Disclosure (HMD) fee *decreases* which were proposed as a result of the 2012 Fire Prevention Fee Study.

Committee/Board Actions:

At its September 12, 2012, meeting, the Budget and Finance Committee reviewed the proposed fee adjustments contained in the Fee Schedule. The Committee initiated separate motions, voting first for proposed fee decreases, and then separately for proposed fee increases. A motion to recommend that the Board of Directors approve the fee decreases was approved 8-1, and a motion to recommend that the Board approve fee increases was approved by a vote of 8-1.

At its September 27, 2012, meeting, the Board of Directors deferred the proposed agenda item regarding adoption of the proposed Fee Schedule to a future date.

At its October 25, 2012, meeting, the Board of Directors approved the proposed agenda item regarding approval of the proposed fee *decreases*, except for the Hazardous Materials Disclosure fees, effective October 26, 2012. The Board did not approve the fee increases and directed staff to return at a later date for consideration of the fee increases.

Recommended Actions:

1. Conduct a Public Hearing.
2. Find that, in accordance with California Government Code Section 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.
3. Approve and adopt the proposed Resolution approving recommended increases in specified Fire Prevention fees effective May 1, 2013, and the HMD fee decreases retroactive to July 1, 2012.
4. Direct staff to include a revenue adjustment in the March 2013 mid-year budget adjustments for FY 2012/13 to reflect the revenue changes associated with the actions above, and discussed herein.

Background:

Fee-related Fire Prevention activities, which are generally completed by the OCFA staff in the Planning and Development Services Section (P&D), the Safety and Environmental Services Section (S&ES) and the Operations Department, include the following:

- Plan reviews and inspections for initial construction or improvement of facilities
- Issuance of operating and special event permits as required by the Fire Code
- Hazardous Material Disclosures (HMD) and California Accidental Release Prevention (CalARP) program plans

The OCFA's Fire Prevention fees were first adopted by the County effective July 1, 1991, and were subsequently updated in 1997 and 2002. As a result of direction from the OCFA Board of Directors in 1996 to pursue action to establish new cost recovery methods, staff conducted a more comprehensive study in 2002 and the Board subsequently adopted a policy of full cost recovery, with exceptions, for several Fire Prevention services.

Prior to this current 2012 Fee Study, the last comprehensive fee study occurred in 2007. Specific adjustments to the fees since 2007 have included:

- Adjustments of fees to reflect costs of agreed-upon OCFA employee salary and benefit increase(s). These adjustments occurred in 2008 and 2009 but the Board did not approve the 2010 or 2011 increases.
- Adjustment of a few individual fees based on reevaluated costs (e.g., fireworks stand permit fee and residential site review fee in 2008).
- Addition of a few new fees (e.g., large solar system fee and vapor expansion tank retrofit fee in 2008).
- Revision to the exemption policy to exclude certain types of residential sprinkler plan review fees.

In early 2012, a report to an internal hotline raised questions whether the Hazardous Materials Services (HMS) fees accurately reflect the costs of those programs. Following the investigation about the accuracy of past fees and costs, staff accelerated a comprehensive fee study that was originally planned for Fiscal Year 2012-13.

***2012 Fire Prevention Fee Study***

On July 26, 2012, the OCFA Board of Director's directed staff to initiate an expedited comprehensive Fire Prevention Fee Study and present the results, along with any recommended fee changes, at the Budget and Finance Committee and Board of Directors' September 2012 meetings. Staff conducted the Fee Study, as directed, and provided comprehensive reports to the Committee and Board of Directors in September 2012 (Attachment 2). Following a lengthy closed session discussion about the internal hotline report and related investigation, the Board of Directors deferred consideration of the proposed agenda item to a future date.

On October 25, 2012, a special Board meeting was held to consider the Fire Prevention Fee Study results. The Board approved the recommended fee decreases, excluding the Hazardous Material Disclosure (HMD) fees, effective October 26, 2012. The Board also directed staff to return at a future meeting, with the date to be approved by the Board Chair, for consideration of the recommended increases for specified Fire Prevention Fees.

Staff is returning to the Board at this time to consider the results from the 2012 Fee Study, which will comply with the Board's policy of full cost recovery.

Specifically, the requested actions focus on the following concepts:

- Since the Board did not take action to reduce the HMD fees on October 25, 2012, staff is now requesting the Board to adopt the HMD fee decreases retroactive to July 1, 2012, to ensure that OCFA's fees do not exceed the cost of services.
- Since the Board already took action to reduce the specified Fire Prevention fees on October 25, 2012 (excluding HMD fees), staff is now requesting the Board to adopt those specified fee increases that remain outstanding, to ensure that OCFA is recovering the full cost of services and not subsidizing development from the General Fund.

***Financial Impacts of Previous Board Actions/Staff Recommendations to the Proposed Fee Schedule***

***As Originally Proposed (September 27, 2012 Board meeting)***

Staff previously reported that approval of the entire proposed fee schedule would decrease overall Fire Prevention revenues by approximately **\$914,105** per year based on estimated volume for each service activity. The estimated changes were summarized as follows:

<b><u>Section</u></b>	<b><u>FY 2012/13 Proposed Budget Based on New Fees *</u></b>	<b><u>FY 2012/13 Adopted Budget</u></b>	<b><u>\$ Increase (Decrease)</u></b>	<b><u>% Increase (Decrease)</u></b>
<b>Planning &amp; Development</b>	\$3,286,391	\$3,306,125	(\$19,734)	(0.6%)
<b>Safety &amp; Environmental Services</b>				
· Inspections	\$2,063,646	\$2,030,424	\$33,222	1.6%
· HMD	\$273,207	\$1,284,742	(\$1,011,535)	(81.0%)
· CalARP	<u>\$243,466</u>	<u>\$159,524</u>	<u>\$83,942</u>	34.5%
<b><i>Subtotal</i></b>	\$2,580,319	\$3,474,690	(\$894,371)	(25.7%)
<b>Total Program Revenue</b>	<u>\$5,866,710</u>	<u>\$6,780,815</u>	<u>(\$914,105)</u>	<u>(13.4%)</u>

\* For illustrative purposes, the proposed budget was based on a July 1 implementation. Actual revenue would vary depending on actual fee activity and timing of implementation.

As Adopted at the October 25, 2012 Board Meeting

When the Board took action to adopt the fee decreases at its October 25, 2012, meeting (temporarily excluding fee increases), the financial impact was estimated to result in a decrease to Fire Prevention revenues of approximately **\$2,104,795** for 2012/13 if no further Board action was taken during the fiscal year. The estimated changes were summarized as follows:

<u>Section</u>	<u>FY 2012/13 Proposed Budget Fee Decreases Only &amp; No HCA Billing *</u>	<u>FY 2012/13 Adopted Budget</u>	<u>\$ Increase (Decrease)</u>	<u>% Increase (Decrease)</u>
<b>Planning &amp; Development</b>	\$2,910,571	\$3,306,125	(\$395,554)	(12.0%)
<b>Safety &amp; Environmental Svcs.</b>				
· Inspections	\$1,765,449	\$2,030,424	(\$264,975)	(13.1%)
· HMD	\$0	\$1,284,742	(\$1,284,742)	(100.0%)
· CalARP	<u>\$0</u>	<u>\$159,524</u>	<u>(\$159,524)</u>	(100.0%)
<b>Subtotal</b>	\$1,765,449	\$3,474,690	(\$1,709,241)	(49.2%)
<b>Total Program Revenue</b>	<u>\$4,676,020</u>	<u>\$6,780,815</u>	<u>(\$2,104,795)</u>	<u>(31.0%)</u>

\* The proposed budget assumes the financial impact of fee reductions for 2/3 of the fiscal year. Actual revenue would vary depending on actual fee activity, timing of implementation of proposed fee increases, and ability to obtain special billing accommodations from HCA.

February 28, 2013 Request

Since staff is currently requesting that the Board approve the outstanding proposed fee increases, the financial impact will be different than previously reported. The financial impact shown on the following page reflects budgetary changes that will result if the fee increases are in place beginning May 1, 2013. In addition, the financial impact reflects the current plan for the Orange County Health Care Agency (HCA) to bill for HMD and CalARP work performed by OCFA during FY 2012/13 retroactively in July 2013. These actions are estimated to result in a decrease to Fire Prevention revenues of approximately **\$1,120,839** for 2012/13, rather than a reduction of \$2.1 million that would result if no further Board action is taken. The estimated changes are summarized on the following page.

**Approval of fee increases along with the HMD fee decreases**

<u>Section</u>	<u>FY 2012/13 Proposed Budget per 2012 Fee Study Estimates *</u>	<u>FY 2012/13 Adopted Budget</u>	<u>\$ Increase (Decrease)</u>	<u>% Increase (Decrease)</u>
<b>Planning &amp; Development</b>	\$3,009,459	\$3,306,125	(\$296,666)	(9.0%)
<b>Safety &amp; Environmental Svcs.</b>				
· Inspections	\$1,831,693	\$2,030,424	(\$198,731)	(9.8%)
· CalARP	<u>\$243,466</u>	<u>\$159,524</u>	<u>\$83,942</u>	52.6%
<b>Subtotal</b>	\$2,075,159	\$2,189,948	(\$114,789)	(5.2%)
<b>Total Program Revenue Based on the Fee Increases if Approved</b>	\$5,084,618	\$5,496,073	(\$411,455)	(7.5%)
<b>HMD Fee Decreases (a)</b>	\$575,358	\$1,284,742	(\$709,384)	(55.2%)
<b>Total Program Revenue – Net</b>	<u>\$5,659,976</u>	<u>\$6,780,815</u>	<u>(\$1,120,839)</u>	<u>(16.5%)</u>

\* Upon approval of this agenda item, staff will continue to monitor the financial impacts, and incorporate the results into the year-end budget update presented to the Board in May/June, 2013.

(a) Estimate based on HMD Disclosure Fees of \$273,207 and Verification Fees of \$302,151 that will be billed retroactively by HCA in July 2013.

***New Fee***

Included in the proposed fee schedule is the following new fee:

- Special Activity Expedite Fee – This fee is applicable to Special Activity permits that are not submitted within the time period required of the event. The cost represents a fee for the acceleration of the issuance (and associated activity) of a permit.

***Revisions to the Existing Exemption Policy***

Staff recommends adding the following revisions to the existing Exemption Policy:

- Include the OCFA Foundation to the list of exempted organizations. This would apply towards the construction of the 9-1-1 Patriotic Memorial or any other activity requiring a permit from the OCFA.
- Businesses storing propane in quantities less than or equal to 125 gallons.

***Outreach Activities***

Orange County Building Industry Association (OC BIA) was given preliminary notice of the fee study project on June 27, 2012. In addition, staff met with the new OC BIA Executive Director in January 2013 and shared the fee study results. Staff also met with the National Association for Industrial and Office Parks (NAIOP) prior to the October 25, 2012 Board of Directors meeting to discuss the proposed fee schedule. Their most recent responses to the proposed fee schedule will be provided at the Board of Directors meeting on February 28, 2013.

Impact to Cities/Counties:

Services will continue to be provided, as required.

Fiscal Impact:

The proposed fee adjustments are estimated to result in a decrease to Fire Prevention revenues of approximately \$1.1 million for 2012/13, rather than a reduction of \$2.1 million that would result if no further Board action is taken.

Staff Contacts for Further Information:

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Attachments:

1. Proposed Resolution approving decreases in Fire Prevention Fees
  - a. Proposed Exemption Policy
  - b. Proposed Fire Prevention Fee Schedule
  - c. Proposed Public Records Fees/Charges Schedule
2. 2012 Fee Study Agenda Item No. 16 dated September 27, 2012

**RESOLUTION NO. 2013-XX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY SUPERSEDING RESOLUTION NOS. 2007-17, 2008-26, 2009-10, 2011-04, AND 2012-09, AND APPROVING CHANGES IN FIRE PREVENTION FEES**

*WHEREAS*, the Joint Powers Agreement establishing the Orange County Fire Authority authorizes the Authority to levy and collect fees for services; and

*WHEREAS*, the Board of Directors of the Orange County Fire Authority (the "Board") adopted Resolution No. 2007-17 on September 27, 2007, establishing a Fire Prevention Fee Schedule effective November 5, 2007, and approving an Exemption Policy for the Fee Schedule; and

*WHEREAS*, the Board adopted Resolution No. 2008-26 on November 20, 2008, revising portions of the Schedule of Fees; and

*WHEREAS*, the Board adopted Resolution No. 2009-10 on July 23, 2009, revising the Exemptions Policy and revising some of the fees for Fire Prevention services effective October 5, 2009, based on the percentage increases in salary and employee benefits; and

*WHEREAS*, the Board adopted Resolution No. 2011-04 on March 24, 2011, setting forth residential fire sprinkler fees for Fire Prevention effective May 25, 2011; and

*WHEREAS*, a 2012 study has been recently completed to update the cost of each individual Fire Prevention service provided by the Orange County Fire Authority; and

*WHEREAS*, THE Board adopted Resolution No. 2012-09 on October 25, 2012 approving decreases in the 2012-13 Fire Prevention Fees, excluding the Hazardous Materials Disclosure (HMD) Fees, effective October 26, 2012; and

*WHEREAS*, the Board of Directors finds that in accordance with California Government Code Section 66014, the proposed Fire Prevention fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.

*NOW THEREFORE, BE IT RESOLVED* that the Board of Directors of the Orange County Fire Authority does hereby adopt the Exemption Policy and approve the fees set forth in Attachments 1A, 1B, and 1C attached hereto, effective May 1, 2013, except for the Hazardous Materials Disclosures Fees which are retroactive to July 1, 2012.

*BE IT FURTHER RESOLVED* that said Fire Prevention Fees and Charges Schedules shall be adjusted July 1 of each succeeding year. The fee adjustments will be the same as the percentage adjustments in the Authority salary and employee benefits provided for in the Memoranda of Understanding for the General and Supervisory Units. The adjustments will not exceed the cost of providing these services.

*PASSED, APPROVED, AND ADOPTED* this 28<sup>th</sup> day of February 2013.

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TRISH KELLY, CHAIR  
Board of Directors

ATTEST:

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SHERRY A.F. WENTZ, CMC  
Clerk of the Authority

**Orange County Fire Authority**  
**ORANGE COUNTY FIRE AUTHORITY**  
**EXEMPTIONS AND EXCEPTIONS POLICY**  
**FIRE PREVENTION**  
Effective March 1, 2013

The following activities and/or entities shall be exempt from fees charged for Fire Prevention services on the attached fee schedules:

1. Facilities owned and operated by OCFA Partner Agencies (including the County of Orange) and funded from the Partner Authority's general fund. Enterprise funded departments of Partner Agencies (such as Orange County Integrated Waste Management) are not exempt.
2. Day-care facilities owned and operated by public schools and unified school districts.
3. Official Services to include all plan checking, fire permits and inspection activities at public schools, unified school districts, community colleges and universities whose policy-making body is subject to the Brown Act. Special events funded by an entity other than the policy-making body; false alarms and additional services not described herein are subject to fees.
4. Residential fire sprinklers installed to protect existing single-family homes.
5. Construction of unenclosed accessory structure within a wildland interface area (e.g. patio cover, fire pit, gazebo, etc.)
6. Photovoltaic energy systems intended to reduce consumption of traditional electrical energy. (added in 2008)
7. Automotive Compressed Natural Gas refueling stations installed within a residential structure. (added in 2008)
8. Fire false alarm response at single-family homes.
9. **Projects and activities related to the Orange County Fire Authority Nonprofit Foundation.**
10. **Businesses storing propane in quantities less than or equal to 125 gallons.**

The Fire Marshal may exempt a special activity or fee when, in the opinion of the Fire Marshal, the special activity is conducted by a community based non-profit organization, creates a minimal risk to the community or environment and is a single issuance permit. The request must be submitted and approved in writing prior to the event.

*Note: Items #9 and #10 are recommended additions to the existing Exemption Policy.*

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**

Attachment 1B  
In connection with  
BOD Agenda Item #2

Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) Effective 5/1/13	\$ Change by Fee	% Change by Fee
PR100	California Environmental Quality Act (CEQA), Environmental Impact Report (EIR), Notice of Preparation (NOP), and Advance Planning	\$223	\$471	\$248	111.17%
PR105	Conditional use, site development, and coastal development permit	\$352	\$471	\$119	33.78%
PR110	Map review (A map) -- tentative tract map/screen check	\$309	\$561	\$252	81.42%
PR115	Final map review (B Map) and/or clearance letter for print of linen	\$352	\$404	\$52	14.67%
PR120	Conceptual fuel modification (inspection not included)	\$968	\$910	(\$58)	-6.04%
PR124	Precise fuel modification (includes vegetation clearance inspection for lumber drop, final, and HOA turnover inspections)	\$1,117	\$1,283	\$166	14.86%
PR124i	Precise fuel modification – INSP ONLY	\$458	\$539	\$81	17.63%
PR127i	Fuel Modification Maintenance Inspection -Customer requested or complaint initiated for Tract Development	\$1,021	\$868	(\$153)	-15.02%
PR130	Request for conditional or total exclusion from Special Fire Protection Areas or Very High Fire Hazard Severity Zone - <b>Delete</b>	\$543	Delete	(\$543)	-100.00%
PR140	Infrastructure plan – multiple tracts – review of street standards, road lengths, and vehicle entry points, cul-de-sac design, etc. for multi-tract developments	\$734	\$1,130	\$396	54.02%
PR145	Fire master plan – Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	\$915	\$1,029	\$114	12.47%
PR145i	Fire master plan – Emergency access and fire hydrant location, fire lane markings, or vehicle gates - INSP ONLY	\$372	\$362	(\$10)	-2.58%
PR146	Fire protection plan – an alternative to CBC Chapter 7A construction requirements for development in a fire hazard severity zone. <b>Must be used in conjunction with PR910 - Alternate method and materials request</b>	Exempt	Exempt	N/A	N/A
PR150	Fire master plan – public school	Exempt	Exempt	N/A	N/A
PR155	Temporary fire master plan - proposed emergency access these roads will not remain once the project is complete.	\$968	\$783	(\$185)	-19.15%
PR155i	Temporary fire master plan - proposed emergency access these roads will not remain once the project is complete. INSP	\$372	\$305	(\$67)	-17.96%
PR160	Residential site review for single family dwelling consisting of one or two units	\$575	\$580	\$5	0.79%
PR160i	Residential site review for single family dwelling – INSP ONLY	\$234	\$134	(\$100)	-42.94%
PR170	Methane work plan	\$309	\$292	(\$17)	-5.66%
PR172	Methane findings & recommendations (Currently included with the Methane work plan)	\$309	\$336	\$27	8.85%
PR174	Methane mitigation plan	\$352	\$426	\$74	21.04%
PR176	Methane final letter (Currently included with the Methane mitigation plan)	\$245	\$269	\$24	9.83%
PR180	Vehicle or pedestrian gates across emergency access roads	\$436	\$527	\$91	20.89%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**

Attachment 1B  
 In connection with  
 BOD Agenda Item #2

Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) Effective 5/1/13	\$ Change by Fee	% Change by Fee
PR180i	Vehicle or pedestrian gates across emergency access roads- INSP ONLY	\$213	\$191	(\$22)	-10.45%
PR182	Unenclosed accessory structure/outdoor fire place/fire pit in special fire areas. Inspection not required	Exempt	Exempt	N/A	N/A
PR184	Speed hump review and drive test	\$564	\$834	\$270	47.93%
PR186	Operations pre-planning automation. Fee waived if criteria on handout are satisfied	\$479	\$789	\$310	64.63%
PR190	Single Address & Street Name Changes and Approving Street Names - <b>Delete</b>	\$287	Delete	(\$287)	-100.00%
PR192	Addressing Layout Developments - Commercial/Residential	\$1,150	Hourly Rate	N/A	N/A
PR194	Addressing - Large Commercial Developments and Multiple Street Name Changes - <b>Delete</b>	\$575	Delete	(\$575)	-100.00%
PR200	All A Occupancy > 10,000 square feet aggregate	\$1,948	\$1,942	(\$6)	-0.29%
PR200i	All A Occupancy > 10,000 square feet aggregate INSP ONLY	\$851	\$687	(\$164)	-19.31%
PR204	All A Occupancy ≤ 10,000 square feet aggregate area)	\$1,533	\$1,428	(\$105)	-6.87%
PR204i	All A Occupancy ≤ 10,000 square feet aggregate area) INSP ONLY	\$777	\$553	(\$224)	-28.81%
PR208	All A ≤ 1500 square feet	\$1,011	\$1,252	\$241	23.80%
PR208i	All A ≤ 1500 sq. ft. INSP ONLY	\$639	\$534	(\$105)	-16.42%
PR212	Educational other than day care	\$1,171	\$1,061	(\$110)	-9.40%
PR212i	Educational other than day care - INSP ONLY	\$319	\$343	\$24	7.62%
PR216	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) aggregate	\$393	\$847	\$454	115.44%
PR216i	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) INSP ONLY	\$202	\$286	\$84	41.63%
PR220	E Day Care or I-4, E3 Daycare (see PR212 for any combination of E occupancies sharing common egress)	\$980	\$1,378	\$398	40.63%
PR220i	E Day Care or I-4 - INSP ONLY	\$352	\$324	(\$28)	-7.88%
PR224	F: ≤10,000 sq. ft. (also used for B,M,S occupancies when required by Permit Screening Form or Building Official)	\$734	\$1,228	\$494	67.31%
PR224i	F ≤ 10,000 sq. ft. - INSP ONLY	\$319	\$439	\$120	37.52%
PR228	F: >10,000 sq. ft. (also used for B,M,S occupancies when required by Permit Screening Form or Building Official)	\$905	\$1,866	\$961	106.16%
PR228i	F: >10,000 sq. ft. - INSP ONLY	\$383	\$687	\$304	79.28%
PR232	H1, H2, H3, H4 or L Occupancy - Chemical classification fee (PR320-PR328) also required	\$2,544	\$2,231	(\$313)	-12.32%
PR232i	H1, H2, H3, H4, or L Occupancy Chemical classification fee (PR320-PR328) INSP ONLY	\$681	\$706	\$25	3.63%
PR236	S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	\$1,555	\$1,325	(\$230)	-14.82%
PR236i	S1 - Motor Vehicle Repair Garages INSP ONLY	\$905	\$629	(\$276)	-30.45%
PR240	S1 -Aircraft Repair Hanger (Chem class fee, (PR320-PR328) also required)	\$1,543	\$1,656	\$113	7.34%
PR240i	S1 -Aircraft Repair Hanger INSP ONLY	\$522	\$401	(\$121)	-23.27%
PR244	H5 Occupancy (Chem class fee (PR320-PR328), also required)	Hourly Rate	Hourly Rate	N/A	N/A

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**

Attachment 1B  
 In connection with  
 BOD Agenda Item #2

Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) Effective 5/1/13	\$ Change by Fee	% Change by Fee
PR244i	H5 Occupancy INSP ONLY	Hourly Rate	Hourly Rate	N/A	N/A
PR248	Structures with non-ambulatory or incapacitated occupants (I-1, I-2, I-2.1, R-2.1 occupancies)	Hourly Rate	Hourly Rate	N/A	N/A
PR248i	Structures with non-ambulatory or incapacitated occupants. (I-1, I-2, I-2.1, R-2.1 occupancies) INSP ONLY	Hourly Rate	Hourly Rate	N/A	N/A
PR252	I2: Structures with ambulatory occupants. (Inactivate in 2007 per IBC) - <b>Delete</b>	\$2,342	Delete	(\$2,342)	-100.00%
PR252i	I2: Structures with ambulatory occupants. (Inactivate in 2007 per IBC)) - INSP ONLY - <b>Delete</b>	\$649	Delete	(\$649)	-100.00%
PR256	I3: Structures with restrained occupants, 3 cells or less	\$511	\$677	\$166	32.56%
PR256i	I3: Structures with restrained occupants, 3 cells or less - INSP ONLY	\$245	\$229	(\$16)	-6.58%
PR260	I3: Structures with restrained occupants, more than 3 cells	\$2,544	\$2,960	\$416	16.37%
PR260i	I3: Structures with restrained occupants, more than 3 cells INSP ONLY	\$692	\$763	\$71	10.25%
PR264	R1 or R2 Hotels, motels, apartments, condominiums with ≤ 50 dwelling units per building	\$926	\$835	(\$91)	-9.81%
PR264i	R1 (2007 CBC R1 or R2): Hotels, motels, apartments, condominiums with ≤ 20 dwelling units per building INSP ONLY - <b>Delete</b>	\$256	Delete	(\$256)	-100.00%
PR268	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 dwelling units per building.	\$1,512	\$1,895	\$383	25.34%
PR268i	R1 (2007 CBC, R1 or R2 ): Hotels, motels, apartments, condominiums with 21 to 50 dwelling units per building - INSP ONLY - <b>Delete</b>	\$415	Delete	(\$415)	-100.00%
PR272	R1 or R2 Hotels, motels, apartments, condominiums with > 150 dwelling units per building.	\$2,374	Hourly Rate	N/A	N/A
PR272i	R-1(2007 CBC R1 or R2): Hotels, motels, apartments, condominiums with > 50 dwelling units per building. INSP ONLY - <b>Delete</b>	\$862	Delete	(\$862)	-100.00%
PR276	R4 licensed residential care/ assisted living facilities and similar uses serving 7-19 clients. <i>Facilities serving 6 or less clients, submit only to S&amp;ES.</i>	\$3,236	\$1,377	(\$1,859)	-57.44%
PR276i	R4 licensed residential care/ assisted living facilities and similar uses serving 7-19 clients. INSP ONLY	\$393	\$458	\$65	16.48%
PR280	R4 licensed residential care/ assisted living facilities and similar uses serving ≥ 20 clients.	\$2,746	\$2,348	(\$398)	-14.48%
PR280i	R4 licensed residential care/ assisted living facilities and similar uses serving ≥ 20 clients. INSP ONLY	\$618	\$801	\$183	29.62%
PR285	Hi-Rise: Structures that are 55 ft or higher measured from lowest point of fire department access	\$5,886	\$6,420	\$534	9.08%
PR285i	High-rise: Structures that are 55' or higher in height - INSP ONLY	\$1,352	\$2,003	\$651	48.13%
PR300	Above-ground storage tank, including equipment (see PR625 for temporary above-ground storage tanks)	\$1,086	\$1,053	(\$33)	-3.02%
PR300i	Above-ground storage tank, including equipment -INSP ONLY	\$702	\$515	(\$187)	-26.64%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**

Attachment 1B  
 In connection with  
 BOD Agenda Item #2

Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) Effective 5/1/13	\$ Change by Fee	% Change by Fee
PR305	Dispensing from underground storage tank: New installation (Single fee for all tanks at a single location) (Aboveground safety/components only)	\$1,139	\$837	(\$302)	-26.55%
PR305i	Dispensing from underground storage tank: New Installation, INSP ONLY (Aboveground safety/components only)	\$607	\$343	(\$264)	-43.44%
PR310	Dispensing from Underground storage tank: Repair, alteration, abandonment (Aboveground safety/components only)	\$585	\$555	(\$30)	-5.10%
PR313	Vapor Expansion Tank Retrofit (UST/AST) Refueling - <b>Delete</b>	\$362	Delete	(\$362)	-100.00%
PR313i	Vapor Expansion Tank Retrofit (UST/AST) Refueling - INSP ONLY - <b>Delete</b>	\$170	Delete	(\$170)	-100.00%
PR315	Hazardous Material Process/Storage for Non - H Occupancies. Use with PR320-PR328. Also for outdoor LPG exchange stations; separate chemical classification review not required.	\$1,363	\$1,027	(\$336)	-24.62%
PR315i	Hazardous Material Process/Storage for Non - H Occupancies – INSP ONLY	\$777	\$534	(\$243)	-31.27%
PR320	Chemical Classification Review. Category I: 1-15 chemicals	\$468	\$841	\$373	79.72%
PR322	Chemical Classification Review. Category II: 16-50 chemicals	\$937	\$1,523	\$586	62.55%
PR324	Chemical Classification Review. Category III: 51-100 chemicals	\$1,363	\$1,754	\$391	28.70%
PR326	Chemical Classification Review. Category IV: > 100 chemicals	\$1,799	\$2,325	\$526	29.22%
PR328	Chemical Classification Review. Unusual chemicals/quantities as determined by the Hazardous Material Section	Hourly Rate	Hourly Rate	N/A	N/A
PR330	High-piled storage: code/commodity compliance	\$1,682	\$1,433	(\$249)	-14.78%
PR330i	High-piled storage - INSP ONLY	\$767	\$648	(\$119)	-15.45%
PR335	Commercial cooking hood and duct system (per system)	\$372	\$501	\$129	34.76%
PR335i	Commercial cooking hood and duct system (per system) - INSP ONLY	\$223	\$210	(\$13)	-5.92%
PR340	Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 30 pounds of any other refrigerant	\$2,044	\$1,514	(\$530)	-25.92%
PR340i	Refrigeration unit and system – INSP ONLY	\$947	\$689	(\$258)	-27.26%
PR345	Spray booth, spraying area: mechanically ventilated appliance provided to enclose or accommodate a spraying operation (Spraying room see H2)	\$1,213	\$1,175	(\$38)	-3.11%
PR345i	Spray booth, spraying area - INSP ONLY	\$607	\$458	(\$149)	-24.59%
PR350	Gas systems: medical gas, industrial gas (including piping and manifolds)	\$1,299	\$1,363	\$64	4.90%
PR350i	Gas systems: medical gas, industrial gas – INSP ONLY	\$681	\$668	(\$13)	-1.97%
PR355	Dry Cleaning (cleaning solution) - Quantity must exceeds 330	\$660	\$837	\$177	26.76%
PR360	Special equipment: industrial ovens, vapor recovery, dust collection	\$1,522	\$821	(\$701)	-46.06%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**

Attachment 1B  
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Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) Effective 5/1/13	\$ Change by Fee	% Change by Fee
PR360i	Special equipment: industrial ovens, vapor recovery, dust collection - INSP ONLY	\$692	\$629	(\$63)	-9.04%
PR363	Large Solar System (Requested by Building Official)	Exempt	Exempt	N/A	N/A
PR363i	Large Solar System (Requested by Building Official) - INSP ONLY	Exempt	Exempt	N/A	N/A
PR365	Special extinguishing system: dry chemical, CO2, FM 200, foam liquid systems, inert gas (Halon, Inergen, etc.)	\$660	\$505	(\$155)	-23.54%
PR365i	Special extinguishing system – INSP ONLY	\$287	\$191	(\$96)	-33.54%
PR370	Battery Systems, stationary storage and cell sites ( <i>chemical quantities doesn't require application of CFC Art 64 or 2007 IFC Section 608</i> ) - <b>Delete</b>	\$564	Delete	(\$564)	-100.00%
PR375	Battery Systems, stationary storage and cell sites ( <i>chemical quantities require application of CFC Art 64 or 2007 IFC Section 608</i> )	\$980	\$996	\$16	1.63%
PR375i	Battery systems INSP ONLY	\$522	\$458	(\$64)	-12.31%
PR380	Smoke control systems; review of rational analysis	\$1,639	\$1,352	(\$287)	-17.49%
PR382	Smoke control systems: design/testing – inc. 1 submittal meeting w/customer	\$4,162	\$5,326	\$1,164	27.98%
PR382i	Smoke control systems: design/testing INSP ONLY	\$1,160	\$1,945	\$785	67.71%
PR400	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot)	\$878	\$648	(\$230)	-26.22%
PR400i	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot) - INSP ONLY	\$559	\$158	(\$401)	-71.75%
PR401	NFPA 13D fire sprinkler system: One or two family dwelling - existing home (single lot)	Exempt	Exempt	N/A	N/A
PR401i	NFPA 13D fire sprinkler system: One or two family dwelling - existing home (single lot) - INSP ONLY	Exempt	Exempt	N/A	N/A
PR402	TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations	Exempt	Exempt	N/A	N/A
PR402i	TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations - INSP ONLY	Exempt	Exempt	N/A	N/A
PR405	NFPA 13D fire sprinkler system: One or two family dwelling - within new tract developments	\$614	\$545	(\$69)	-11.27%
PR405i	NFPA 13D fire sprinkler system: One or two family dwelling - INSP ONLY	\$331	\$215	(\$116)	-35.00%
PR406	NFPA 13D Multi-purpose fire sprinkler system (tract, custom or existing home) ( <i>FOR INTERNAL TRACKING PURPOSE</i> )	\$0	\$0	\$0	0.00%
PR406i	NFPA 13D Multi-purpose fire sprinkler system (tract, custom or existing home) – INSP ONLY ( <i>FOR INTERNAL TRACKING PURPOSE</i> )	\$0	\$0	\$0	0.00%
PR410	NFPA 13R fire sprinkler system: Multi-family dwellings 3 to 16 units per building	\$841	\$1,096	\$255	30.28%
PR410i	NFPA 13R fire sprinkler system 3 to 16 units INSP ONLY	\$448	\$445	(\$3)	-0.58%
PR415	NFPA 13R fire sprinkler system >16 units	\$990	\$1,219	\$229	23.15%
PR415i	NFPA 13R fire sprinkler system >16 units INSP ONLY	\$522	\$636	\$114	21.86%
PR420	New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser	\$714	\$971	\$257	36.02%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**

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Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) Effective 5/1/13	\$ Change by Fee	% Change by Fee
PR420i	New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser – INSP ONLY	\$330	\$388	\$58	17.63%
PR425	New NFPA 13 fire sprinkler system:>100 fire sprinkler heads w/1 riser	\$894	\$1,175	\$281	31.47%
PR425i	New NFPA 13 fire sprinkler system: each additional riser OR per floor in buildings >3 stories. - INSP ONLY	\$393	\$484	\$91	23.04%
PR430	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations	\$340	\$396	\$56	16.44%
PR430i	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations - INSP ONLY	\$223	\$217	(\$6)	-2.91%
PR435	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations	\$468	\$683	\$215	45.95%
PR435i	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations - INSP ONLY	\$309	\$369	\$60	19.45%
PR440	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review	\$681	\$984	\$303	44.43%
PR440i	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review - INSP ONLY	\$330	\$445	\$115	34.97%
PR445	Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	\$724	\$932	\$208	28.73%
PR445i	Pre-action fire sprinkler system: INSP ONLY	\$266	\$484	\$218	81.78%
PR450	New or TI to NFPA 13 in-rack fire sprinkler systems	\$841	\$1,087	\$246	29.21%
PR450i	New or TI to NFPA 13 in-rack sprinkler fire sprinkler systems - INSP ONLY	\$266	\$369	\$103	38.76%
PR455	NFPA 13 small hose stations	\$362	\$527	\$165	45.61%
PR455i	NFPA 13 small hose stations – INSP ONLY	\$223	\$236	\$13	5.64%
PR460	NFPA 14 Class I, II or III standpipes (includes all standpipes within a single building)	\$798	\$1,200	\$402	50.38%
PR460i	NFPA 14 standpipes INSP ONLY	\$458	\$617	\$159	34.73%
PR465	Fire pump installation	\$1,064	\$1,163	\$99	9.30%
PR465i	Fire pump installation - INSP ONLY	\$479	\$401	(\$78)	-16.38%
PR470	Underground fire protection system: single hydrant OR single riser connection	\$755	\$939	\$184	24.31%
PR470i	Underground fire protection system: single hydrant or riser. INSP ONLY	\$415	\$515	\$100	24.09%
PR475	Underground fire protection: ≤ 4 additional connections for hydrants or risers - use with PR470	\$479	\$889	\$410	85.70%
PR475i	Underground fire protection system: use with PR475 - INSP ONLY	\$352	\$553	\$201	57.14%
PR480	Underground repair	\$448	\$583	\$135	30.20%
PR480i	Underground repair – INSP ONLY	\$330	\$381	\$51	15.60%
PR500	Fire sprinkler monitoring system (Unlimited water flow & tamper switches), & Fire alarm system with ≤ 10 devices.	\$362	\$415	\$53	14.63%
PR500i	Fire sprinkler monitoring system – INSP ONLY	\$223	\$191	(\$32)	-14.47%
PR510	Fire alarm system: 11-20 initiating devices and/or ≤ 40 notification devices	\$734	\$694	(\$40)	-5.46%
PR510i	Fire alarm system: 11-20 initiating devices and/or ≤ 40 notification devices, INSP ONLY	\$458	\$248	(\$210)	-45.86%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**

Attachment 1B  
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Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) Effective 5/1/13	\$ Change by Fee	% Change by Fee
PR520	Fire alarm system: >20 initiating and/or >40 notification devices	\$1,299	\$1,178	(\$121)	-9.33%
PR520i	Fire alarm system: >20 initiating and/or >40 notification devices, INSP ONLY	\$639	\$420	(\$219)	-34.33%
PR600	Field Plan Review / Inspection. Battery Systems, stationary storage and cell sites - <b>Delete</b>	\$393	Delete	(\$393)	-100.00%
PR610	Field review/inspection – Underground repair	\$352	\$467	\$115	32.58%
PR615	Field Plan Review / Inspection Private CNG refueling appliance within a single family residence. ( <i>no permit required</i> )	Exempt	Exempt	N/A	N/A
PR620	Field review / Inspection. Fire sprinkler monitoring system - Not more than 2 water flows, 3 tamper, 1 manual pull, 1 smoke, 1 FACP, and 1 annunciator - <b>Delete</b>	\$266	Delete	(\$266)	-100.00%
PR625	Field Review/ Inspection -Temporary above-ground storage tanks, including equipment	\$702	\$276	(\$426)	-60.69%
PR630	Field review/inspection TI to NFPA 13, 13R sprinkler systems: ≤ 25 heads without calculations	\$266	\$352	\$86	32.43%
PR635	Field review/inspection TI to NFPA 13, 13R sprinkler systems: 26-99 heads without calculations	\$352	\$390	\$38	10.91%
PR900	Coordination/Pre-submittal Meetings: (Initial 2 hours)	\$448	\$566	\$118	26.43%
PR905	Written response to inquiry	\$458	\$565	\$107	23.44%
PR910	Alternate Method and Material Request	\$1,309	\$1,026	(\$283)	-21.65%
PR920	Plan resubmittal: fee charged on 3rd and each subsequent submittal	Hourly Rate	Hourly Rate	N/A	N/A
PR922	Plan revision	Hourly Rate	Hourly Rate	N/A	N/A
PR924	Re-stamp of plans with wet stamp when submitted with approved plans	Hourly Rate	Hourly Rate	N/A	N/A
PR926	Accelerated plan review (fee is in addition to base fee assessed for plan review)	Hourly Rate	Hourly Rate	N/A	N/A
PR928	Plan Review time and materials fee: Charged for miscellaneous applications such as unusual time intensive projects, research, travel time, etc.	Hourly Rate	Hourly Rate	N/A	N/A
PR940i	Inspection time and materials fee: Charged for miscellaneous applications such as Time Intensive projects, research, travel time, etc.	Hourly Rate	Hourly Rate	N/A	N/A
PR942i	Re-inspection fee: Charged when project is not completed or cannot be approved during regular inspection	\$234	\$226	(\$8)	-3.42%
PR944i	Special inspection request: after-hours, weekend, or overtime inspections	Hourly Rate	Hourly Rate	N/A	N/A

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Safety and Environmental Services - Inspection**

Attachment 1B  
 In connection with  
 BOD Agenda Item #2

Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) (b)	\$ Change by Fee	% Change by Fee
AA1	Aerosol – Issuance	\$479	\$402	(\$77)	-16.08%
AA1R	Aerosol - Reissuance	\$213	\$322	\$109	51.17%
AA2*	Aircraft Refueling – Issuance	\$532	\$417	(\$115)	-21.62%
AA2R*	Aircraft Refueling – Reissuance**	\$532	\$274	(\$258)	-48.50%
AA3*	Aviation Facility – Issuance	\$436	Hourly Rate	N/A	N/A
AA3R*	Aviation Facility – Reissuance	\$340	Hourly Rate	N/A	N/A
AA4*	Asbestos Removal - Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AA5*	Waste Handling – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AA5R*	Waste Handling – Reissuance**	Hourly Rate	Hourly Rate	N/A	N/A
AA6*	Amusement Building – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AA6R*	Amusement Building – Reissuance**	Hourly Rate	Hourly Rate	N/A	N/A
AB1	Battery System – Issuance, not an annual permit, one time charge	\$330	Hourly Rate	N/A	N/A
AB2	Floor Finishing – Issuance/Reissuance	Hourly Rate	Hourly Rate	N/A	N/A
AC1	Candles/Open flame – Issuance	\$330	\$338	\$8	2.42%
AC1R	Candles/Open flame – Reissuance	\$234	\$322	\$88	37.61%
AC2*	Carnival or Fair – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AC3	Cellulose Nitrate Film/ Pyroxylin Plastics – Issuance/Reissuance - <b>Delete</b>	Hourly Rate	Delete	N/A	N/A
AC5	Combustible Fiber Storage – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AC5R	Combustible Fiber Storage – Reissuance**	Hourly Rate	Hourly Rate	N/A	N/A
AC6	Combustible Material Storage – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AC6R	Combustible Material Storage – Reissuance**	Hourly Rate	Hourly Rate	N/A	N/A
AC71	Compressed Gas – Corrosive Issuance	\$362	\$418	\$56	15.47%
AC71R	Compressed Gas – Corrosive Reissuance	\$202	\$338	\$136	67.33%
AC710	Compressed Gas-Toxic - Issuance	\$362	\$418	\$56	15.47%
AC710R	Compressed Gas-Toxic - Reissuance**	\$362	\$338	(\$24)	-6.63%
AC72	Compressed Gas – Flammable Gas Issuance	\$362	\$418	\$56	15.47%
AC72R	Compressed Gas – Flammable Gas Reissuance	\$202	\$338	\$136	67.33%
AC73	Compressed Gas-Highly Toxic - Issuance	\$362	\$418	\$56	15.47%
AC73R	Compressed Gas-Highly Toxic - Reissuance**	\$362	\$338	(\$24)	-6.63%
AC74	Compressed Gas – Inert Gas Issuance	\$362	\$370	\$8	2.21%
AC74R	Compressed Gas – Inert Gas Reissuance	\$202	\$322	\$120	59.41%
AC76	Compressed Gas-Oxidizer - Issuance	\$362	\$418	\$56	15.47%
AC76R	Compressed Gas-Oxidizer - Reissuance	\$202	\$338	\$136	67.33%

\*business safety insp fee does not apply to this fee

(a) 2012/13 Hrly Rate = \$205/ hr

(b) Fees listed incld Building Safety Insp (except those fees marked "\*\*") M150 Admin Drive Time fees

\*\* Used as issuance/reissuance fee previously

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Safety and Environmental Services - Inspection**

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AC77	Compressed Gas – Pyrophoric - Issuance	\$362	\$402	\$40	11.05%
AC77R	Compressed Gas – Pyrophoric - Reissuance**	\$362	\$338	(\$24)	-6.63%
AC91	Cryogenics – Physical or Health Hazard - Issuance	\$415	\$338	(\$77)	-18.55%
AC91R	Cryogenics – Physical or Health Hazard - Reissuance	\$266	\$306	\$40	15.04%
AC92	Cryogen – Flammable Issuance	\$415	\$402	(\$13)	-3.13%
AC92R	Cryogen – Flammable Reissuance	\$266	\$338	\$72	27.07%
AC94	Cryogen – Inert Issuance	\$415	\$338	(\$77)	-18.55%
AC94R	Cryogen – Inert Reissuance	\$266	\$306	\$40	15.04%
AC95	Cryogen – Oxidizer Issuance	\$415	\$354	(\$61)	-14.70%
AC95R	Cryogen – Oxidizer Reissuance	\$266	\$322	\$56	21.05%
AD1	Dry Cleaning Plants – Issuance	\$405	\$338	(\$67)	-16.54%
AD11	Dry Cleaning Plants - Package Issuance	\$192	\$338	\$146	76.04%
AD11R	Dry Cleaning Plants – Package Reissuance	\$117	\$322	\$205	175.21%
AD1R	Dry Cleaning Plants - Reissuance	\$298	\$322	\$24	8.05%
AD2	Dust Producing Operations - Issuance	\$501	\$418	(\$83)	-16.57%
AD2R	Dust Producing Operations - Reissuance	\$372	\$354	(\$18)	-4.84%
AE1	Explosives/Blasting Agents/Fireworks/Rocketry – Issuance	\$352	Hourly Rate	N/A	N/A
AE2	Explosives – Model Rockets (Retailers and Use)/ Small Arms Ammunition (Retailers) – Issuance	\$181	\$418	\$237	130.94%
AE2R	Explosives – Model Rockets (Retailers and Use)/ Small Arms Ammunition (Retailers) – Reissuance**	\$181	\$354	\$173	95.58%
AF1*	Firework Stands	\$436	\$416	(\$20)	-4.59%
AF2*	Public Display – Fireworks (20+ minutes)	\$1,618	\$3,427	\$1,809	111.80%
AF21*	Public Display – Fireworks (up to 20 minutes) Approximately 5-10 minutes in duration such as a homecoming (Previously included with another fee)	\$851	\$657	(\$194)	-22.80%
AF22	Pyrotechnics/Special Effects Materials	\$862	\$1,041	\$179	20.77%
AF31	Flammable Combustible Liquids – Issuance to use or operate a pipeline	\$681	Hourly Rate	N/A	N/A
AF31R	Flammable Combustible Liquids - Reissuance	\$628	Hourly Rate	N/A	N/A
AF32	Flammable Liquids – Issuance Class I liquids (5 gallons inside/10 gallons outside)	\$468	\$418	(\$50)	-10.68%
AF32R	Flammable Combustible Liquids – Reissuance	\$266	\$338	\$72	27.07%
AF33	Combustible Liquids – Issuance. To store, use or handle Class II or IIIA liquids in excess of 25 gallons inside or 60 gallons outside.	\$479	\$418	(\$61)	-12.73%
AF33R	Combustible Liquids – Reissuance	\$266	\$338	\$72	27.07%
AF34	Flammable Combustible Liquids – Issuance/Reissuance. Removal of liquid without approved pumps.	Hourly Rate	Hourly Rate	N/A	N/A
AF35	Flammable Combustible Liquids – Issuance. To operate tank vehicles, equipment, tanks, plants, terminals, wells, etc.	\$330	\$418	\$88	26.67%
AF35R	Flammable Combustible Liquids – Reissuance	\$234	\$338	\$104	44.44%
AF36	Flammable Combustible Liquids – Issuance. Tank removal or installation (AST/UST)	\$352	\$338	(\$14)	-3.98%

\*business safety insp fee does not apply to this fee

(a) 2012/13 Hrly Rate = \$205/ hr

(b) Fees listed incld Building Safety Insp (except those fees marked "\*\*") M150 Admin Drive Time fees

\*\* Used as issuance/reissuance fee previously

**Orange County Fire Authority**  
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AF361	Flammable Combustible Liquids – Each additional tank (AST/UST)	\$405	\$322	(\$83)	-20.49%
AF37	Flammable Combustible Liquids – Issuance. Change in content of tank to a more hazardous product.	\$319	\$418	\$99	31.03%
AF4	Fruit Ripening – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AF4R	Fruit Ripening – Reissuance**	Hourly Rate	Hourly Rate	N/A	N/A
AH11	Hazardous Materials – Oxidizing Issuance	\$511	\$418	(\$93)	-18.20%
AH110	Hazardous Materials – Water Reactive Issuance	\$511	\$418	(\$93)	-18.20%
AH110R	Hazardous Materials – Water Reactive Reissuance	\$309	\$338	\$29	9.39%
AH11R	Hazardous Materials – Oxidizing Reissuance	\$309	\$338	\$29	9.39%
AH12	Hazardous Materials – Corrosive Issuance	\$511	\$418	(\$93)	-18.20%
AH12R	Hazardous Materials – Corrosive Reissuance	\$309	\$338	\$29	9.39%
AH13	Hazardous Materials – Flammable Solids Issuance	\$511	\$418	(\$93)	-18.20%
AH13R	Hazardous Materials – Flammable Solids Reissuance	\$309	\$338	\$29	9.39%
AH14	Hazardous Materials – Highly Toxic Issuance	\$511	\$466	(\$45)	-8.81%
AH14R	Hazardous Materials – Highly Toxic Reissuance	\$309	\$370	\$61	19.74%
AH15	Hazardous Materials – Organic Peroxide Issuance	\$511	\$466	(\$45)	-8.81%
AH15R	Hazardous Materials – Organic Peroxide Reissuance	\$309	\$370	\$61	19.74%
AH16	Hazardous Materials – Pyrophoric Issuance	\$511	\$466	(\$45)	-8.81%
AH16R	Hazardous Materials – Pyrophoric Reissuance	\$309	\$370	\$61	19.74%
AH18	Hazardous Materials – Toxic Issuance	\$511	\$418	(\$93)	-18.20%
AH18R	Hazardous Materials – Toxic Reissuance	\$309	\$338	\$29	9.39%
AH19	Hazardous Materials – Unstable Reactive Issuance	\$511	\$418	(\$93)	-18.20%
AH19R	Hazardous Materials – Unstable Reactive Reissuance	\$309	\$338	\$29	9.39%
AH2	Hazardous Production Material Issuance	\$511	Hourly Rate	N/A	N/A
AH2R	Hazardous Production Material Reissuance	\$309	Hourly Rate	N/A	N/A
AH3	High Piled Combustible - Issuance	\$501	\$578	\$77	15.37%
AH3R	High Piled Combustible Reissuance	\$436	\$418	(\$18)	-4.13%
AL1	Liquefied Petroleum Gas – Issuance	\$234	\$402	\$168	71.79%
AL1R	Liquefied Petroleum Gas - Reissuance	\$181	\$338	\$157	86.74%
AL2	Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings – Issuance/Reissuance	Hourly Rate	Hourly Rate	N/A	N/A
AL3*	Lumber Yards and Woodworking Plants – Issuance	\$319	\$513	\$194	60.82%
AL3R*	Lumber Yards and Woodworking Plants - Reissuance	\$245	\$322	\$77	31.43%
AM1	Magnesium Working – Issuance/Reissuance	Hourly Rate	Hourly Rate	N/A	N/A
AM21	Covered Mall – Kiosk(s) Issuance/Reissuance - <b>Delete</b>	Hourly Rate	Delete	N/A	N/A
AM3	Motor Vehicle Fuel Dispensing – Issuance	\$245	\$338	\$93	37.96%
AM31	Motor Vehicle Fuel Dispensing – Package Issuance	\$192	\$322	\$130	67.71%
AM31R	Motor Vehicle Fuel Dispensing – Package Reissuance	\$117	\$322	\$205	175.21%
AM3R	Motor Vehicle Fuel Dispensing - Reissuance	\$202	\$322	\$120	59.41%
AO1	Open Burning – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AO2	Organic Coating – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AO2R	Organic Coating – Reissuance**	Hourly Rate	Hourly Rate	N/A	N/A
AO3	Industrial Ovens – Issuance	\$393	\$338	(\$55)	-13.99%
AO3R	Industrial Ovens - Reissuance	\$192	\$306	\$114	59.38%

\*business safety insp fee does not apply to this fee

(a) 2012/13 Hrly Rate = \$205/ hr

(b) Fees listed incld Building Safety Insp (except those fees marked "\*\*") M150 Admin Drive Time fees

\*\* Used as issuance/reissuance fee previously

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Safety and Environmental Services - Inspection**

Attachment 1B  
 In connection with  
 BOD Agenda Item #2

Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) (b)	\$ Change by Fee	% Change by Fee
AP21 to AP22*	A1-A5 Assembly Issuance	\$415	\$488	\$73	17.59%
AP21R to AP22R*	A1-A5 Assembly Reissuance	\$256	\$353	\$97	37.89%
AP23 to AP25*	Assembly, 300-1,999 Occupants - Issuance	\$415	\$691	\$276	66.51%
AP23R to AP25R*	Assembly, 300-1,999 Occupants - Reissuance	\$256	\$421	\$165	64.45%
AP26*	Exhibits and Trade Shows - Issuance	\$372	Hourly Rate	N/A	N/A
AR2	Refrigeration Equipment – Issuance	\$489	\$514	\$25	5.11%
AR2R	Refrigeration Equipment – Reissuance	\$448	\$370	(\$78)	-17.41%
AR3*	Repair Garage – Issuance	\$202	\$274	\$72	35.64%
AR31*	Repair Garage < 5000 sq ft – Package Issuance	\$192	\$226	\$34	17.71%
AR31R*	Repair Garage < 5000 sq ft – Package Reissuance	\$117	\$178	\$61	52.14%
AR3R*	Repair Garage – Reissuance	\$181	\$210	\$29	16.02%
AS1	Spraying or Dipping Operation – Issuance	\$393	\$562	\$169	43.00%
AS1R	Spraying or Dipping Operation - Reissuance	\$223	\$370	\$147	65.92%
AT1	Tent/Membrane Structure – Issuance	\$202	Hourly Rate	N/A	N/A
AT1.1	Canopy Structure – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AT2	Storage of Scrap Tires and Tire Byproducts – Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AT2R	Storage of Scrap Tires and Tire Byproducts – Reissuance**	Hourly Rate	Hourly Rate	N/A	N/A
AW1	Hot Work - Issuance.	\$405	\$657	\$252	62.22%
AW11	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Issuance	\$192	\$370	\$178	92.71%
AW11R	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	\$117	\$322	\$205	175.21%
AW1R	Hot Work - Reissuance.	\$213	\$466	\$253	118.78%
AW2	Wood Product - Issuance	Hourly Rate	Hourly Rate	N/A	N/A
AW2R	Wood Product - Reissuance**	Hourly Rate	Hourly Rate	N/A	N/A
J200*	Reinspection – Flat rate for any inspection after the 1 <sup>st</sup> .	\$202	Hourly Rate	N/A	N/A
J201*	Penalty \$250 – Failure to comply with 1st orders, tags or notices (Applies to all S&ES, HMS, & CalARP fees) <i>(Penalty fees are not included with the annual S&amp;EB increase)</i>	\$250	\$250	\$0	0.00%
J202*	Penalty \$500 – Failure to comply with 2nd orders, tags or notices (Applies to all S&ES, HMS, & CalARP fees) <i>(Penalty fees are not included with the annual S&amp;EB increase)</i>	\$500	\$500	\$0	0.00%
J203*	Penalty \$1000 – Failure to comply with 3rd or more orders, tags or notices (Applies to all S&ES, HMS, & CalARP fees) <i>(Penalty fees are not included with the annual S&amp;EB increase)</i>	\$1,000	\$1,000	\$0	0.00%
M100*	Correctional or Detentional Facility – Large	\$1,150	\$546	(\$604)	-52.52%
M101*	Correctional or Detentional Facility – Small	\$234	\$259	\$25	10.68%
M102*	High Rise Facility > 55 Feet	\$2,310	\$1,120	(\$1,190)	-51.52%
M103*	High Rise Facility 55-75 Feet - <b>Delete</b>	\$1,948	Delete	(\$1,948)	-100.00%
M120*	Care Facility for 6 or less RCFE only (R3.1) - <b>Delete</b>	\$50	Delete	(\$50)	-100.00%

\*business safety insp fee does not apply to this fee

(a) 2012/13 Hrly Rate = \$205/ hr

(b) Fees listed incld Building Safety Insp (except those fees marked "\*\*") M150 Admin Drive Time fees

\*\* Used as issuance/reissuance fee previously

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Safety and Environmental Services - Inspection**

Attachment 1B  
 In connection with  
 BOD Agenda Item #2

Effective 5/1/2013

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) (b)	\$ Change by Fee	% Change by Fee
M121*	Care Facility for more than 6 ambulatory clients as defined in the CBC	\$554	\$354	(\$200)	-36.10%
M122*	Care Facility for more than 6 non ambulatory clients as defined in the CBC	\$1,064	\$450	(\$614)	-57.71%
M123*	Hospitals, Nursing homes, Mental hospitals, Detoxification and Surgery Centers	\$2,799	\$881	(\$1,918)	-68.52%
M124*	CSFM Day Care Facility	\$372	\$211	(\$161)	-43.28%
M125*	Pre-Inspection of Community care, residential care & child day care facilities serving 25 or less persons	Hourly Rate	Hourly Rate	N/A	N/A
M126*	Pre-Inspection of Community care, residential care & child day care facilities serving 26 or more persons	Hourly Rate	Hourly Rate	N/A	N/A
M130*	Miscellaneous Special Events – Events that may impact emergency operations equipment or access and may only require an over the counter submittal	\$149	\$115	(\$34)	-22.82%
M131*	Minor Special Events – Events that may impact emergency operations equipment or access and have attendance or participation by less than 1500 persons.	\$223	\$158	(\$65)	-29.15%
M132*	Major Special Events – Events that impact emergency operations equipment or access or have attendance or participation by 1500 or more persons.	\$330	\$306	(\$24)	-7.27%
M133*	Special Event Expedite Fee for submittal in <10 days of event	\$0	50%	50%	N/A
M140*	Fire Watch	Hourly Rate	Hourly Rate	N/A	N/A
M141*	Standby – Engine Company – Board approved cost recovery rate	Hourly Rate	Hourly Rate	N/A	N/A
M148*	Building Safety Inspection ≤10,000 sq ft facilities	Incl w/permit	\$96	N/A	N/A
M149*	Building Safety Inspection >10,000 sq ft facilities	Incl w/permit	\$192	N/A	N/A
M150*	Multi Permit Facility Allowance (Same Inspection)	\$38	\$67	\$29	76.32%
M151*	Alternate Means & Methods	Hourly Rate	Hourly Rate	N/A	N/A
M152*	All other time to be charged as Time and Materials	Hourly Rate	Hourly Rate	N/A	N/A
M161*	Chemical Classification – Category 1: 1-15 chemicals (same as P&D) - <b>Delete</b>	\$468	Delete	(\$468)	-100.00%
M162*	Chemical Classification – Category 2: 16-50 chemicals (same as P&D) - <b>Delete</b>	\$937	Delete	(\$937)	-100.00%
M163*	Chemical Classification – Category 3: 51-100 chemicals (same as P&D) - <b>Delete</b>	\$1,363	Delete	(\$1,363)	-100.00%
M164*	Chemical Classification – Category 4: over 100 chemicals (same as P&D) - <b>Delete</b>	\$1,799	Delete	(\$1,799)	-100.00%
M165*	Chemical Classification – Unusual chemicals/quantity - hourly (same as P&D) - <b>Delete</b>	Hourly Rate	Delete	N/A	N/A

\*business safety insp fee does not apply to this fee

(a) 2012/13 Hrly Rate = \$205/ hr

(b) Fees listed incld Building Safety Insp (except those fees marked "\*\*") M150 Admin Drive Time fees

\*\* Used as issuance/reissuance fee previously

**Orange County Fire Authority  
2012-13 Proposed Fee Schedule  
Safety and Environmental Services**

Attachment 1B  
In connection with  
BOD Agenda Item #2

**Hazardous Materials Disclosures and CalARP Fees**

Effective 7/1/12

Fee Code	Service Description	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
<b>Hazardous Materials Disclosure Fees</b>					
DOH1	Chemical Quantity 1-10	\$522 #	\$85	(\$437)	-83.63%
DOH2	Chemical Quantity 11-20	\$788 #	\$89	(\$699)	-88.68%
DOH3	Chemical Quantity 21 +	\$1,075 #	\$95	(\$980)	-91.17%
DOI1	Disclosure Verification Insp (once every 3 yrs) - Quantity 1-10	\$522	\$91	(\$431)	100.00%
DOI2	Disclosure Verification Insp (once every 3 yrs) - Quantity 11-20	\$788	\$121	(\$667)	100.00%
DOI3	Disclosure Verification Insp (once every 3 yrs) - Quantity 21+	\$1,075	\$182	(\$893)	100.00%
HM-01	ReInspection - Hazmat Disclosure Non-compliance	\$213	\$75	(\$138)	-64.63%
HM-02	Time and Materials Charge	Hourly Rate	Hourly Rate	N/A	N/A
<b>CalArp Fees</b>					
R101	CalARP Level 1	\$2,118	\$4,768	\$2,650	125.11%
R102	CalARP Level 2	\$2,629	\$5,295	\$2,666	101.42%
R103	CalARP Level 3	\$4,162	\$6,898	\$2,736	65.73%
R200	Time and Materials Charge	Hourly Rate	Hourly Rate	N/A	N/A

# For \$ change comparison, adopted fee listed was based on the highest number of chemical quantity within the volume range (i.e quantity 1-10)

(a) 2012/13 Hourly Rate is \$205/ hr

**ORANGE COUNTY FIRE AUTHORITY**  
**Schedule of Public Record Request Fees and Charges**

<b>SERVICES</b>	<b>AMOUNT</b>
-----------------	---------------

***DUPLICATION FEES****Duplication General:*

Copy Rate.....	\$0.15 per page
CD/DVD Disks .....	\$4.00 per disk (actual cost)
Microfilm Copies .....	\$0.15 per page
Photographs.....	actual cost

*Fair Political Practices Commission (FPPC) Filings (Fees per California Government Code § 81008):*

Filings/Statements .....	\$ 0.10 per page or current FPPC rate
Retrieval Fee .....	Not to exceed \$5.00 for copies/reports 5+ years old or current FPPC rate

*Report s/Maps:*

After Action Reports.....	actual cost/posted reports available on-line at no charge
Annual Financial Report .....	actual cost/current fiscal year available on-line at no charge
Budget .....	actual cost/current fiscal year available on-line at no charge
Property Related Records (Community Right to Know Reports).....	\$2.50 per address
Fire Incident/Paramedic Reports .....	\$2.50 per address/incident
Fire Investigation Reports.....	\$0.15 per page
Reports prepared by Consultants .....	actual cost
Geographic Information System (GIS)/Battalion/Division Maps.....	actual cost@

*Specialized Reports/Maps:*

Creation of special computer-generated reports/Maps .....	Actual cost per hour based on OCFA Cost Reimbursement Rates, minimum one hour@
Requiring research of records, analysis, compilation.....	Actual cost per hour for the first hour, thereafter billed in ¼ hour increments + \$0.15 per page@

*Subscriptions(Via US Mail):*

Minutes.....	\$35.00 per year/per body
Agendas.....	\$35.00 per year/per body
Agenda Packet.....	\$25.00 per packet plus postage, if applicable

*Note: All agenda items are available on-line at no charge*

**MISCELLANEOUS SERVICES FEES**

Certification .....	\$2.00 per document
Delivery Service.....	actual cost
Fax Transmissions .....	\$0.15 per page/paid prior to transmission in-lieu of duplication fee
Notary Fees (per CA Government Code § 8211 and 8223) .....	\$10.00 per signature or current rate
Postage .....	current US Postage Rates
Record Retrieval – Offsite Storage .....	\$20 per box (actual cost)

**SUBPOENA FEES** (per California Government Code §68096.1 & 68097.2)

Subpoena for Records .....	\$15.00 deposit applied toward actual costs or current State rate
Subpoena for Witness ..	\$275.00 deposit applied toward actual witness expenses or current State rate

**WAIVER OF FEES**

The above fees may be waived at the discretion of the Section Manager concerned when it is clear that the general public and/or OCFA will benefit by providing the service at no cost.

- (a) Examples of the types of service for which the above fees may be waived are as follows:
  - (1) Requests from City Officials, Board Members, etc. for business purposes
  - (2) Requests from individuals or firms directly concerned with pending actions of the Board of Directors or Executive Committee, which require their attendance at a Public Hearing or when legal notice is required.
  - (3) Requests from other Public agencies, including law enforcement agencies and the District Attorney, in cases of cooperative exchange of information.
- (b) Decisions on questionable items shall be made by the Fire Chief or designee.

**LATE FEES**

A 10% late fee may be assessed on past due accounts if payment is not received by the original due date. Late fee assessments applicable to this policy include, but are not limited to

- Ambulance
- Fire Prevention
- Special Activities
- And any other OCFA miscellaneous billings

**PUBLIC HEARING - AGENDA ITEM NO. 16**  
**BOARD OF DIRECTORS MEETING**  
**September 27, 2012**

TO: Board of Directors, Orange County Fire Authority

FROM: Lori Zeller, Assistant Chief  
Business Services Department

SUBJECT: **Fire Prevention Fee Study and Adoption of Associated Fee Schedules**

Summary:

This agenda item is submitted for approval of the proposed Fire Prevention fees.

Committee Action:

At its September 12, 2012, meeting, the Budget and Finance Committee reviewed and recommended approval of this item.

Recommended Actions:

1. Conduct a Public Hearing.
2. Find that, in accordance with California Government Code Section 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.
3. Approve and adopt the proposed Resolution and Exemption Policy (Attachment 1) approving changes in Fire Prevention fees and effective dates.
4. Approve OCFA's responses to the Revenue & Cost Specialists' recommendations as outlined in Attachment 4.
5. Direct staff to issue refunds to approximately 1,460 businesses for a cumulative total not-to-exceed \$360,000 for hazardous materials services billed in excess of services provided during fiscal year 2011/12.

Background:

Fee-related Fire Prevention activities, which are generally completed by the OCFA staff in the Planning and Development Services Section (P&D), the Safety and Environmental Services Section (S&ES) and the Operations Department, include the following:

- Plan reviews and inspections for initial construction or improvement of facilities
- Issuance of operating and special event permits as required by the Fire Code
- Hazardous material inventory disclosures and accidental release plans

The OCFA's Fire Prevention fees were first adopted by the County effective July 1, 1991, and were subsequently updated in 1997 and 2002. As a result of direction from the OCFA Board of Directors in 1996 to pursue action to establish new cost recovery methods, staff conducted a more comprehensive study in 2002 and the Board subsequently adopted a policy of full cost recovery, with exceptions, for several Fire Prevention services.

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Board of Directors Meeting  
September 27, 2012 Page 2

The last comprehensive fee study occurred in 2007. The consulting firm reviewed 336 Fire Prevention fees and recommended a comprehensive fee study be conducted approximately every three years.

Specific adjustments to the fees since 2007 have included:

- Adjustments of fees to reflect costs of agreed-upon OCFA employee salary and benefit increase(s).
  - The adjustments occurred in 2008 and 2009 but the Board did not approve the 2010 or 2011 increases.
- Adjustment of a few individual fees based on reevaluated costs (e.g., fireworks stand permit fee and residential site review fee in 2008).
- Addition of a few new fees (e.g., large solar system fee and vapor expansion tank retrofit fee in 2008).
- Revised exemption policy to exclude certain types of residential sprinklers plan review fees.

However, no comprehensive fee update has been performed since 2007. In addition, a recent report to an internal hotline has raised questions whether the Hazardous Materials Services (HMS) fees accurately reflect the costs of those programs. Following the investigation about the accuracy of past fees and costs, staff accelerated a comprehensive fee study that was originally planned for Fiscal Year 2012-13.

***2012 Fire Prevention Fee Study***

On July 26, 2012, the OCFA Board of Director's directed staff to initiate an expedited comprehensive Fire Prevention Fee Study and present the results, along with any recommended changes to the fees, at the Budget and Finance Committee and Board of Directors' September 2012 meetings.

OCFA retained an experienced fee study consultant, Revenue & Cost Specialists (RCS), to oversee the process. The significant activities performed by the RCS consultant included the following:

- Prior to the start of the fee study, reviewed the proposed costing *methodology* for reasonableness. OCFA staff (Fire Prevention and Finance staff) applied the approved methodology to the most current data to calculate the updated fees.
- Reviewed the indirect cost rate/overhead calculation for reasonableness.
- Reviewed the reasonableness and supporting detail for 10% of the highest volume fees or 20 fees, whichever is greater, for the P&D and S&ES programs.
- Given that questions were raised about the accuracy of past calculations of the California Accidental Release Program (CalARP) and the Hazardous Materials Services (HMS) disclosure fees, the consultant independently scrutinize the reasonableness and supporting detail for every HMS disclosure and CalARP fee.
- Met or talked with various staff members who were involved in the fee study and who actually perform the work outlined in the fee study.
- Reviewed, for reasonableness, of the fees that would be applied to the top 20 businesses impacted by any proposed fee changes. This provided a service recipient's perspective of the proposed fee changes.

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- Finally, the consultant provided a comprehensive list of recommendations, issued an opinion letter, and will attend the Budget and Finance Committee and Board of Directors September meetings to address any questions.

***What were the Goals of the Fee Study?***

The goals of the fee study were as follows:

- Determine OCFA's cost to perform various fee-related and non-fee related services.
- Identify any additional services for which fees should be charged.
- Assess the current exemption policy.
- Develop revenue projections based on the proposed revisions to the fee schedule.
- Simplify the fee schedule, where possible.

In addition, the proposed fee schedule was designed to meet the following objectives:

- Conform to OCFA's policy for full cost recovery, including ongoing and replacement costs for the Fire Prevention software program and vehicles.
- Be easily understood by employees and the public.
- Be easy to implement and administer.
- Have a process by which fees can be updated annually to continue full cost recovery where applicable.
- Incorporate recent and planned changes in the Fire Prevention service delivery model to realize process and cost efficiencies.

***What Fees are Involved?***

Consistent with prior fee studies, the following Fire Prevention Programs were included in the fee study:

*Planning and Development (P&D) Services Section*

P&D works with the development community and member jurisdictions to ensure that new and existing facilities undergoing modifications meet adopted fire and life safety requirements. The process is highly integrated with local partner agency planning and building permitting processes.

Generally, the types of fees that P&D collects are for plan reviews, inspections and re-inspections. The OCFA currently collects the fees up-front as plans are submitted for review and subsequent site inspections are scheduled.

*Safety and Environmental Services (S&ES) Section*

S&ES works to maintain and enhance safety in the built environment or during special events. Fees are not charged for routine fire safety inspections, or investigation of complaints. Activities assessed fees are included in the three areas listed below:

- Issuance of annual permits and performing inspections of potentially hazardous operations as prescribed by the California Fire Code or for special events, false alarm penalties, or other fire code violations.

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- The Hazardous Material Disclosure Program (HMS), which manages inventories of all facilities with hazardous materials stored and handled in quantities above State reporting thresholds within the OCFA’s jurisdiction. The programs maintain this information so it is accessible to the public. Another key program goal is to make information about the presence of chemicals known to emergency responders and this is accomplished through the annual permit program.
- The California Accidental Release Program (CalARP), which implements the Federal and State requirements for toxic and flammable materials. The OCFA Board initially established CalARP fees in July 2000. Examples of the 42 facilities impacted include large propane storage facilities, water treatment plants (i.e. Metropolitan Water District’s Diemer Filtration Plant) and facilities with very large freezers (i.e. industrial, grocery warehouses).

***What was Involved in the Fee Study?***

OCFA staff worked with Revenue & Cost Specialists to conduct the fee study and identify the costs associated with the services provided. Attachment 3 to the staff report is a letter from RSC confirming that the methodology utilized is reasonable and the proposed fees do not exceed the cost of providing services. Attachment 3A is a report from RSC that outlines specific suggestions to improve and incorporate into the overall fee study process. The OCFA’s responses to the report recommendations are included as Attachment 4.

***What were the Findings of the Fee Study?***

Staff anticipates the proposed fee schedules will decrease overall Fire Prevention revenues by approximately **\$914,105** per year based on estimated volume for each service activity. The estimated changes are summarized in the table below:

<u>Section</u>	<u>FY 2012/13 Proposed Budget Based on New Fees *</u>	<u>FY 2012/13 Adopted Budget</u>	<u>\$ Increase (Decrease)</u>	<u>% Increase (Decrease)</u>
<b>Planning &amp; Development</b>	\$3,286,391	\$3,306,125	(\$19,734)	(0.6%)
<b>Safety &amp; Environmental Services</b>				
· Inspections	\$2,063,646	\$2,030,424	\$33,222	1.6%
· HMS	\$273,207	\$1,248,742	(\$1,011,535)	(81.0%)
· CalARP	<u>\$243,466</u>	<u>\$159,524</u>	<u>\$83,942</u>	34.5%
<b>Subtotal</b>	\$2,580,319	\$3,474,690	(\$894,371)	(25.7%)
<b>Total Fire Prevention Program Revenue</b>	<u>\$5,866,710</u>	<u>\$6,780,815</u>	<u>(\$914,105)</u>	<u>(13.4%)</u>

\* For illustrative purposes, the proposed budget incorporates the recommended exemption policy (Attachment 1A) for P&D and S&ES and is based on a July 1<sup>st</sup> implementation. Actual revenue will vary depending on actual fee activity.

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***What are the Cost Recovery Levels?***

Listed below are the cost recovery levels by program:

**Planning and Development**

	<b><u>Prog Costs</u></b>	<b><u>% of Total Prog Cost</u></b>
Fee Funded Activities <i>(Based on the proposed fee schedule)</i>	\$3,484,589	80.1%*
Exemptions	<u>(\$198,198)</u>	<u>(4.6%)</u>
<i>Total Fee Funded Activities - net</i>	\$3,286,391	75.5%
 <i>Non Fee Funded Activities</i>		
1. Annual Inspections Primarily includes inspections of high rise buildings to verify safety systems and building management practices are keeping these buildings safe. These inspections are required by State law. The number of these types of structures in OCFA's service area requires staff from multiple sections to accomplish them. If the inspection is billable, it will be charged under the S&ES fee schedule.	\$62,246	1.4%
2. Ready, Set, Go! Ready, Set, Go is the OCFA's vegetation management and home hardening program. The goal of the program is to improve the survivability of structures when threatened by a wildfire in the interface areas of the County.	\$193,873	4.5%
3. Fire Prevention Improvement Staff participates in a variety of projects and programs that are intended to improve service delivery and target our efforts on fire problems specific to OCFA jurisdictions.	\$398,373	9.2%
4. Two Dedicated Fire Prevention Positions These positions were included as part of the Joint Powers Service Level Agreement with the City of Irvine. The two Fire Prevention Staff are dedicated to the City to enhance service levels.	<u>\$208,671</u>	<u>4.8%</u>
<b><i>Subtotal of Non-Fee Funded Activities</i></b>	<u>\$863,163</u>	<u>19.9%</u>
<b>Total Program Costs</b> (including exemptions)	<u><b>\$4,347,752</b></u>	<u><b>100%</b></u>

\* As noted above, the Planning & Development Section is 80.1% fee funded including exemptions that represent 4.6% of the total program costs. The non-fee funded activities represent 19.9% of the total Planning and Development program costs.

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**Safety & Environmental Services**

Fee Funded Activities (Based on the proposed fee schedule)	<b>Total Prog Costs</b>	<b>% of Total Prog Cost</b>
Inspections	\$2,265,834	45.4%
Exemptions	<u>(\$202,188)</u>	<u>(4.0%)</u>
Subtotal - Inspections	\$2,063,646	41.4%
HMS	\$273,207	5.5%
Cal ARP	<u>\$243,466</u>	<u>4.9%</u>
<i>Total Fee Funded Activities - net</i>	\$2,580,319	51.8%*
HMS Tri-Annual Verification not billed in 2012-13	\$100,566	2.0%
<b>Non-Fee Funded Activities</b>		
1. Malfunctioning Alarms	\$96,152	1.9%
The goal of the program is to improve community safety by requiring business and property owners to maintain their fire alarm systems, and to repair systems that are not functioning properly.		
2. Ready, Set, Go!	\$702,781	14.1%
Ready, Set, Go is the Organization's vegetation management and home hardening program. The goal of the program is to improve the survivability of structures when threatened by a wildfire in the interface areas of the County. This is in addition to the Planning and Development costs.		
3. Programs	\$205,216	4.1%
Staff has developed and implemented new programs designed to reduce or eliminate the top risks that contribute to community fire losses. Examples include the Smoke Alarm Program, New Inspection Program, Ready, Set, Go!, and Local Fire Safe Councils, etc.		
4. Projects	\$528,833	10.6%
Staff is also in the process of developing and piloting new programs designed to reduce or eliminate the top risks that contribute to community fire. Current projects include Preventing Cooking Fires, Multifamily Risk Reduction Program, Countywide Fire Safe Council, etc.		
5. Customer Inquiry Complaints	\$416,657	8.4%
This activity includes responding to Fire and Building Code complaints in residential and commercial occupancies. Additionally, responding to customer questions concerning California Fire and Building Code requirements for businesses.		
6. Station Liaison	\$153,842	3.1%
The Liaison Program is designed to enhance communication and provide an environment for open and collaborative relationships between Fire Prevention and Operations by providing Operations with area-wide training and support.		
<b><i>Subtotal Non-Fee Funded Activities</i></b>	<b><u>\$2,103,481</u></b>	<b><u>42.2%</u></b>
<b>Total Program Costs</b>	<b><u>\$4,986,554</u></b>	<b><u>100%</u></b>

\*As noted above, S&ES is 55.8% fee funded. This is composed of Inspections of 45.4% (including exemptions of 4%), HMS of 5.5% and CalARP of 4.9%. The non-fee funded activities represent 42.2% of the total Safety and Environmental Services program costs. The remaining 2% represents the HMS Tri-Annual Verification fees that will not be billed in 2012-13.

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***Planning & Development Services Fees***

A total of 175 P&D fees are included in the attached fee schedule (Attachment 1B). Highlights from the P&D fee study include:

1. Number of fee increases – 77 with an average increase amount of \$226 or 34%
2. Number of fee decreases – 59 with an average decrease amount of \$187 or 20%
3. Number of fees exempt or hourly charges – 23
4. Number of new fees – 3
5. Number of fees deleted – 13

***Safety and Environmental Services Fees***

Operating Permits

167 S&ES fees related to permit issuance are included in the attached fee schedule (Attachment 1B). Highlights from this portion of the fee study include:

1. Number of fee increases – 66 with an average increase amount of \$123 or 45%
2. Number of fee decreases – 35 with an average decrease amount of \$191 or 21%
3. Number of fees unchanged - 3
4. Number of new fees – 8
5. Number of hourly rate fees - 22
6. Number of flat fees converted to hourly charges – 11
7. Number of issuance and reissuance combo fees separated - 13
8. Number of fees deleted - 9

Hazardous Materials Disclosure Program

8 fees related to the hazardous materials program are included in the attached fee schedule (Attachment 1B). Highlights from the fee study include:

1. Number of fees consolidated - 23 to 8
2. Number of fee increases – 0
3. Average decrease amount of \$563 or 82%
4. Number of new fees – 6
5. Number of fees deleted - 21

California Accidental Release Program (CalARP)

Four (4) CalARP fees are included in the attached fee schedule (Attachment 1B). The CalARP fees will increase, reflecting staff's necessary effort to assure the safety of facilities in which risks are extremely high. The CalARP program was established in 2002 before time estimates were available for a calculation of OCFA's full cost recovery. The 2007 Fee Study refined the estimates. The proposed fees represent the actual time required to perform the task based on history.

1. Number of fee increases – 3 with an average increase amount of \$2,684 or 97%.

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***Why did the fees change so dramatically?***

The changes to the various fees are attributable to the following:

***Overall:***

***Annual Salaries and Benefits Escalator***

In 2007, the Board adopted a resolution that stated the Fire Prevention fees shall be adjusted July 1 and each subsequent year. The fee increase will be the same as the percentage increases in the Authority’s salaries and benefits provided for in the Memorandum of Understanding for the General and Supervisory units. The table below reflects the proposed adjustment and Board actions.

<u>FY</u>	<u>Proposed</u>	<u>Adopted</u>	<u>Difference</u>
2008/09	4.42%	4.42%	0%
2009/10	1.94%	1.94%	0%
2010/11	3.86%	0%	(3.86%)
2011/12	<u>6.01%</u>	<u>0%</u>	<u>(6.01%)</u>
Total	<u>16.23%</u>	<u>6.36%</u>	<u>(9.87%)</u>

As noted above, the Board did not approve the FY 2010/11 or 2011/12 increases for a combined total of 9.87%. In addition, the proposed salaries and benefits adjustment for FY 2012/13 would have been 1.69% if it was presented to the Board in lieu of the completion of the comprehensive Fee Study that incorporates this adjustment.

***Indirect Cost Rate Proposal (ICRP)/Overhead Rate***

The OCFA indirect cost rate or overhead rate was calculated based on Federal OMB guidelines used for grants and Assist-by-Hire claims with modifications. The updated ICRP rate is 14.88% which is a 5.26% decrease from the 2007 Fee Study rate of 20.14%. The reduction is primarily due to the cost containment measures that were implemented over the past five years.

***Fee Consultant Recommendations***

The consultant recommended that administrative and supervisory time be allocated across all fee and non-fee funded activities, prorated as part of the department overhead, rather than included in each fee (i.e. 2 minutes per fee) which was the methodology used in the 2007 Fee Study.

***Programs:***

***Planning and Development Services***

The Planning and Development workload volume that the administrative and supervisory time was allocated across has been reduced from approximately 13,800 (2007 Fee Study) to an estimated 6,200. While staffing levels have been reduced during the period, the current head count reflects the minimal staffing required to ensure the ability to continue to be responsive to the building community and meeting plan submittal turnaround time.

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Safety and Environmental Services

Compared to the 2007 Fee Study, this Fee Study has more reliable data and incorporates the Department's efforts in focusing on high risk facilities and reducing life/property loss. The non-fee funded programs are better defined than in the 2007 Fee Study and now include staff time estimates along with administrative and supervisory time allocations.

Hazardous Materials Disclosure Program

The HMS Disclosure Program fees have the most dramatic reduction in revenue and are a result of significant revision in how the information is being managed and verifying compliance of facilities included in the program. The updated fees represent the estimated time required to handle the administrative compliance requirements of the program as many of the program goals are met through the permit program. A new fee has been established that represents the cost associated with performing the tri-annual site verification required to meet State mandate.

California Accidental Release Program (CalARP)

The CalARP fees increase more accurately reflects staff's efforts to assure the safety of facilities and emergency responders where the risks (and associated consequences) are very high. The program is a Federal Risk Management Program with additional State requirements as outlined in the California Health and Safety Code. The intent of the program is to provide basic information that may be used by first responders in order to prevent or mitigate damage to the public health and safety and to the environment from a release of threatening hazardous materials. Also, from 2007 to current, we have better data and history on actual activity and time required to perform the activities.

Fee Schedule Comparative Analysis

Included as Attachment 2 to this staff report are the following schedules:

1. Planning and Development
  - o 2A – Proposed Fee Changes to 20 Highest Volume (activity) Fees
  - o 2B – Top 20 Fees with Largest Fee Increases
  - o 2C – Top 20 Fees with Largest Fee Decreases
2. Safety & Environmental Services
  - o 2D – Proposed Fee Changes to 20 Highest Volume (activity) Fees
  - o 2E – Top 20 Fees with Largest Fee Increases
  - o 2F – Top 20 Fees with Largest Fee Decreases
  - o 2G – Top 5 Business with Largest Fee Increases
  - o 2H – Top 5 Business with Largest Fee Decreases

New Fees

Included in the proposed fee schedule are the following new fees:

1. Multifamily Inspection Fee - The State of California has mandated the inspection of multifamily residential structures (3 or more units). This fee will be exempted for every residential community that has signed up to be a partner, with OCFA, through the new Multifamily Risk Reduction Program. This new program is designed to create a partnership between the fire department and apartment property owners and managers, building safer communities.

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Board of Directors Meeting  
September 27, 2012 Page 10

2. Special Activity Expedite Fee – This fee is applicable to Special Activity permits that are not submitted within the time period required of the event. The cost represents a fee for the acceleration of the issuance (and associated activity) of a permit.
3. Building Safety Inspection – This fee represents the cost of inspecting facilities for fire lanes, sprinkler systems, exits and material storage. This fee will be applied to businesses that require a fire permit to operate. The Fire Safety Inspection will be performed in conjunction with the operating permit inspection.

Revisions to the Existing Exemption Policy

In addition to the Multifamily Risk Reduction Exemption Program, staff is recommending that the Board also include the OCFA Foundation to the list of exempted organizations. This would apply towards the construction of the 9-1-1 Patriotic Memorial or any other activity requiring a permit from the OCFA.

Frequently Asked Questions

Included as Attachment 5 to the staff report is a list of Frequently Asked Questions (FAQs) and responses.

***Outreach Activities:***

Orange County Building Industry Association (OC BIA) was given preliminary notice of the fee study project on June 27. In addition, staff have met with the OC BIA Executive Director and shared the fee study results. OC BIA comments and input will be shared verbally at the Budget and Finance Committee meeting.

Impact to Cities/Counties:

None.

Fiscal Impact:

The proposed fee schedule (including the exemptions policy) and depending upon volume of activity, may result in an approximate \$914,105 decrease in Fiscal Year 2012/13 revenue from the current projection of \$6.7 million.

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Attachments:

1. Proposed Resolution approving changes in Fire Prevention Fees
  - a. Proposed Exemption Policy
  - b. Proposed Fire Prevention Fee Schedule
  - c. Proposed Public Records Fees/Charges Schedule
2. Fire Prevention Comparative Review
  - a. Proposed Fee Changes to 20 Highest Volume (activity) Fees
  - b. Top 20 Fees with Largest Fee Increases
  - c. Top 20 Fees with Largest Fee Decreases
  - d. Proposed Fee Changes to 20 Highest Volume (activity) Fees
  - e. Top 20 Fees with Largest Fee Increases
  - f. Top 20 Fees with Largest Fee Decreases
  - g. Top 5 Business with Largest Fee Increases
  - h. Top 5 Business with Largest Fee Decreases
3. Revenue & Cost Specialists' Opinion Letter
  - a. List of Recommendations
4. OCFA Response to Revenue & Cost Specialists' Recommendations
5. Frequently Asked Questions
6. The detail analysis schedules from the 2012 Fee Study (On file at the Office of the Clerk)

**RESOLUTION NO. 2012-XX**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE  
COUNTY FIRE AUTHORITY SUPERSEDING RESOLUTION NOS. 2007-17,  
2008-26, 2009-10, AND 2011-04, AND APPROVING CHANGES IN FIRE  
PREVENTION FEES**

*WHEREAS*, the Joint Powers Agreement establishing the Orange County Fire Authority authorizes the Authority to levy and collect fees for services; and

*WHEREAS*, the Board of Directors of the Orange County Fire Authority (the "Board") adopted Resolution No. 2007-17 on September 27, 2007 establishing a Fire Prevention Fee Schedule effective November 5, 2007, and approving an Exemption Policy for the Fee Schedule;

*WHEREAS*, the Board adopted Resolution No. 2008-26 on November 20, 2008, revising portions of the Schedule of Fees; and

*WHEREAS*, the Board adopted Resolution No. 2009-10 on July 23, 2009, revising the Exemptions Policy and revising some of the fees for Fire Prevention services effective October 5, 2009, based on the percentage increases in salary and employee benefits; and

*WHEREAS*, the Board adopted Resolution No. 2011-04 on March 24, 2011, setting forth residential fire sprinkler fees for Fire Prevention effective May 25, 2011; and

*WHEREAS*, a 2012 study has been recently completed to update the cost of each individual Fire Prevention service provided by the Orange County Fire Authority; and

*WHEREAS*, the Board of Directors finds that in accordance with California Government Code Section 66014, the proposed Fire Prevention fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080; and

*NOW THEREFORE, BE IT RESOLVED* that the Board of Directors of the Orange County Fire Authority does hereby adopt the Exemption Policy and approve the fees set forth in Attachment 1A and 1B attached hereto, effective January 1, 2013, except for the Hazardous Material Services (HMS) fees and Attachment 1C - Public Record Request Fees and Charges that will become effective October 1, 2012.

*BE IT FURTHER RESOLVED* that said Fire Prevention Fees and Charges Schedules shall be adjusted July 1 of each succeeding year. The fee increases will be the same as the percentage increases in the Authority salary and employee benefits provided for in the Memoranda of Understanding for the General and Supervisory Units. The increase will not exceed the cost of providing these services.

Orange County Fire Authority  
Resolution No. 2012-XX  
Page 2

*PASSED, APPROVED, AND ADOPTED* this 27<sup>th</sup> day of September 2012.

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TRISH KELLY, CHAIR  
Board of Directors

ATTEST:

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SHERRY A.F. WENTZ, CMC  
Clerk of the Authority

**Orange County Fire Authority**  
**ORANGE COUNTY FIRE AUTHORITY**  
**EXEMPTIONS AND EXCEPTIONS POLICY**  
**FIRE PREVENTION**  
Effective September 28, 2012

The following activities and/or entities shall be exempt from fees charged for Fire Prevention services on the attached fee schedules:

1. Facilities owned and operated by OCFA Partner Agencies (including the County of Orange) and funded from the Partner Authority's general fund. Enterprise funded departments of Partner Agencies (such as Orange County Integrated Waste Management) are not exempt.
2. Day-care facilities owned and operated by public schools and unified school districts.
3. Official Services to include all plan checking, fire permits and inspection activities at public schools, unified school districts, community colleges and universities whose policy-making body is subject to the Brown Act. Special events funded by an entity other than the policy-making body, false alarms and additional services not described herein are subject to fees.
4. Residential fire sprinklers installed to protect existing single-family homes.
5. Construction of unenclosed accessory structure within a wildland interface area (e.g. patio cover, fire pit, gazebo, etc.)
6. Photovoltaic energy systems intended to reduce consumption of traditional electrical energy. (added in 2008)
7. Automotive Compressed Natural Gas refueling stations installed within a residential structure. (added in 2008)
8. Fire false alarm response at single-family homes.
- 9. Projects and activities related to the Orange County Fire Authority Nonprofit Foundation.**
- 10. Multi-family residential structures that participate and complete the requirements of the Multi-family Risk Reduction Program.**

The Fire Marshal may exempt a special activity or fee when, in the opinion of the Fire Marshal, the special activity is conducted by a community based non-profit organization, creates a minimal risk to the community or environment and is a single issuance permit. The request must be submitted and approved in writing prior to the event.

*Note: Items #9 and #10 are recommended additions to the existing Exemption Policy.*

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**  
Effective 1/1/2013

Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
PR100	California Environmental Quality Act (CEQA), Environmental Impact Report (EIR), Notice of Preparation (NOP), and Advance Planning	1	\$223	\$471	\$248	111.17%
PR105	Conditional use, site development, and coastal development permit	225	\$352	\$471	\$119	33.78%
PR110	Map review (A map) -- tentative tract map/screen check	20	\$309	\$561	\$252	81.42%
PR115	Final map review (B Map) and/or clearance letter for print of linen	10	\$352	\$404	\$52	14.67%
PR120	Conceptual fuel modification (inspection not included)	5	\$968	\$910	(\$58)	-6.04%
PR124	Precise fuel modification (includes vegetation clearance inspection for lumber drop, final, and HOA turnover inspections)	20	\$1,117	\$1,283	\$166	14.86%
PR124i	Precise fuel modification – INSP ONLY	1	\$458	\$539	\$81	17.63%
PR127i	Fuel Modification Maintenance Inspection -Customer requested or complaint initiated for Tract Development	1	\$1,021	\$868	(\$153)	-15.02%
PR140	Infrastructure plan – multiple tracts – review of street standards, road lengths, and vehicle entry points, cul-de-sac design, etc. for multi-tract developments	1	\$734	\$1,130	\$396	54.02%
PR145	Fire master plan – Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	100	\$915	\$1,029	\$114	12.47%
PR145i	Fire master plan – Emergency access and fire hydrant location, fire lane markings, or vehicle gates - INSP ONLY	1	\$372	\$362	(\$10)	-2.58%
PR146	Fire protection plan – an alternative to CBC Chapter 7A construction requirements for development in a fire hazard severity zone. <b>Must be used in conjunction with PR910 - Alternate method and materials request</b>	5	Exempt	Exempt	N/A	N/A
PR150	Fire master plan – public school	40	Exempt	Exempt	N/A	N/A
PR155	Temporary fire master plan - proposed emergency access these roads will not remain once the project is complete.	1	\$968	\$783	(\$185)	-19.15%
PR155i	Temporary fire master plan - proposed emergency access these roads will not remain once the project is complete. INSP	1	\$372	\$305	(\$67)	-17.96%
PR160	Residential site review for single family dwelling consisting of one or two units	195	\$575	\$580	\$5	0.79%
PR160i	Residential site review for single family dwelling – INSP ONLY	1	\$234	\$134	(\$100)	-42.94%
PR170	Methane work plan	15	\$309	\$292	(\$17)	-5.66%
PR172	Methane findings & recommendations (Currently included with the Methane work plan)	15	\$309	\$336	\$27	8.85%
PR174	Methane mitigation plan	5	\$352	\$426	\$74	21.04%
PR176	Methane final letter (Currently included with the Methane mitigation plan)	10	\$245	\$269	\$24	9.83%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**  
Effective 1/1/2013

Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
PR180	Vehicle or pedestrian gates across emergency access roads	20	\$436	\$527	\$91	20.89%
PR180i	Vehicle or pedestrian gates across emergency access roads- INSP ONLY	1	\$213	\$191	(\$22)	-10.45%
PR182	Unenclosed accessory structure/outdoor fire place/fire pit in special fire areas. Inspection not required	255	Exempt	Exempt	N/A	N/A
PR184	Speed hump review and drive test	5	\$564	\$834	\$270	47.93%
PR186	Operations pre-planning automation. Fee waived if criteria on handout are satisfied	4	\$479	\$789	\$310	64.63%
PR192	Addressing Layout Developments - Commercial/Residential	1	\$1,150	Hourly Rate	N/A	N/A
PR200	All A Occupancy > 10,000 square feet aggregate	20	\$1,948	\$1,942	(\$6)	-0.29%
PR200i	All A Occupancy > 10,000 square feet aggregate INSP ONLY	1	\$851	\$687	(\$164)	-19.31%
PR204	All A Occupancy ≤ 10,000 square feet aggregate area)	85	\$1,533	\$1,428	(\$105)	-6.87%
PR204i	All A Occupancy ≤ 10,000 square feet aggregate area) INSP ONLY	1	\$777	\$553	(\$224)	-28.81%
PR208	All A ≤ 1500 square feet	35	\$1,011	\$1,252	\$241	23.80%
PR208i	All A ≤ 1500 sq. ft. INSP ONLY	1	\$639	\$534	(\$105)	-16.42%
PR212	Educational other than day care	10	\$1,171	\$1,061	(\$110)	-9.40%
PR212i	Educational other than day care - INSP ONLY	1	\$319	\$343	\$24	7.62%
PR216	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) aggregate	1	\$393	\$847	\$454	115.44%
PR216i	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) INSP ONLY	1	\$202	\$286	\$84	41.63%
PR220	E Day Care or I-4, E3 Daycare (see PR212 for any combination of E occupancies sharing common egress)	5	\$980	\$1,378	\$398	40.63%
PR220i	E Day Care or I-4 - INSP ONLY	1	\$352	\$324	(\$28)	-7.88%
PR224	F: ≤10,000 sq. ft. (also used for B,M,S occupancies when required by Permit Screening Form or Building Official)	10	\$734	\$1,228	\$494	67.31%
PR224i	F ≤ 10,000 sq. ft. - INSP ONLY	1	\$319	\$439	\$120	37.52%
PR228	F: >10,000 sq. ft. (also used for B,M,S occupancies when required by Permit Screening Form or Building Official)	5	\$905	\$1,866	\$961	106.16%
PR228i	F: >10,000 sq. ft. - INSP ONLY	1	\$383	\$687	\$304	79.28%
PR232	H1, H2, H3, H4 or L Occupancy - Chemical classification fee (PR320-PR328) also required	5	\$2,544	\$2,231	(\$313)	-12.32%
PR232i	H1, H2, H3, H4, or L Occupancy Chemical classification fee (PR320-PR328) INSP ONLY	1	\$681	\$706	\$25	3.63%
PR236	S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	1	\$1,555	\$1,325	(\$230)	-14.82%
PR236i	S1 - Motor Vehicle Repair Garages INSP ONLY	1	\$905	\$629	(\$276)	-30.45%
PR240	S1 -Aircraft Repair Hanger (Chem class fee, (PR320-PR328) also required)	1	\$1,543	\$1,656	\$113	7.34%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**  
Effective 1/1/2013

Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
PR240i	S1 -Aircraft Repair Hanger INSP ONLY	1	\$522	\$401	(\$121)	-23.27%
PR244	H5 Occupancy (Chem class fee (PR320-PR328), also required)	1	Hourly Rate	Hourly Rate	N/A	N/A
PR244i	H5 Occupancy INSP ONLY	1	Hourly Rate	Hourly Rate	N/A	N/A
PR248	Structures with non-ambulatory or incapacitated occupants (I-1, I-2, I-2.1, R-2.1 occupancies)	25	Hourly Rate	Hourly Rate	N/A	N/A
PR248i	Structures with non-ambulatory or incapacitated occupants. (I-1, I-2, I-2.1, R-2.1 occupancies) INSP ONLY	1	Hourly Rate	Hourly Rate	N/A	N/A
PR256	I3: Structures with restrained occupants, 3 cells or less	1	\$511	\$677	\$166	32.56%
PR256i	I3: Structures with restrained occupants, 3 cells or less - INSP ONLY	1	\$245	\$229	(\$16)	-6.58%
PR260	I3: Structures with restrained occupants, more than 3 cells	1	\$2,544	\$2,960	\$416	16.37%
PR260i	I3: Structures with restrained occupants, more than 3 cells INSP ONLY	1	\$692	\$763	\$71	10.25%
PR264	R1 or R2 Hotels, motels, apartments, condominiums with ≤ 50 dwelling units per building	2	\$926	\$835	(\$91)	-9.81%
PR268	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 50 dwelling units per building.	1	\$1,512	\$1,895	\$383	25.34%
PR272	R1 or R2 Hotels, motels, apartments, condominiums with > 150 dwelling units per building.	7	\$2,374	Hourly Rate	N/A	N/A
PR276	R4 licensed residential care/ assisted living facilities and similar uses serving 7-19 clients. <i>Facilities serving 6 or less clients, submit only to S&amp;ES.</i>	1	\$3,236	\$1,377	(\$1,859)	-57.44%
PR276i	R4 licensed residential care/ assisted living facilities and similar uses serving 7-19 clients. INSP ONLY	1	\$393	\$458	\$65	16.48%
PR280	R4 licensed residential care/ assisted living facilities and similar uses serving ≥ 20 clients.	1	\$2,746	\$2,348	(\$398)	-14.48%
PR280i	R4 licensed residential care/ assisted living facilities and similar uses serving ≥ 20 clients. INSP ONLY	1	\$618	\$801	\$183	29.62%
PR285	Hi-Rise: Structures that are 55 ft or higher measured from lowest point of fire department access	1	\$5,886	\$6,420	\$534	9.08%
PR285i	High-rise: Structures that are 55' or higher in height - INSP ONLY	1	\$1,352	\$2,003	\$651	48.13%
PR300	Above-ground storage tank, including equipment (see PR625 for <u>temporary</u> above-ground storage tanks)	45	\$1,086	\$1,053	(\$33)	-3.02%
PR300i	Above-ground storage tank, including equipment - INSP ONLY	1	\$702	\$515	(\$187)	-26.64%
PR305	Dispensing from underground storage tank: New installation (Single fee for all tanks at a single location) (Aboveground safety/components only)	1	\$1,139	\$837	(\$302)	-26.55%
PR305i	Dispensing from underground storage tank: New Installation, INSP ONLY (Aboveground safety/components only)	1	\$607	\$343	(\$264)	-43.44%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**  
Effective 1/1/2013

Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
PR310	Dispensing from Underground storage tank: Repair, alteration, abandonment (Aboveground safety/components only)	10	\$585	\$555	(\$30)	-5.10%
PR315	Hazardous Material Process/Storage for Non - H Occupancies. Use with PR320-PR328. Also for outdoor LPG exchange stations; separate chemical classification review not required.	20	\$1,363	\$1,027	(\$336)	-24.62%
PR315i	Hazardous Material Process/Storage for Non - H Occupancies – INSP ONLY	1	\$777	\$534	(\$243)	-31.27%
PR320	Chemical Classification Review. Category I: 1-15 chemicals	20	\$468	\$841	\$373	79.72%
PR322	Chemical Classification Review. Category II: 16-50 chemicals	5	\$937	\$1,523	\$586	62.55%
PR324	Chemical Classification Review. Category III: 51-100 chemicals	1	\$1,363	\$1,754	\$391	28.70%
PR326	Chemical Classification Review. Category IV: > 100 chemicals	5	\$1,799	\$2,325	\$526	29.22%
PR328	Chemical Classification Review. Unusual chemicals/quantities as determined by the Hazardous Material Section	1	Hourly Rate	Hourly Rate	N/A	N/A
PR330	High-piled storage: code/commodity compliance	55	\$1,682	\$1,433	(\$249)	-14.78%
PR330i	High-piled storage - INSP ONLY	1	\$767	\$648	(\$119)	-15.45%
PR335	Commercial cooking hood and duct system (per system)	265	\$372	\$501	\$129	34.76%
PR335i	Commercial cooking hood and duct system (per system) - INSP ONLY	1	\$223	\$210	(\$13)	-5.92%
PR340	Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 30 pounds of any other refrigerant	15	\$2,044	\$1,514	(\$530)	-25.92%
PR340i	Refrigeration unit and system – INSP ONLY	1	\$947	\$689	(\$258)	-27.26%
PR345	Spray booth, spraying area: mechanically ventilated appliance provided to enclose or accommodate a spraying operation (Spraying room see H2)	10	\$1,213	\$1,175	(\$38)	-3.11%
PR345i	Spray booth, spraying area - INSP ONLY	1	\$607	\$458	(\$149)	-24.59%
PR350	Gas systems: medical gas, industrial gas ( <i>including piping and manifolds</i> )	10	\$1,299	\$1,363	\$64	4.90%
PR350i	Gas systems: medical gas, industrial gas – INSP ONLY	1	\$681	\$668	(\$13)	-1.97%
PR355	Dry Cleaning ( <i>cleaning solution</i> ) - Quantity must exceed	1	\$660	\$837	\$177	26.76%
PR360	Special equipment: industrial ovens, vapor recovery, dust collection	15	\$1,522	\$821	(\$701)	-46.06%
PR360i	Special equipment: industrial ovens, vapor recovery, dust collection - INSP ONLY	1	\$692	\$629	(\$63)	-9.04%
PR363	Large Solar System (Requested by Building Official)	45	Exempt	Exempt	N/A	N/A
PR363i	Large Solar System (Requested by Building Official) - INSP ONLY	1	Exempt	Exempt	N/A	N/A

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**  
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Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
PR365	Special extinguishing system: dry chemical, CO2, FM 200, foam liquid systems, inert gas (Halon, Inergen, etc.)	25	\$660	\$505	(\$155)	-23.54%
PR365i	Special extinguishing system – INSP ONLY	1	\$287	\$191	(\$96)	-33.54%
PR375	Battery Systems, stationary storage and cell sites (chemical quantities require application of CFC Art 64 or 2007 IFC Section 608)	10	\$980	\$996	\$16	1.63%
PR375i	Battery systems INSP ONLY	1	\$522	\$458	(\$64)	-12.31%
PR380	Smoke control systems; review of rational analysis	1	\$1,639	\$1,352	(\$287)	-17.49%
PR382	Smoke control systems: design/testing – inc. 1 submittal meeting w/customer	1	\$4,162	\$5,326	\$1,164	27.98%
PR382i	Smoke control systems: design/testing INSP ONLY	1	\$1,160	\$1,945	\$785	67.71%
PR400	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot)	215	\$878	\$648	(\$230)	-26.22%
PR400i	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot) - INSP ONLY	1	\$559	\$158	(\$401)	-71.75%
PR401	NFPA 13D fire sprinkler system: One or two family dwelling - existing home (single lot)	50	Exempt	Exempt	N/A	N/A
PR401i	NFPA 13D fire sprinkler system: One or two family dwelling - existing home (single lot) - INSP ONLY	1	Exempt	Exempt	N/A	N/A
PR402	TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations	30	Exempt	Exempt	N/A	N/A
PR402i	TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations - INSP ONLY	1	Exempt	Exempt	N/A	N/A
PR405	NFPA 13D fire sprinkler system: One or two family dwelling - within new tract developments	45	\$614	\$545	(\$69)	-11.27%
PR405i	NFPA 13D fire sprinkler system: One or two family dwelling - INSP ONLY	270	\$331	\$215	(\$116)	-35.00%
PR406	NFPA 13D Multi-purpose fire sprinkler system (tract, custom or existing home) (FOR INTERNAL TRACKING PURPOSE)	0	\$0	\$0	\$0	0.00%
PR406i	NFPA 13D Multi-purpose fire sprinkler system (tract, custom or existing home) – INSP ONLY (FOR INTERNAL TRACKING PURPOSE)	0	\$0	\$0	\$0	0.00%
PR410	NFPA 13R fire sprinkler system: Multi-family dwellings 3 to 16 units per building	10	\$841	\$1,096	\$255	30.28%
PR410i	NFPA 13R fire sprinkler system 3 to 16 units INSP ONLY	1	\$448	\$445	(\$3)	-0.58%
PR415	NFPA 13R fire sprinkler system >16 units	5	\$990	\$1,219	\$229	23.15%
PR415i	NFPA 13R fire sprinkler system >16 units INSP ONLY	1	\$522	\$636	\$114	21.86%
PR420	New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser	15	\$714	\$971	\$257	36.02%
PR420i	New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser – INSP ONLY	1	\$330	\$388	\$58	17.63%
PR425	New NFPA 13 fire sprinkler system:>100 fire sprinkler heads w/1 riser	75	\$894	\$1,175	\$281	31.47%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**  
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Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
PR425i	New NFPA 13 fire sprinkler system: each additional riser OR per floor in buildings >3 stories. - INSP ONLY	15	\$393	\$484	\$91	23.04%
PR430	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations	500	\$340	\$396	\$56	16.44%
PR430i	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations - INSP ONLY	1	\$223	\$217	(\$6)	-2.91%
PR435	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations	155	\$468	\$683	\$215	45.95%
PR435i	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations - INSP ONLY	1	\$309	\$369	\$60	19.45%
PR440	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review	100	\$681	\$984	\$303	44.43%
PR440i	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review - INSP ONLY	1	\$330	\$445	\$115	34.97%
PR445	Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	15	\$724	\$932	\$208	28.73%
PR445i	Pre-action fire sprinkler system: INSP ONLY	1	\$266	\$484	\$218	81.78%
PR450	New or TI to NFPA 13 in-rack fire sprinkler systems	5	\$841	\$1,087	\$246	29.21%
PR450i	New or TI to NFPA 13 in-rack sprinkler fire sprinkler systems - INSP ONLY	1	\$266	\$369	\$103	38.76%
PR455	NFPA 13 small hose stations	1	\$362	\$527	\$165	45.61%
PR455i	NFPA 13 small hose stations – INSP ONLY	1	\$223	\$236	\$13	5.64%
PR460	NFPA 14 Class I, II or III standpipes (includes all standpipes within a single building)	5	\$798	\$1,200	\$402	50.38%
PR460i	NFPA 14 standpipes INSP ONLY	1	\$458	\$617	\$159	34.73%
PR465	Fire pump installation	2	\$1,064	\$1,163	\$99	9.30%
PR465i	Fire pump installation - INSP ONLY	1	\$479	\$401	(\$78)	-16.38%
PR470	Underground fire protection system: single hydrant OR single riser connection	80	\$755	\$939	\$184	24.31%
PR470i	Underground fire protection system: single hydrant or riser. INSP ONLY	1	\$415	\$515	\$100	24.09%
PR475	Underground fire protection: ≤ 4 additional connections for hydrants or risers - use with PR470	55	\$479	\$889	\$410	85.70%
PR475i	Underground fire protection system: use with PR475 - INSP ONLY	1	\$352	\$553	\$201	57.14%
PR480	Underground repair	20	\$448	\$583	\$135	30.20%
PR480i	Underground repair – INSP ONLY	1	\$330	\$381	\$51	15.60%
PR500	Fire sprinkler monitoring system (Unlimited water flow & tamper switches), & Fire alarm system with ≤ 10 devices.	340	\$362	\$415	\$53	14.63%
PR500i	Fire sprinkler monitoring system – INSP ONLY	35	\$223	\$191	(\$32)	-14.47%
PR510	Fire alarm system: 11-20 initiating devices and/or ≤ 40 notification devices	130	\$734	\$694	(\$40)	-5.46%
PR510i	Fire alarm system: 11-20 initiating devices and/or ≤ 40 notification devices, INSP ONLY	15	\$458	\$248	(\$210)	-45.86%

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Planning and Development Services**  
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Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
PR520	Fire alarm system: >20 initiating and/or >40 notification devices	95	\$1,299	\$1,178	(\$121)	-9.33%
PR520i	Fire alarm system: >20 initiating and/or >40 notification devices, INSP ONLY	1	\$639	\$420	(\$219)	-34.33%
PR610	Field review/inspection – Underground repair	5	\$352	\$467	\$115	32.58%
PR615	Field Plan Review / Inspection Private CNG refueling appliance within a single family residence. (no permit required)	5	Exempt	Exempt	N/A	N/A
PR625	Field Review/ Inspection -Temporary above-ground storage tanks, including equipment	1	\$702	\$276	(\$426)	-60.69%
PR630	Field review/inspection TI to NFPA 13, 13R sprinkler systems: ≤ 25 heads without calculations	65	\$266	\$352	\$86	32.43%
PR635	Field review/inspection TI to NFPA 13, 13R sprinkler systems: 26-99 heads without calculations	10	\$352	\$390	\$38	10.91%
PR900	Coordination/Pre-submittal Meetings: (Initial 2 hours)	15	\$448	\$566	\$118	26.43%
PR905	Written response to inquiry	10	\$458	\$565	\$107	23.44%
PR910	Alternate Method and Material Request	15	\$1,309	\$1,026	(\$283)	-21.65%
PR920	Plan resubmittal: fee charged on 3rd and each subsequent submittal	260	Hourly Rate	Hourly Rate	N/A	N/A
PR922	Plan revision	305	Hourly Rate	Hourly Rate	N/A	N/A
PR924	Re-stamp of plans with wet stamp when submitted with approved plans	20	Hourly Rate	Hourly Rate	N/A	N/A
PR926	Accelerated plan review (fee is in addition to base fee assessed for plan review)	0	Hourly Rate	Hourly Rate	N/A	N/A
PR928	Plan Review time and materials fee: Charged for miscellaneous applications such as unusual time intensive projects, research, travel time, etc.	165	Hourly Rate	Hourly Rate	N/A	N/A
PR940i	Inspection time and materials fee: Charged for miscellaneous applications such as Time Intensive projects, research, travel time, etc.	1	Hourly Rate	Hourly Rate	N/A	N/A
PR942i	Re-inspection fee: Charged when project is not completed or cannot be approved during regular inspection	635	\$234	\$226	(\$8)	-3.42%
PR944i	Special inspection request: after-hours, weekend, or overtime inspections	12	Hourly Rate	Hourly Rate	N/A	N/A

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Safety and Environmental Services - Inspection**  
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Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) (b)	\$ Change by Fee	% Change by Fee
AA1	Aerosol – Issuance	2	\$479	\$402	(\$77)	-16.08%
AA1R	Aerosol - Reissuance	68	\$213	\$322	\$109	51.17%
AA2*	Aircraft Refueling – Issuance	15	\$532	\$417	(\$115)	-21.62%
AA2R*	Aircraft Refueling – Reissuance	1	\$0	\$274	\$274	100.00%
AA3*	Aviation Facility – Issuance	1	\$436	Hourly Rate	N/A	N/A
AA3R*	Aviation Facility – Reissuance	1	\$340	Hourly Rate	N/A	N/A
AA4*	Asbestos Removal - Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AA5*	Waste Handling – Issuance	8	Hourly Rate	Hourly Rate	N/A	N/A
AA5R*	Waste Handling – Reissuance	1	\$0	Hourly Rate	N/A	N/A
AA6*	Amusement Building – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AA6R*	Amusement Building – Reissuance	1	\$0	Hourly Rate	N/A	N/A
AB1	Battery System – Issuance, not an annual permit, one time charge	16	\$330	Hourly Rate	N/A	N/A
AB2	Floor Finishing – Issuance/Reissuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AC1	Candles/Open flame – Issuance	7	\$330	\$338	\$8	2.42%
AC1R	Candles/Open flame – Reissuance	75	\$234	\$322	\$88	37.61%
AC2*	Carnival or Fair – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AC5	Combustible Fiber Storage – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AC5R	Combustible Fiber Storage – Reissuance	1	\$0	Hourly Rate	N/A	N/A
AC6	Combustible Material Storage – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AC6R	Combustible Material Storage – Reissuance	1	\$0	Hourly Rate	N/A	N/A
AC71	Compressed Gas – Corrosive Issuance	1	\$362	\$418	\$56	15.47%
AC71R	Compressed Gas – Corrosive Reissuance	15	\$202	\$338	\$136	67.33%
AC710	Compressed Gas-Toxic - Issuance	11	\$362	\$418	\$56	15.47%
AC710R	Compressed Gas-Toxic - Reissuance	9	\$0	\$338	\$338	100.00%
AC72	Compressed Gas – Flammable Gas Issuance	6	\$362	\$418	\$56	15.47%
AC72R	Compressed Gas – Flammable Gas Reissuance	110	\$202	\$338	\$136	67.33%
AC73	Compressed Gas-Highly Toxic - Issuance	3	\$362	\$418	\$56	15.47%
AC73R	Compressed Gas-Highly Toxic - Reissuance	9	\$0	\$338	\$338	100.00%
AC74	Compressed Gas – Inert Gas Issuance	5	\$362	\$370	\$8	2.21%
AC74R	Compressed Gas – Inert Gas Reissuance	138	\$202	\$322	\$120	59.41%
AC76	Compressed Gas-Oxidizer - Issuance	17	\$362	\$418	\$56	15.47%
AC76R	Compressed Gas-Oxidizer - Reissuance	156	\$202	\$338	\$136	67.33%
AC77	Compressed Gas – Pyrophoric - Issuance	1	\$362	\$402	\$40	11.05%
AC77R	Compressed Gas – Pyrophoric - Reissuance	9	\$0	\$338	\$338	100.00%
AC91	Cryogenics – Physical or Health Hazard - Issuance	1	\$415	\$338	(\$77)	-18.55%
AC91R	Cryogenics – Physical or Health Hazard - Reissuance	2	\$266	\$306	\$40	15.04%
AC92	Cryogen – Flammable Issuance	1	\$415	\$402	(\$13)	-3.13%
AC92R	Cryogen – Flammable Reissuance	1	\$266	\$338	\$72	27.07%
AC94	Cryogen – Inert Issuance	11	\$415	\$338	(\$77)	-18.55%
AC94R	Cryogen – Inert Reissuance	81	\$266	\$306	\$40	15.04%

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(b) Fees listed include M149 Building Safety Inspection (except those fees marked "\*\*")

and M150 Admin Drive Time fees

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Safety and Environmental Services - Inspection**  
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Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) (b)	\$ Change by Fee	% Change by Fee
AC95	Cryogen – Oxidizer Issuance	2	\$415	\$354	(\$61)	-14.70%
AC95R	Cryogen – Oxidizer Reissuance	22	\$266	\$322	\$56	21.05%
AD1	Dry Cleaning Plants – Issuance	1	\$405	\$338	(\$67)	-16.54%
AD11	Dry Cleaning Plants - Package Issuance	8	\$192	\$338	\$146	76.04%
AD11R	Dry Cleaning Plants – Package Reissuance	142	\$117	\$322	\$205	175.21%
AD1R	Dry Cleaning Plants - Reissuance	1	\$298	\$322	\$24	8.05%
AD2	Dust Producing Operations - Issuance	7	\$501	\$418	(\$83)	-16.57%
AD2R	Dust Producing Operations - Reissuance	55	\$372	\$354	(\$18)	-4.84%
AE1	Explosives/Blasting Agents/Fireworks/Rocketry – Issuance	5	\$352	Hourly Rate	N/A	N/A
AE2	Explosives – Model Rockets (Retailers and Use)/ Small Arms Ammunition (Retailers) – Issuance	1	\$181	\$418	\$237	130.94%
AE2R	Explosives – Model Rockets (Retailers and Use)/ Small Arms Ammunition (Retailers) – Reissuance	9	\$0	\$354	\$354	100.00%
AF1*	Firework Stands	127	\$436	\$416	(\$20)	-4.59%
AF2*	Public Display – Fireworks (20+ minutes)	22	\$1,618	\$3,427	\$1,809	111.80%
AF21*	Public Display – Fireworks (up to 20 minutes) Approximately 5-10 minutes in duration such as a homecoming (Previously included with another fee)	3	\$851	\$657	(\$194)	-22.80%
AF22	Pyrotechnics/Special Effects Materials	13	\$862	\$1,041	\$179	20.77%
AF31	Flammable Combustible Liquids – Issuance to use or operate a pipeline	1	\$681	Hourly Rate	N/A	N/A
AF31R	Flammable Combustible Liquids - Reissuance	3	\$628	Hourly Rate	N/A	N/A
AF32	Flammable Liquids – Issuance Class I liquids (5 gallons inside/10 gallons outside)	40	\$468	\$418	(\$50)	-10.68%
AF32R	Flammable Combustible Liquids – Reissuance	616	\$266	\$338	\$72	27.07%
AF33	Combustible Liquids – Issuance. To store, use or handle Class II or IIIA liquids in excess of 25 gallons inside or 60 gallons outside.	22	\$479	\$418	(\$61)	-12.73%
AF33R	Combustible Liquids – Reissuance	494	\$266	\$338	\$72	27.07%
AF34	Flammable Combustible Liquids – Issuance/Reissuance. Removal of liquid without approved pumps.	1	Hourly Rate	Hourly Rate	N/A	N/A
AF35	Flammable Combustible Liquids – Issuance. To operate tank vehicles, equipment, tanks, plants, terminals, wells, etc.	39	\$330	\$418	\$88	26.67%
AF35R	Flammable Combustible Liquids – Reissuance	310	\$234	\$338	\$104	44.44%
AF36	Flammable Combustible Liquids – Issuance. Tank removal or installation (AST/UST)	7	\$352	\$338	(\$14)	-3.98%
AF361	Flammable Combustible Liquids – Each additional tank (AST/UST)	1	\$405	\$322	(\$83)	-20.49%
AF37	Flammable Combustible Liquids – Issuance. Change in content of tank to a more hazardous product.	1	\$319	\$418	\$99	31.03%
AF4	Fruit Ripening – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AF4R	Fruit Ripening – Reissuance	1	\$0	Hourly Rate	N/A	N/A
AH11	Hazardous Materials – Oxidizing Issuance	8	\$511	\$418	(\$93)	-18.20%
AH110	Hazardous Materials – Water Reactive Issuance	8	\$511	\$418	(\$93)	-18.20%

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and M150 Admin Drive Time fees

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
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Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) (b)	\$ Change by Fee	% Change by Fee
AH110R	Hazardous Materials – Water Reactive Reissuance	151	\$309	\$338	\$29	9.39%
AH11R	Hazardous Materials – Oxidizing Reissuance	151	\$309	\$338	\$29	9.39%
AH12	Hazardous Materials – Corrosive Issuance	25	\$511	\$418	(\$93)	-18.20%
AH12R	Hazardous Materials – Corrosive Reissuance	456	\$309	\$338	\$29	9.39%
AH13	Hazardous Materials – Flammable Solids Issuance	2	\$511	\$418	(\$93)	-18.20%
AH13R	Hazardous Materials – Flammable Solids Reissuance	32	\$309	\$338	\$29	9.39%
AH14	Hazardous Materials – Highly Toxic Issuance	7	\$511	\$466	(\$45)	-8.81%
AH14R	Hazardous Materials – Highly Toxic Reissuance	73	\$309	\$370	\$61	19.74%
AH15	Hazardous Materials – Organic Peroxide Issuance	2	\$511	\$466	(\$45)	-8.81%
AH15R	Hazardous Materials – Organic Peroxide Reissuance	15	\$309	\$370	\$61	19.74%
AH16	Hazardous Materials – Pyrophoric Issuance	1	\$511	\$466	(\$45)	-8.81%
AH16R	Hazardous Materials – Pyrophoric Reissuance	13	\$309	\$370	\$61	19.74%
AH18	Hazardous Materials – Toxic Issuance	11	\$511	\$418	(\$93)	-18.20%
AH18R	Hazardous Materials – Toxic Reissuance	187	\$309	\$338	\$29	9.39%
AH19	Hazardous Materials – Unstable Reactive Issuance	5	\$511	\$418	(\$93)	-18.20%
AH19R	Hazardous Materials – Unstable Reactive Reissuance	76	\$309	\$338	\$29	9.39%
AH2	Hazardous Production Material Issuance	1	\$511	Hourly Rate	N/A	N/A
AH2R	Hazardous Production Material Reissuance	1	\$309	Hourly Rate	N/A	N/A
AH3	High Piled Combustible - Issuance	112	\$501	\$578	\$77	15.37%
AH3R	High Piled Combustible Reissuance	495	\$436	\$418	(\$18)	-4.13%
AL1	Liquefied Petroleum Gas – Issuance	14	\$234	\$402	\$168	71.79%
AL1R	Liquefied Petroleum Gas - Reissuance	219	\$181	\$338	\$157	86.74%
AL2	Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings – Issuance/Reissuance	2	Hourly Rate	Hourly Rate	N/A	N/A
AL3*	Lumber Yards and Woodworking Plants – Issuance	1	\$319	\$513	\$194	60.82%
AL3R*	Lumber Yards and Woodworking Plants - Reissuance	7	\$245	\$322	\$77	31.43%
AM1	Magnesium Working – Issuance/Reissuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AM3	Motor Vehicle Fuel Dispensing – Issuance	64	\$245	\$338	\$93	37.96%
AM31	Motor Vehicle Fuel Dispensing – Package Issuance	12	\$192	\$322	\$130	67.71%
AM31R	Motor Vehicle Fuel Dispensing – Package Reissuance	180	\$117	\$322	\$205	175.21%
AM3R	Motor Vehicle Fuel Dispensing - Reissuance	166	\$202	\$322	\$120	59.41%
AO1	Open Burning – Issuance	2	Hourly Rate	Hourly Rate	N/A	N/A
AO2	Organic Coating – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AO2R	Organic Coating – Reissuance	1	\$0	Hourly Rate	N/A	N/A
AO3	Industrial Ovens – Issuance	4	\$393	\$338	(\$55)	-13.99%
AO3R	Industrial Ovens - Reissuance	37	\$192	\$306	\$114	59.38%
AP21 to AP22*	A1-A5 Assembly Issuance	98	\$415	\$488	\$73	17.59%
AP21R to AP22R*	A1-A5 Assembly Reissuance	929	\$256	\$353	\$97	37.89%

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and M150 Admin Drive Time fees

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
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Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) (b)	\$ Change by Fee	% Change by Fee
AP23 to AP25*	Assembly, 300-1,999 Occupants - Issuance	210	\$415	\$691	\$276	66.51%
AP23R to AP25R*	Assembly, 300-1,999 Occupants - Reissuance	1,247	\$256	\$421	\$165	64.45%
AP26*	Exhibits and Trade Shows - Issuance	1	\$372	Hourly Rate	N/A	N/A
AR2	Refrigeration Equipment – Issuance	6	\$489	\$514	\$25	5.11%
AR2R	Refrigeration Equipment – Reissuance	106	\$448	\$370	(\$78)	-17.41%
AR3*	Repair Garage – Issuance	14	\$202	\$274	\$72	35.64%
AR31*	Repair Garage < 5000 sq ft – Package Issuance	26	\$192	\$226	\$34	17.71%
AR31R*	Repair Garage < 5000 sq ft – Package Reissuance	391	\$117	\$178	\$61	52.14%
AR3R*	Repair Garage – Reissuance	171	\$181	\$210	\$29	16.02%
AS1	Spraying or Dipping Operation – Issuance	14	\$393	\$562	\$169	43.00%
AS1R	Spraying or Dipping Operation - Reissuance	192	\$223	\$370	\$147	65.92%
AT1	Tent/Membrane Structure – Issuance	2	\$202	Hourly Rate	N/A	N/A
AT1.1	Canopy Structure – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AT2	Storage of Scrap Tires and Tire Byproducts – Issuance	10	Hourly Rate	Hourly Rate	N/A	N/A
AT2R	Storage of Scrap Tires and Tire Byproducts – Reissuance	9	\$0	Hourly Rate	N/A	N/A
AW1	Hot Work - Issuance.	10	\$405	\$657	\$252	62.22%
AW11	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Issuance	67	\$192	\$370	\$178	92.71%
AW11R	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	619	\$117	\$322	\$205	175.21%
AW1R	Hot Work - Reissuance.	100	\$213	\$466	\$253	118.78%
AW2	Wood Product - Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AW2R	Wood Product - Reissuance	1	\$0	Hourly Rate	N/A	N/A
J200*	Reinspection – Flat rate for any inspection after the 1 <sup>st</sup> .	70	\$202	Hourly Rate	N/A	N/A
J201*	Penalty \$250 – Failure to comply with 1st orders, tags or notices (Applies to all S&ES, HMS, & CalARP fees) <i>(Penalty fees are not included with the annual S&amp;EB increase)</i>	1	\$250	\$250	\$0	0.00%
J202*	Penalty \$500 – Failure to comply with 2nd orders, tags or notices (Applies to all S&ES, HMS, & CalARP fees) <i>(Penalty fees are not included with the annual S&amp;EB increase)</i>	1	\$500	\$500	\$0	0.00%
J203*	Penalty \$1000 – Failure to comply with 3rd or more orders, tags or notices (Applies to all S&ES, HMS, & CalARP fees) <i>(Penalty fees are not included with the annual S&amp;EB increase)</i>	1	\$1,000	\$1,000	\$0	0.00%
M100*	Correctional or Detentional Facility – Large	8	\$1,150	\$546	(\$604)	-52.52%
M101*	Correctional or Detentional Facility – Small	8	\$234	\$259	\$25	10.68%
M102*	High Rise Facility > 75 Feet	117	\$2,310	\$1,120	(\$1,190)	-51.52%
M121*	Care Facility for more than 6 ambulatory clients as defined in the CBC	11	\$554	\$354	(\$200)	-36.10%

\*M149 business safety inspection fee does not apply to this fee code

(a) 2012/13 Hourly Rate is \$205/ hr

(b) Fees listed include M149 Building Safety Inspection (except those fees marked "\*\*")

and M150 Admin Drive Time fees

**Orange County Fire Authority**  
**2012-13 Proposed Fee Schedule**  
**Safety and Environmental Services - Inspection**  
Effective 1/1/2013

Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a) (b)	\$ Change by Fee	% Change by Fee
M122*	Care Facility for more than 6 non ambulatory clients as defined in the CBC	1	\$1,064	\$450	(\$614)	-57.71%
M123*	Hospitals, Nursing homes, Mental hospitals, Detoxification and Surgery Centers	5	\$2,799	\$881	(\$1,918)	-68.52%
M124*	CSFM Day Care Facility	22	\$372	\$211	(\$161)	-43.28%
M125*	Pre-Inspection of Community care, residential care & child day care facilities serving 25 or less persons	1	Hourly Rate	Hourly Rate	N/A	N/A
M126*	Pre-Inspection of Community care, residential care & child day care facilities serving 26 or more persons	1	Hourly Rate	Hourly Rate	N/A	N/A
M130*	Miscellaneous Special Events – Events that may impact emergency operations equipment or access and may only require an over the counter submittal	42	\$149	\$158	\$9	6.04%
M131*	Minor Special Events – Events that may impact emergency operations equipment or access and have attendance or participation by less than 1500 persons.	84	\$223	\$115	(\$108)	-48.43%
M132*	Major Special Events – Events that impact emergency operations equipment or access or have attendance or participation by 1500 or more persons.	81	\$330	\$306	(\$24)	-7.27%
M133*	Special Event Expedite Fee for submittal in <10 days of event	2	\$0	50%	50%	N/A
M140*	Fire Watch	1	Hourly Rate	Hourly Rate	N/A	N/A
M141*	Standby – Engine Company – Board approved cost recovery rate	1	Hourly Rate	Hourly Rate	N/A	N/A
M148*	Building Safety Inspection <10,000 sq ft facilities	421	\$0	\$96	\$96	100.00%
M149*	Building Safety Inspection >10,000 sq ft facilities	181	\$0	\$192	\$192	100.00%
M150*	Multi Permit Facility Allowance (Same Inspection)	4,365	\$38	\$67	\$29	76.32%
M151*	Alternate Means & Methods	1	Hourly Rate	Hourly Rate	N/A	N/A
M152*	All other time to be charged as Time and Materials	16	Hourly Rate	Hourly Rate	N/A	N/A
M153*	Change of Business Owner	1	\$0	\$57	\$57	100.00%
M154*	Multi-Family Insp - Small Complex 3 to 100 Units	1	\$0	\$207	\$207	100.00%
M155*	Multi-Family Insp - Medium Complex 101 to 250 Units	1	\$0	\$348	\$348	100.00%
M156*	Multi-Family Insp - Large Complex 251+ Units	1	\$0	\$488	\$488	100.00%
M157*	Individual Multi-Family - Each Individual Unit Cost	1	\$0	\$23	\$23	100.00%

\*M149 business safety inspection fee does not apply to this fee code

(a) 2012/13 Hourly Rate is \$205/ hr

(b) Fees listed include M149 Building Safety Inspection (except those fees marked "\*\*")

and M150 Admin Drive Time fees

**Orange County Fire Authority  
2012-13 Proposed Fee Schedule**

**Safety and Environmental Services - Hazardous Materials Disclosures and CalARP Fees**

Effective 10/1/12

Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee (a)	\$ Change by Fee	% Change by Fee
<b>Hazardous Materials Disclosure Fees</b>						
DOH1	Chemical Quantity 1-10	2,913	\$522 #	\$85	(\$437)	-83.63%
DOH2	Chemical Quantity 11-20	180	\$788 #	\$89	(\$699)	-88.68%
DOH3	Chemical Quantity 21 +	84	\$1,075 #	\$95	(\$980)	-91.17%
DOI1	Disclosure Verification Insp (once every 3 yrs) - Quantity 1-10	971	\$0	\$91	\$91	100.00%
DOI2	Disclosure Verification Insp (once every 3 yrs) - Quantity 11-20	60	\$0	\$121	\$121	100.00%
DOI3	Disclosure Verification Insp (once every 3 yrs) - Quantity 21+	28	\$0	\$182	\$182	100.00%
HM-01	Reinspection - Hazmat Disclosure Non-compliance	1	\$213	\$75	(\$138)	-64.63%
HM-02	Time and Materials Charge	1	Hourly Rate	Hourly Rate	N/A	N/A
<b>CalArp Fees</b>						
R101	CalARP Level 1	12	\$2,118	\$4,768	\$2,650	125.11%
R102	CalARP Level 2	13	\$2,629	\$5,295	\$2,666	101.42%
R103	CalARP Level 3	17	\$4,162	\$6,898	\$2,736	65.73%
R200	Time and Materials Charge	1	Hourly Rate	Hourly Rate	N/A	N/A

# For \$ change comparison, adopted fee listed was based on the highest number of chemical quantity within the volume range (i.e quantity 1-10)

(a) 2012/13 Hourly Rate is \$205/ hr

**ORANGE COUNTY FIRE AUTHORITY**  
**Schedule of Public Record Request Fees and Charges**

**SERVICES** **AMOUNT**

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***DUPLICATION FEES***

Duplication General:

Copy Rate.....	\$0.15 per page
CD/DVD Disks .....	\$4.00 per disk (actual cost)
Microfilm Copies .....	\$.015 per page
Photographs.....	actual cost

Fair Political Practices Commission Filings (Fees per California Government Code § 81008):

Filings/Statements .....	\$ 0.10 per page or current rate
Retrieval Fee .....	Not to exceed \$5.00 for copies/reports 5+ years old or current rate

Report s/Maps:

After Action Reports.....	actual cost/posted reports available on-line at no charge
Annual Financial Report.....	actual cost/current fiscal year available on-line at no charge
Budget .....	actual cost/current fiscal year available on-line at no charge
Community Right to Know Reports.....	\$2.50 per address
Fire Incident/Paramedic Reports .....	\$2.50 per address/incident
Fire Investigation Reports.....	\$0.15 per page
Reports prepared by Consultants .....	actual cost
Geographic Information System (GIS)/Battalion/Division Maps.....	actual cost@

Specialized Reports/Maps:

Creation of special computer-generated reports/Maps .....	Actual cost per hour based on OCFA Cost Reimbursement Rates, minimum one hour@
Requiring research of records, analysis, compilation.....	Actual cost per hour for the first hour, thereafter billed in ¼ hour increments + \$0.15 per page@

Subscriptions(Via US Mail):

Minutes.....	\$35.00 per year/per body
Agendas.....	\$35.00 per year/per body
Agenda Packet.....	\$25.00 per packet plus postage, if applicable

*Note: All agenda items are available on-line at no charge*

**MISCELLANEOUS SERVICES FEES**

Certification .....	\$2.00 per document
Delivery Service.....	actual cost
Fax Transmissions .....	\$0.15 per page/paid prior to transmission in-lieu of duplication fee
Notary Fees (per CA Government Code § 8211 and 8223) .....	\$10.00 per signature or current rate
Postage .....	current US Postage Rates
Record Retrieval – Offsite Storage .....	\$20 per box (actual cost)

**SUBPOENA FEES** (per California Government Code §68096.1 & 68097.2)

Subpoena for Records .....	\$15.00 deposit applied toward actual costs
Subpoena for Witness .....	\$150.00 deposit applied toward actual witness expenses

**WAIVER OF FEES**

The above fees may be waived at the discretion of the Section Manager concerned when it is clear that the general public and/or OCFA will benefit by providing the service at no cost.

- (a) Examples of the types of service for which the above fees may be waived are as follows:
  - (1) Requests from City Officials, Board Members, etc. for business purposes
  - (2) Requests from individuals or firms directly concerned with pending actions of the Board of Directors or Executive Committee, which require their attendance at a Public Hearing or when legal notice is required.
  - (3) Requests from other Public agencies, including law enforcement agencies and the District Attorney, in cases of cooperative exchange of information.
- (b) Decisions on questionable items shall be made by the Fire Chief or designee.

**LATE FEES**

A 10% late fee may be assessed on past due accounts if payment is not received by the original due date. Late fee assessments applicable to this policy include, but are not limited to

- Ambulance
- Fire Prevention
- Special Activities
- And any other OCFA miscellaneous billings

**Orange County Fire Authority  
2012-13 Fire Prevention Fee Study  
Planning and Development Services  
List of Top 20 Highest Volume Fees**

#	2012-13 Service#	Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee	\$ Change by Fee	% Change by Fee
1	171	PR942i	Re-inspection fee: Charged when project is not completed or cannot be approved during regular inspection	635	\$234	\$226	(\$8)	-3.42%
2	127	PR430	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations	500	\$340	\$396	\$56	16.44%
3	149	PR500	Fire sprinkler monitoring system (Unlimited water flow & tamper switches), & Fire alarm system with ≤ 10 devices.	340	\$362	\$415	\$53	14.63%
4	118	PR405i	NFPA 13D fire sprinkler system: One or two family dwelling - INSP ONLY	270	\$331	\$215	(\$116)	-35.00%
5	90	PR335	Commercial cooking hood and duct system (per system)	265	\$372	\$501	\$129	34.76%
6	2	PR105	Conditional use, site development, and coastal development permit	225	\$352	\$471	\$119	33.78%
7	111	PR400	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot)	215	\$878	\$648	(\$230)	-26.22%
8	16	PR160	Residential site review for single family dwelling consisting of one or two units	195	\$575	\$580	\$5	0.79%
9	129	PR435	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations	155	\$468	\$683	\$215	45.95%
10	151	PR510	Fire alarm system: 11-20 initiating devices and/or ≤ 40 notification devices	130	\$734	\$694	(\$40)	-5.46%
11	11	PR145	Fire master plan – Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	100	\$915	\$1,029	\$114	12.47%
12	131	PR440	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review	100	\$681	\$984	\$303	44.43%
13	153	PR520	Fire alarm system: >20 initiating and/or >40 notification devices	95	\$1,299	\$1,178	(\$121)	-9.33%
14	32	PR204	All A Occupancy ≤ 10,000 square feet aggregate area)	85	\$1,533	\$1,428	(\$105)	-6.87%
15	143	PR470	Underground fire protection system: single hydrant OR single riser connection	80	\$755	\$939	\$184	24.31%
16	125	PR425	New NFPA 13 fire sprinkler system:>100 fire sprinkler heads w/1 riser	75	\$894	\$1,175	\$281	31.47%
17	160	PR630	Field review/inspection TI to NFPA 13, 13R sprinkler systems: ≤ 25 heads without calculations	65	\$266	\$352	\$86	32.43%
18	88	PR330	High-piled storage: code/commodity compliance	55	\$1,682	\$1,433	(\$249)	-14.78%
19	145	PR475	Underground fire protection: ≤ 4 additional connections for hydrants or risers - use with PR470	55	\$479	\$889	\$410	85.70%
20	74	PR300	Above-ground storage tank, including equipment (see PR625 for temporary above-ground storage tanks)	45	\$1,086	\$1,053	(\$33)	-3.02%

**Orange County Fire Authority  
2012-13 Fire Prevention Fee Study  
Planning and Development Services  
Top 20 Fees with Largest Increases**

#	2012-13 Service#	Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee	\$ Change by Fee	% Change by Fee
1	38	PR216	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) aggregate	1	\$393	\$847	\$454	115.44%
2	1	PR100	California Environmental Quality Act (CEQA), Environmental Impact Report (EIR), Notice of Preparation (NOP), and Advance Planning	1	\$223	\$471	\$248	111.17%
3	44	PR228	F: >10,000 sq. ft. (also used for B,M,S occupancies when required by Permit Screening Form or Building Official)	5	\$905	\$1,866	\$961	106.16%
4	145	PR475	Underground fire protection: ≤ 4 additional connections for hydrants or risers - use with PR470	55	\$479	\$889	\$410	85.70%
5	134	PR445i	Pre-action fire sprinkler system: INSP ONLY	1	\$266	\$484	\$218	81.78%
6	3	PR110	Map review (A map) -- tentative tract map/screen check	20	\$309	\$561	\$252	81.42%
7	83	PR320	Chemical Classification Review. Category I: 1-15 chemicals	20	\$468	\$841	\$373	79.72%
8	45	PR228i	F: >10,000 sq. ft. - INSP ONLY	1	\$383	\$687	\$304	79.28%
9	110	PR382i	Smoke control systems: design/testing INSP ONLY	1	\$1,160	\$1,945	\$785	67.71%
10	42	PR224	F: ≤10,000 sq. ft. (also used for B,M,S occupancies when required by Permit Screening Form or Building Official)	10	\$734	\$1,228	\$494	67.31%
11	26	PR186	Operations pre-planning automation. Fee waived if criteria on handout are satisfied	4	\$479	\$789	\$310	64.63%
12	84	PR322	Chemical Classification Review. Category II: 16-50 chemicals	5	\$937	\$1,523	\$586	62.55%
13	146	PR475i	Underground fire protection system: use with PR475 - INSP ONLY	1	\$352	\$553	\$201	57.14%
14	10	PR140	Infrastructure plan – multiple tracts – review of street standards, road lengths, and vehicle entry points, cul-de-sac design, etc. for multi-tract developments	1	\$734	\$1,130	\$396	54.02%
15	139	PR460	NFPA 14 Class I, II or III standpipes (includes all standpipes within a single building)	5	\$798	\$1,200	\$402	50.38%
16	73	PR285i	High-rise: Structures that are 55' or higher in height - INSP ONLY	1	\$1,352	\$2,003	\$651	48.13%
17	25	PR184	Speed hump review and drive test	5	\$564	\$834	\$270	47.93%
18	129	PR435	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations	155	\$468	\$683	\$215	45.95%
19	137	PR455	NFPA 13 small hose stations	1	\$362	\$527	\$165	45.61%
20	131	PR440	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review	100	\$681	\$984	\$303	44.43%

**Orange County Fire Authority  
2012-13 Fire Prevention Fee Study  
Planning and Development Services  
Top 20 Fees with Largest Decreases**

#	2012-13 Service#	Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee	\$ Change by Fee	% Change by Fee
1	112	PR400i	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot) - INSP ONLY	1	\$559	\$158	(\$401)	-71.75%
2	159	PR625	Field Review/ Inspection -Temporary above-ground storage tanks, including equipment	1	\$702	\$276	(\$426)	-60.69%
3	68	PR276	R4 licensed residential care/ assisted living facilities and similar uses serving 7-19 clients. <i>Facilities serving 6 or less clients, submit only to S&amp;ES.</i>	1	\$3,236	\$1,377	(\$1,859)	-57.44%
4	99	PR360	Special equipment: industrial ovens, vapor recovery, dust collection	15	\$1,522	\$821	(\$701)	-46.06%
5	152	PR510i	Fire alarm system: 11-20 initiating devices and/or ≤ 40 notification devices, INSP ONLY	15	\$458	\$248	(\$210)	-45.86%
6	77	PR305i	Dispensing from underground storage tank: New Installation, INSP ONLY (Aboveground safety/components only)	1	\$607	\$343	(\$264)	-43.44%
7	17	PR160i	Residential site review for single family dwelling – INSP ONLY	1	\$234	\$134	(\$100)	-42.94%
8	118	PR405i	NFPA 13D fire sprinkler system: One or two family dwelling - INSP ONLY	270	\$331	\$215	(\$116)	-35.00%
9	154	PR520i	Fire alarm system: >20 initiating and/or >40 notification devices, INSP ONLY	1	\$639	\$420	(\$219)	-34.33%
10	104	PR365i	Special extinguishing system – INSP ONLY	1	\$287	\$191	(\$96)	-33.54%
11	82	PR315i	Hazardous Material Process/Storage for Non - H Occupancies – INSP ONLY	1	\$777	\$534	(\$243)	-31.27%
12	49	PR236i	S1 - Motor Vehicle Repair Garages INSP ONLY	1	\$905	\$629	(\$276)	-30.45%
13	33	PR204i	All A Occupancy ≤ 10,000 square feet aggregate area) INSP ONLY	1	\$777	\$553	(\$224)	-28.81%
14	93	PR340i	Refrigeration unit and system – INSP ONLY	1	\$947	\$689	(\$258)	-27.26%
15	75	PR300i	Above-ground storage tank, including equipment - INSP ONLY	1	\$702	\$515	(\$187)	-26.64%
16	76	PR305	Dispensing from underground storage tank: New installation ( <i>Single fee for all tanks at a single location</i> ) ( <i>Aboveground safety/components only</i> )	1	\$1,139	\$837	(\$302)	-26.55%
17	111	PR400	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot)	215	\$878	\$648	(\$230)	-26.22%
18	92	PR340	Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 30 pounds of any other refrigerant	15	\$2,044	\$1,514	(\$530)	-25.92%
19	81	PR315	Hazardous Material Process/Storage for Non - H Occupancies. Use with PR320-PR328. Also for outdoor LPG exchange stations; separate chemical classification review not required.	20	\$1,363	\$1,027	(\$336)	-24.62%
20	95	PR345i	Spray booth, spraying area - INSP ONLY	1	\$607	\$458	(\$149)	-24.59%

**Orange County Fire Authority  
2012-13 Fire Prevention Fee Study  
Safety and Environmental Services - Inspection  
List of Top 20 Highest Volume Fees**

	2012-13	Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee #	Change by Fee	% Change by Fee
1	139	M150*	Multi Permit Facility Allowance (Same Inspection)	4,365	\$38	\$67	\$29	76.32%
2	101	AP23R to AP25R*	Assembly, 300-1,999 Occupants - Reissuance	1,247	\$256	\$421	\$165	64.45%
3	99	AP21R to AP22R*	A1-A5 Assembly Reissuance	929	\$256	\$353	\$97	37.89%
4	116	AW11R	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	619	\$117	\$322	\$205	175.21%
5	51	AF32R	Flammable Combustible Liquids – Reissuance	616	\$266	\$338	\$72	27.07%
6	82	AH3R	High Piled Combustible Reissuance	495	\$436	\$418	(\$18)	-4.13%
7	53	AF33R	Combustible Liquids – Reissuance	494	\$266	\$338	\$72	27.07%
8	66	AH12R	Hazardous Materials – Corrosive Reissuance	456	\$309	\$338	\$29	9.39%
9	107	AR31R*	Repair Garage < 5000 sq ft – Package Reissuance	391	\$117	\$178	\$61	52.14%
10	56	AF35R	Flammable Combustible Liquids – Reissuance	310	\$234	\$338	\$104	44.44%
11	84	AL1R	Liquefied Petroleum Gas - Reissuance	219	\$181	\$338	\$157	86.74%
12	100	AP23 to AP25*	Assembly, 300-1,999 Occupants - Issuance	210	\$415	\$691	\$276	66.51%
13	110	AS1R	Spraying or Dipping Operation - Reissuance	192	\$223	\$370	\$147	65.92%
14	76	AH18R	Hazardous Materials – Toxic Reissuance	187	\$309	\$338	\$29	9.39%
15	92	AM31R	Motor Vehicle Fuel Dispensing – Package Reissuance	180	\$117	\$322	\$205	175.21%
16	108	AR3R*	Repair Garage – Reissuance	171	\$181	\$210	\$29	16.02%
17	93	AM3R	Motor Vehicle Fuel Dispensing - Reissuance	166	\$202	\$322	\$120	59.41%
18	26	AC76R	Compressed Gas-Oxidizer - Reissuance	156	\$202	\$338	\$136	67.33%
19	63	AH110R	Hazardous Materials – Water Reactive Reissuance	151	\$309	\$338	\$29	9.39%
20	64	AH11R	Hazardous Materials – Oxidizing Reissuance	151	\$309	\$338	\$29	9.39%

\*M149 business safety inspection fee does not apply to this fee code  
# Fees listed include M149 Building Safety Inspection (except those fees marked "\*\*")  
and M150 Admin Drive Time fees

**Orange County Fire Authority**  
**2012-13 Fire Prevention Fee Study**  
**Safety and Environmental Services - Inspection**  
**List of Top 20 Fees with Largest Increases**

#	2012-13	Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee #	Change by Fee	% Change by Fee
1	38	AD11R	Dry Cleaning Plants – Package Reissuance	142	\$117	\$322	\$205	175.21%
2	92	AM31R	Motor Vehicle Fuel Dispensing – Package Reissuance	180	\$117	\$322	\$205	175.21%
3	116	AW11R	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	619	\$117	\$322	\$205	175.21%
4	43	AE2	Explosives – Model Rockets (Retailers and Use)/ Small Arms Ammunition (Retailers) – Issuance	1	\$181	\$418	\$237	130.94%
5	117	AW1R	Hot Work - Reissuance.	100	\$213	\$466	\$253	118.78%
6	45	AF2*	Public Display – Fireworks (20+ minutes)	22	\$1,618	\$3,427	\$1,809	111.80%
7	115	AW11	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Issuance	67	\$192	\$370	\$178	92.71%
8	84	AL1R	Liquefied Petroleum Gas - Reissuance	219	\$181	\$338	\$157	86.74%
9	139	M150*	Multi Permit Facility Allowance (Same Inspection)	4,365	\$38	\$67	\$29	76.32%
10	37	AD11	Dry Cleaning Plants - Package Issuance	8	\$192	\$338	\$146	76.04%
11	83	AL1	Liquefied Petroleum Gas – Issuance	14	\$234	\$402	\$168	71.79%
12	91	AM31	Motor Vehicle Fuel Dispensing – Package Issuance	12	\$192	\$322	\$130	67.71%
13	18	AC71R	Compressed Gas – Corrosive Reissuance	15	\$202	\$338	\$136	67.33%
14	21	AC72R	Compressed Gas – Flammable Gas Reissuance	110	\$202	\$338	\$136	67.33%
15	26	AC76R	Compressed Gas-Oxidizer - Reissuance	156	\$202	\$338	\$136	67.33%
16	100	AP23 to AP25*	Assembly, 300-1,999 Occupants - Issuance	210	\$415	\$691	\$276	66.51%
17	110	AS1R	Spraying or Dipping Operation - Reissuance	192	\$223	\$370	\$147	65.92%
18	101	AP23R to AP25R*	Assembly, 300-1,999 Occupants - Reissuance	1,247	\$256	\$421	\$165	64.45%
19	114	AW1	Hot Work - Issuance.	10	\$405	\$657	\$252	62.22%
20	86	AL3*	Lumber Yards and Woodworking Plants – Issuance	1	\$319	\$513	\$194	60.82%

\*M149 business safety inspection fee does not apply to this fee code  
# Fees listed include M149 Building Safety Inspection (except those fees marked "\*\*")  
and M150 Admin Drive Time fees

**Orange County Fire Authority**  
**2012-13 Fire Prevention Fee Study**  
**Safety and Environmental Services - Inspection**  
**List of Top 20 Fees with Largest Decreases**

#	2012-13	Fee Code	Service Description	2012-13 Projected Volume	2009-10 to 2011-12 Adopted Fee	2012-13 Proposed Fee #	Change by Fee	% Change by Fee
1	130	M123*	Hospitals, Nursing homes, Mental hospitals, Detoxification and Surgery Centers	5	\$2,799	\$881	(\$1,918)	-68.52%
2	129	M122*	Care Facility for more than 6 non ambulatory clients as defined in the CBC	1	\$1,064	\$450	(\$614)	-57.71%
3	123	M100*	Correctional or Detentional Facility – Large	8	\$1,150	\$546	(\$604)	-52.52%
4	125	M102*	High Rise Facility > 75 Feet	52	\$2,310	\$1,120	(\$1,190)	-51.52%
5	135	M131*	Minor Special Events – Events that may impact emergency operations equipment or access and have attendance or participation by less than 1500 persons.	84	\$223	\$115	(\$108)	-48.43%
6	131	M124*	CSFM Day Care Facility	22	\$372	\$211	(\$161)	-43.28%
7	128	M121*	Care Facility for more than 6 ambulatory clients as defined in the CBC	11	\$554	\$354	(\$200)	-36.10%
8	46	AF21*	Public Display – Fireworks (up to 20 minutes) Approximately 5-10 minutes in duration such as a homecoming (Previously included with another fee)	3	\$851	\$657	(\$194)	-22.80%
9	3	AA2*	Aircraft Refueling – Issuance	15	\$532	\$417	(\$115)	-21.62%
10	58	AF361	Flammable Combustible Liquids – Each additional tank (AST/UST)	1	\$405	\$322	(\$83)	-20.49%
11	28	AC91	Cryogenics – Physical or Health Hazard - Issuance	1	\$415	\$338	(\$77)	-18.55%
12	32	AC94	Cryogen – Inert Issuance	11	\$415	\$338	(\$77)	-18.55%
13	61	AH11	Hazardous Materials – Oxidizing Issuance	8	\$511	\$418	(\$93)	-18.20%
14	62	AH110	Hazardous Materials – Water Reactive Issuance	8	\$511	\$418	(\$93)	-18.20%
15	65	AH12	Hazardous Materials – Corrosive Issuance	25	\$511	\$418	(\$93)	-18.20%
16	67	AH13	Hazardous Materials – Flammable Solids Issuance	2	\$511	\$418	(\$93)	-18.20%
17	75	AH18	Hazardous Materials – Toxic Issuance	11	\$511	\$418	(\$93)	-18.20%
18	77	AH19	Hazardous Materials – Unstable Reactive Issuance	5	\$511	\$418	(\$93)	-18.20%
19	104	AR2R	Refrigeration Equipment – Reissuance	106	\$448	\$370	(\$78)	-17.41%
20	40	AD2	Dust Producing Operations - Issuance	7	\$501	\$418	(\$83)	-16.57%

\*M149 business safety inspection fee does not apply to this fee code  
# Fees listed include M149 Building Safety Inspection (except those fees marked "\*\*")  
and M150 Admin Drive Time fees

**Orange County Fire Authority  
2012-13 Fire Prevention Fee Study  
Financial Impact to Business Customers  
Top 5 Businesses with Largest Fee Increases**

Business ID/Name	Fee Amount	Proposed Fee	\$ Change Per Fee	% Change
<b>84437</b>				
<b>KNOTT'S BERRY FARM</b>				
AL1R				
Liquefied Petroleum Gas - Reissuance	\$143	\$271	\$128	
AM3R				
Motor Vehicle Fuel Dispensing - Reissuance	\$164	\$255	\$91	
AR31R				
Repair Garage < 5000 sq ft – Package Reissuance*	\$79	\$111	\$32	
AW1R				
Hot Work - Reissuance.	\$175	\$399	\$224	
M150				
Administrative Drive Time*	\$38	\$67	\$29	
<b>84437 Sum</b>	<b>\$599</b>	<b>\$1,103</b>	<b>\$504</b>	<b>84.14%</b>
<b>5430</b>				
<b>YORBA LINDA BOWL</b>				
AP22R				
A1-A5 Assembly Reissuance	\$218	\$286	\$68	
AP23R				
A1-A5 Assembly Reissuance	\$218	\$354	\$136	
AW11R				
Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	\$79	\$255	\$176	
M150				
Administrative Drive Time*	\$38	\$67	\$29	
<b>5430 Sum</b>	<b>\$553</b>	<b>\$962</b>	<b>\$409</b>	<b>73.96%</b>
<b>84434</b>				
<b>KNOTT'S BERRY FARM</b>				
AF32R				
Flammable Combustible Liquids – Reissuance	\$228	\$271	\$43	
AF33R				
Combustible Liquids – Reissuance	\$228	\$271	\$43	
AS1R				
Spraying or Dipping Operation - Reissuance	\$185	\$303	\$118	
AW11R				
Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	\$79	\$255	\$176	
M150				
Administrative Drive Time*	\$38	\$67	\$29	
<b>84434 Sum</b>	<b>\$758</b>	<b>\$1,167</b>	<b>\$409</b>	<b>53.96%</b>
<b>8827</b>				
<b>IRVINE LANES</b>				
AF32R				
Flammable Combustible Liquids – Reissuance	\$228	\$271	\$43	
AP23R				
A1-A5 Assembly Reissuance	\$218	\$354	\$136	
AW11R				
Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	\$79	\$255	\$176	
M150				
Administrative Drive Time*	\$38	\$67	\$29	
<b>8827 Sum</b>	<b>\$563</b>	<b>\$947</b>	<b>\$384</b>	<b>68.21%</b>
<b>9133</b>				
<b>LOS ALAMITOS RACE COURSE</b>				
AP22R				
A1-A5 Assembly Reissuance	\$218	\$286	\$68	
AP23R				
A1-A5 Assembly Reissuance	\$218	\$354	\$136	
AP25R				
A1-A5 Assembly Reissuance	\$218	\$354	\$136	
M150				
Administrative Drive Time*	\$38	\$67	\$29	
<b>9133 Sum</b>	<b>\$692</b>	<b>\$1,061</b>	<b>\$369</b>	<b>53.32%</b>

**Orange County Fire Authority  
2012-13 Fire Prevention Fee Study  
Financial Impact to Business Customers  
Top 5 Businesses with Largest Fee Decreases**

Business ID/Name	Total Current Fee	Total Proposed Fee	\$ Change Per Fee	% Change
93125				
<b>IRVINE TOWERS</b>				
AF35R				
Flammable Combustible Liquids – Reissuance	\$196	\$271	\$75	
M102				
High Rise Facility > 55 Feet*	\$2,310	\$1,053	(\$1,257)	
M150				
Administrative Drive Time*	\$38	\$67	\$29	
<b>93125 Sum</b>	<b>\$2,544</b>	<b>\$1,391</b>	<b>(\$1,153)</b>	<b>-45.32%</b>
107896				
<b>PIEDMONT OFFICE REALTY TRUST</b>				
AF35				
Flammable Combustible Liquids – Issuance. To operate tank vehicles, equipment, tanks, plants, terminals, wells, etc.	\$292	\$351	\$59	
M102				
High Rise Facility > 55 Feet*	\$2,310	\$1,053	(\$1,257)	
M150				
Administrative Drive Time*	\$38	\$67	\$29	
<b>107896 Sum</b>	<b>\$2,640</b>	<b>\$1,471</b>	<b>(\$1,169)</b>	<b>-44.28%</b>
2947				
<b>IRVINE TOWERS</b>				
AF35R				
Flammable Combustible Liquids – Reissuance	\$196	\$271	\$75	
M102				
High Rise Facility > 55 Feet*	\$2,310	\$1,053	(\$1,257)	
<b>2947 Sum</b>	<b>\$2,506</b>	<b>\$1,324</b>	<b>(\$1,182)</b>	<b>-47.17%</b>
65605				
<b>KOLL CENTER IRVINE</b>				
M102				
High Rise Facility > 55 Feet*	\$2,310	\$1,053	(\$1,257)	
<b>65605 Sum</b>	<b>\$2,310</b>	<b>\$1,053</b>	<b>(\$1,257)</b>	<b>-54.42%</b>
107486				
<b>THE MICHELSON</b>				
AF33				
Combustible Liquids – Issuance. To store, use or handle Class II or IIIA liquids in excess of 25 gallons inside or 60 gallons outside.	\$441	\$351	(\$90)	
M102				
High Rise Facility > 55 Feet*	\$2,310	\$1,053	(\$1,257)	
M150				
Administrative Drive Time*	\$38	\$67	\$29	
<b>107486 Sum</b>	<b>\$2,789</b>	<b>\$1,471</b>	<b>(\$1,318)</b>	<b>-47.26%</b>



*Serving Local Governments Since 1975*

August 27, 2012

Mr. Jim Ruane, Finance Manager/Auditor  
Orange County Fire Authority  
1 Fire Authority Road  
Irvine, CA 92602

Jim,

Per our contract with the Orange County Fire Authority to review the Authority's Fire Prevention Fee Study models and the resulting proposed fees, I have completed the following steps:

- Reviewed the costing methodology and model.
- Reviewed the Authority-wide overhead calculations.
- Reviewed the time detail and resulting costs for every proposed fee service. This step in the process included meeting or talking with various staff members who were involved in the process, and more importantly, who actually perform the work that we are studying. For those services that I had specific questions, we identified the steps involved so that I could better understand what was included in the time allocations. In some cases, there were changes to the time allocations.
- Reviewed in step-by-step detail the Hazardous Materials Disclosure Program and the CalArp Program with the personnel who actually perform the work.
- Reviewed a sample of proposed fees which have significant increases or decreases for reasonableness.
- Reviewed a sample of businesses which are impacted by proposed fee changes.

During the above review process, staff was very open about how the time allocations were calculated. It involved a look backward at historical data, but also took into account the feedback from the people actually doing the work to come up with these time allocations. This is the same process that I would have used. While there were minor changes made to some of the time allocations, I feel comfortable that the resulting time allocations, cost details, and fee recommendations are reasonable reflections of what is involved in providing these services to the Authority's customers and do not exceed the costs reasonably borne as defined in Article XIII B of the State Constitution.

In the future, the Authority should do periodic reviews of its fees to insure that as costs and processes change, the resulting fees recover the full costs, and only the full costs, of the services provided. If there are major program changes in between planned fee reviews, the fees related

to that program should be reviewed in the interim to insure that the fees recover the full costs of the program and not any more.

I would like to thank staff for their help in this review.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Eric Johnson', written over the typed name.

Eric Johnson  
Vice President



*Serving Local Governments Since 1975*

August 27, 2012

Mr. Jim Ruane, Finance Manager/Auditor  
Orange County Fire Authority  
1 Fire Authority Road  
Irvine, CA 92602

Jim,

Per our contract with the Orange County Fire Authority to review the Authority's Fire Prevention Fee Study models and the resulting proposed fees, I have completed the following steps listed below:

**Review of Existing Fire Prevention Fee Study Models and Methodology**

Based on a review of the OCFA's existing Fire Prevention Fee Study models and Fee Program, I have the following comments and suggestions to improve the process and therefore, the end results.

**Time Detail and Service List**

- The Authority should do a full review of the existing service list to determine if services should be combined or expanded.
- For services with incremental increases (such as so much time for so many sprinkler heads), there should be a review of the time spent at the top end of the range (such as a 500 head project) and determine if the time allocated is reasonable.
- For services that are currently charged based on actual time spent, there should be a review to determine if it still makes sense to charge actual time. There should also be a review of those fees to determine if it makes sense to charge a flat fee or actual costs depending on the size. For instance, for the Canopy Permit, it may make sense to charge a flat fee for a 50' x 50' tent and actual costs for anything larger.
- The Authority should determine if the Hazardous Materials inspection fees should be based on each individual chemical or the number of chemicals. Many agencies charge these types of fees based on the number of chemicals.

- There should be time allocations for all services including services that are based on actual time worked. This is important when looking at the total time for each position as any time that is not allocated to fee services most likely will end up being distributed as indirect or departmental (Fire Prevention) overhead costs.
- When looking at the time allocations for all services, the times should reflect typical times, which are not necessarily the same as average times. Very low and very high relative times should be ignored as they can skew the data. These times should be validated against real data whenever possible.
- Administrative times (indirect or departmental overhead costs) should be broken out to their component parts. There could be Tax Supported Services (i.e. non-fee programs and projects tasks) included in these times which should not be an administrative cost that is spread to other services .
- Tax Supported services should also be broken out to their component parts in as much detail as is needed. It is important to recognize that the Fire Prevention function is not 100% fee supported. There will be services that are not related to individual applicants but instead are provided to the general property owner, business, and resident.
- When looking at the various steps involved in each of the fee services, there is possibly a great deal of indirect time included as direct time. Typically, direct time should be time that a position performs each and every time this service occurs. If a position is only involved sometimes or when a problem comes up, it should be included as indirect time. It should also be determined if it makes sense to include all of the clerical and management time based on the above criteria.
- There should be a review of the Research/Meeting time for all services. The definition of this step should be clear and should only be included as direct time if it typically occurs.
- There should be a review of the Re-Inspection time for all services. It should be determined how often a re-inspection occurs and the time weighted accordingly.

### **Cost Details**

- The Available Work Hour number should be calculated based on what OCFA employees actually receive in terms of holiday, vacation, sick leave, and personal leave. Off-site training should also be deducted. In addition, hours should be deducted for breaks (30 minutes per working day) and start-up/wind-down time (15 minutes per working day).
- When calculating the hourly rate for Operations positions fringe benefit and other overhead costs should also be included. These are the full costs of having these positions able to do their job and should be included in the billing rate.

- The HMRT vehicle should only be charged to the Hazardous Materials Response service and not to the Hazardous Materials Disclosure and CalArp services since it is not used during these types of inspections.
- When calculating a Combination Hourly Rate, there should be separate combo rates for Plan Check and Inspection services and they should only include the positions that actually do plan checks and inspections.

### **Authority-wide Overhead Calculation**

After review of the OCFA Indirect Cost Rate Proposal (ICRP)/Overhead calculation, I have the following comments:

- The overhead rate is calculated using a base of Salaries and Benefits. Therefore it is crucial that this rate be applied against Salaries and Benefits when calculating the service costs and fully allocated hourly rates. If the model applies the overhead rate against only Salaries when calculating the service costs and hourly rates, then the overhead base should also only include salaries.
- The Authority is excluding costs not allowed under the Federal OMB guidelines so as not have two separate overhead rates, one for federal grants and one for everything else. This is perfectly acceptable, but since Federal OMB guidelines require that the rate eventually be based on audited actual expenditures, the Authority will have to calculate another overhead rate when the audited actual expenditures are available for the 2012-13 year. It would then use the Carry Forward provision for future years. This is only an issue to the extent that the Authority is recovering indirect costs from Federal grants.

### **Time Allocation Review Meetings**

I met with eight Fire Prevention staff members to discuss the time allocation process and the resulting costs for each of the fee services provided by each division. In some cases there were follow-up phone calls to discuss the issues further.

### **Planning & Development**

- The Extra Help Fire Prevention Specialist/Trainee position should have a total of 531 hours at \$28.51 per hour (actual hourly rate for the position) for an annual salary cost of \$15,139. This position should have no overhead costs.
- In PR-182, move the time for the Prevention Analyst to the Senior Prevention Specialist position.
- Need to verify the times for the following services and make any needed changes:
  - PR-276 to PR-280
  - PR-320 to PR-326

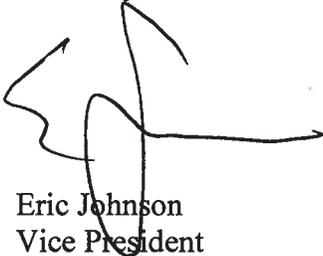
## Safety and Environmental Services

- Combine M102 and M103 and average the time.
- Change the title of M150 to Administrative Drive Time
- For each of R101, R102, and R103, add 150 minutes of CalARP program admin time to the 100 minutes already there. In addition, the time of the Safety Engineer to support this program and train operations staff to respond to these specific businesses should be included as part of this program.
- Break the Building Safety Inspection into two services (small and large) so as not to overburden the smaller businesses. We discussed 30 minutes for the small businesses and 60 minutes for the large businesses.
- Reinspections are needed for about half of the permits. This should be taken into account when determining the Building Safety Inspection time. There should also be a similar adjustment to the Drive Time allocation to take the reinspection drive time into account.

With the above comments and changes I feel the service costs and resulting fees are reasonable.

Please let me know if there are any questions or if any of the comments needs further clarification.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Johnson". The signature is stylized with a large loop and a horizontal stroke extending to the right.

Eric Johnson  
Vice President

## Attachment 4

### OCFA Response to Revenue & Cost Specialists' Recommendations

#### Time Detail and Service List

1. **Recommendation:** The Authority should do a full review of the existing service list to determine if services should be combined or expanded.

*OCFA Response:* OCFA concurs. The current fee schedule reflects the deletion of 43 fees that have been eliminated or combined with another fee.

2. **Recommendation:** For services with incremental increases (such as so much time for so many sprinkler heads), there should be a review of the time spent at the top end of the range (such as a 500 head project) and determine if the time allocated is reasonable.

*OCFA Response:* OCFA concurs. This was included as part of the fee study analysis.

3. **Recommendation:** For services that are currently charged based on actual time spent, there should be a review to determine if it still makes sense to charge actual time. There should also be a review of those fees to determine if it makes sense to charge a flat fee or actual costs depending on the size. For instance, for the Canopy Permit it may make sense to charge a flat fee for a 50' x 50' tent and actual costs for anything larger.

*OCFA Response:* OCFA concurs. All fees were reviewed to determine if a time and material fee was more appropriate than a fixed amount.

4. **Recommendation:** The Authority should determine if it still makes sense to break out the Hazardous Materials Services (HMS) fees based on each individual chemical. Many agencies charge these types of fees based on the number of chemicals.

*OCFA Response:* OCFA concurs. The HMS fees have been consolidated from 23 fees to the proposed six (6).

5. **Recommendation:** There should be time allocations for all services, even those services that are charged actual costs. This is important when looking at the total time for each position as any time that is not allocated to fee services most likely will end up in the Administrative service.

*OCFA Response:* OCFA concurs. Non-fee related time allocations have been identified and included as part of the Cost Recovery analysis section of the staff report.

6. **Recommendation:** When looking at the time allocations for all services, the times should reflect typical times, which are not necessarily the same as average times. Very low and very high relative times should be ignored as they can skew the data. These times should be validated against real data whenever possible.

*OCFA Response:* OCFA concurs. Where applicable, the time allocations were verified by the fee consultant with existing staff that actually perform the activity to validate that it represents the average time.

## Attachment 4

### OCFA Response to Revenue & Cost Specialists' Recommendations

7. **Recommendation:** Administrative times should be broken out to their component parts. There could be Tax Supported Services (non-fee funded services) included in these times which should not be an administrative cost that is spread to other positions. There may also be Authority-wide overhead costs included here which should be spread to the whole Authority and not just to that department.

**OCFA Response:** OCFA concurs. The Cost Recovery analysis included both fee and non-fee funded activity including the applicable administrative and management costs.

8. **Recommendation:** Tax Supported services should also be broken out to their component parts in as much detail as is needed. It is important to recognize that the Fire Prevention function is not 100% fee supported. There will be services that are not related to individual applicants but instead are provided to the general property owner and resident.

**OCFA Response:** OCFA concurs. The tax supported services (non-fee funded) have been identified and included in the staff report under the Cost Recovery section along with a description of the service.

9. **Recommendation:** When looking at the various steps involved in each of the fee services, there is possibly a great deal of indirect time included as direct time. Typically, direct time should be time that a position performs each and every time this service occurs. If a position is only involved sometimes or when a problem comes up, then that should be indirect time and included in the administrative time. It should also be determined if it makes sense to include all of the clerical and management time based on the above criteria.

**OCFA Response:** OCFA concurs. Administrative and management time has been removed as a direct cost and allocated to all fee and non-fee funded activity equally unless there is a uniquely identifiable task associated with a particular fee or set of fees.

10. **Recommendation:** There should be a review of the Research/Meeting time for all services. The definition of this step should be clear and should only be included as direct time if it typically occurs.

**OCFA Response:** OCFA concurs. The proposed fees reflect the estimate of research and meeting time specific and occurring regularly to specific fees. All other research time is now included as part of the Department overhead.

11. **Recommendation:** There should be a review of the Re-Inspection time for all services. It should be determined how often a re-inspection occurs and the time weighted accordingly.

**OCFA Response:** OCFA concurs. The proposed fee schedule reflects the average re-inspection occurrence and estimated time based on the most recent data.

## Attachment 4

### OCFA Response to Revenue & Cost Specialists' Recommendations

#### Cost Details

1. **Recommendation:** The Available Work Hour number should be calculated based on what OCFA employees actually receive in terms of holiday, vacation, sick leave, and personal leave. Off-site training should also be deducted. In addition, hours should be deducted for breaks (30 minutes per working day) and start-up/wind-down time (15 minutes per working day).

**OCFA Response:** OCFA partially concurs. OCFA incorporates the 30 minutes per day for breaks but, based on the current workflow and activity, did not include the additional 15 minutes per day.

2. **Recommendation:** The Hazardous Materials Response Truck (HMRT) should only be charged to the Hazardous Materials Response service and not to the Hazardous Materials Inspection services since it is not used during inspections.

**OCFA Response:** OCFA concurs. The HMRT vehicle is not included as a cost in the current fee schedule.

3. **Recommendation:** When calculating a Combination Hourly Rate, there should be separate combo rates for Plan Check and Inspection services and they should only include the positions that actually do plan checks and inspections.

**OCFA Response:** OCFA did not concur. Due to the ability of employees from both sections to perform inspections (new or existing facilities) a combined average was used.

#### Overhead Calculation

1. **Recommendation:** The overhead rate is calculated using a base of Salaries and Benefits. Therefore it is crucial that this rate be applied against Salaries and Benefits when calculating the service costs and fully allocated hourly rates. If the model applies the overhead rate against only Salaries when calculating the service costs and hourly rates, then the overhead base should also only include salaries.

**OCFA Response:** OCFA concurs. The fee study cost model allocated overhead and indirect costs to salary and benefits costs.

2. **Recommendation:** The Authority is excluding costs not allowed under the Federal OMB guidelines so as not have two separate overhead rates, one for federal grants and one for everything else. This is perfectly acceptable, but since Federal OMB guidelines require that the rate eventually be based on audited actual expenditures, the Authority will have to calculate another overhead rate when the audited actual expenditures are available for the 12-13 year. It would then use the Carry Forward provision for future years. This is only an issue to the extent that the Authority is recovering indirect costs from Federal grants.

**OCFA Response:** OCFA concurs. Separate overhead rates have been established and are maintained based on Federal OMB guidelines (Federal Grants), CALFire (for incident cost recovery) and Fire Prevention Fees.

## **Frequently Asked Questions 2012 Fire Prevention Fee Study**

### **Economic Outlook**

**1. *What impact will the housing industry decline and current economy have on the Fee study?***

The Planning & Development Section is most sensitive to changes in the housing industry and staff monitors activity on a daily basis looking for any fluctuation in activity that may require immediate attention. While OCFA has seen a significant decline in overall Planning Development activities from 13,800 in 2007 to 6,200 (55% decrease), we have reduced the Planning and Development staffing level from 35 (2007 Fee Study) to 24 (31% decrease) that are included as part of this study.

### **Fee Study Results**

**1. *If the fees are approved, what is the overall budget impact?***

The overall Fire Prevention budget impact is a reduction of **\$914,105** in revenue or approximately 13%.

**2. *The fee schedules included in the staff report appear to show significant increase for some fees, why did overall revenue go down rather than up?***

The fee schedules, included as Attachment 1A to the staff report, reflect the variances on a fee-by-fee basis regardless of quantity. Overall revenue is calculated by multiplying total volume by the proposed fee. For example, if a fee with high volume is reduced, it will offset any revenue increase created by the increase in the low volume fees.

### **Fee Study Process**

**1. *What is the CalARP and why did the fees go up so much?***

The CalARP fees increase more accurately reflects staff's efforts to assure the safety of facilities and emergency responders where the risks (and associated consequences) are very high. The program is a Federal Risk Management Program with additional State requirements as outlined in the California Health and Safety Code. The intent of the program is to provide basic information that may be used by first responders in order to prevent or mitigate damage to the public health and safety and to the environment from a release of threatening hazardous materials. Also, from 2007 to current, we have better data and history on actual activity and time required to perform the activities.

**2. *What is the current and new rate for hourly fees and is it the same for both sections?***

The current hourly rate is \$151 and when approved, will be increased to \$205. The proposed hourly rate is the same for both sections to ensure consistency in costs for services that are included in the fee schedules for both sections.

**3. *Could you describe the costing methodology?***

OCFA provided the following data to Revenue & Cost Specialists (R&CS):

- 2012 Fire Prevention salary and benefits, services and supplies, budget, capital improvement, vehicle depreciation, and overhead costs.
- Estimate for computer and vehicle replacements
- Indirect overhead costs
- Projected annual volume data and time estimates from our computer system, Integrated Fire Prevention (IFP).

## **Frequently Asked Questions 2012 Fire Prevention Fee Study**

- R&CS reviewed the data provided and held meetings with Fire Prevention Staff to review time estimates and services for most of the fees being reviewed.
  - Staff determined the hourly rate, direct cost, and indirect costs associated with each staff position. R&CS validated this calculation.
  - R&CS and staff calculated the cost to provide each service (fee) using the above cost components. R&CS audited the calculated costs.
4. ***What overhead was used and how did it compare to the 2007 study?***  
The 2007 Fee Study utilized a 20.14% general overhead rate in this fee study. The 2012 study utilized an overhead rate of 14.88%.
5. ***Why don't we just bill everything hourly instead of a flat fee? Won't that guarantee we recover our costs?***  
For Planning and Development, fees are collected upon initial receipt of the plan. Flat fees are utilized to ensure the customers have a known cost when submitting plans. Also, the use of a flat fee vs. hourly prevents the fluctuations in costs due to the various skill sets of the individual plan reviewers. Additionally, it provides consistency in cost to customers submitting the same plan type. Hourly rates are used for services that either are not common or are very complex and a flat fee cannot be reasonably or equitably determined.
6. ***Is there a way to recover costs for permitted activities not included in the fee schedules?***  
The fee schedules include an hourly rate that can be utilized in the event there is a new or very complex fee activity that is not identified on the existing fee schedule that requires a permit.
7. ***What are the "Administrative Drive Time" (formerly Multi Permit Facility Allowance) and "Building Safety Inspection" fees on the S&ES fee schedule?***  
In 2007, OCFA focus groups, PRM (prior fee consultant) recommended that OCFA create an allowance for businesses that receive more than one permit during the initial inspection. This will be accomplished by charging all businesses a \$35 fee upon initial inspection and discounting all permits issued during the same inspection by \$35. The 2012 Fee Study maintained this process. Building Safety Inspection Fee represents the cost of inspecting facilities for fire lanes, sprinkler systems, exits and material storage. This fee will be applied to businesses that require a fire permit to operate. The Building Safety Inspection will be performed in conjunction with the operating permit inspection.
8. ***What is the Safe Apartment Fee?***  
The State of California has mandated the inspection of multifamily residential structures (3 or more units). This fee will be exempted for every residential community that has signed up to be a partner through the new Multifamily Risk Reduction Program. This new program is designed to create a partnership between the fire department and property owners and managers, building safer communities. Together, the effort is aimed at keeping residents safe from the adverse effects of fire and other life safety issues.

**REPORTS – AGENDA ITEM NO. 3**  
**BOARD OF DIRECTORS MEETING**  
**February 28, 2013**

**CHIEF'S REPORT**

1. Customer Satisfaction Survey Results by City - January 2013
2. Correspondence dated December 13, 2012 from Compromised Structures regarding commendation of Plan Checker Becky Schade and Management Assistant Kathy Mazza

**CUSTOMER SATISFACTION SURVEY**  
**Data by City for January 1 - 31, 2013**

Attachment 1

<b>CITY/AREA</b>	<b>FORMS SENT</b>	<b>FORMS RETURNED *</b>	<b>PERCENT RETURNED *</b>	<b>AVERAGE RATING</b>
Aliso Viejo	14	1	7.14%	96.43%
Buena Park	115	29	25.22%	96.15%
Coto de Caza	17	8	47.06%	98.66%
Cypress	51	14	27.45%	96.37%
Dana Point	83	30	36.14%	99.15%
El Modena	7	0		
Emerald Bay	4	0		
Irvine	336	77	22.92%	97.75%
La Palma	12	2	16.67%	100.00%
Ladera Ranch	3	3	100.00%	100.00%
Laguna Hills	79	26	32.91%	97.62%
Laguna Niguel	134	31	23.13%	96.77%
Laguna Woods	219	82	37.44%	96.60%
Lake Forest	138	50	36.23%	98.77%
Los Alamitos	20	4	20.00%	93.75%
Las Flores	3	0		
Midway City	25	4	16.00%	99.11%
Mission Viejo	244	66	27.05%	97.89%
Modjeska Canyon	4	0		
Orange Park Acres	2	2	100.00%	100.00%
Placentia	104	38	36.54%	98.56%
Portola Hills	0	0		
Rancho Santa Margarita	66	23	34.85%	97.95%
Rossmoor	15	9	60.00%	99.21%
San Clemente	84	27	32.14%	97.80%
San Juan Capistrano	107	34	31.78%	97.33%
Santa Ana	476	89	18.70%	96.13%
Santa Ana Heights	4	2	50.00%	100.00%
Santiago Canyon	1	0		
Seal Beach	146	50	34.25%	96.39%
Silverado Canyon	2	0		
Stanton	69	10	14.49%	99.29%
Sunset Beach	0	0		
Trabuco Canyon	2	0		
Tustin	184	42	22.83%	98.47%
Villa Park	21	11	52.38%	95.78%
Westminster	249	62	24.90%	97.18%
Yorba Linda	137	41	29.93%	98.60%
Non-OCFA cities	32	2	6.25%	100.00%
<b>TOTALS/AVERAGE</b>	<b>3,209</b>	<b>869</b>	<b>27.08%</b>	<b>97.92%</b>

\* Forms Returned and Percent Returned include forms sent in prior months, received this month.



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December 13, 2012

To: Orange County Fire Authority  
1 Fire Authority Road  
Irvine, California 92602

Attn: Chief Keith Richter  
[Keithrichter@ocfa.org](mailto:Keithrichter@ocfa.org)

Re: Commendation  
Plan Checker Becky Schade  
Management Assistant Kathy Mazza

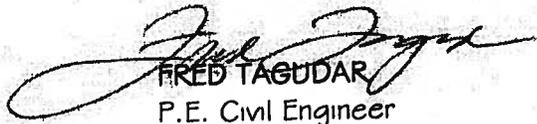
Dear Honorable Chief Richter,

We would like to take this opportunity to commend the above mentioned professionals at the Orange County Fire Authority for their willingness to assist and extremely professional approach in handling situations. Plan checker Becky Schade was kind enough to review our plans on short notice and, after a thorough review, she issued an approval which allowed us to move forward in a timely manner. Ms. Schade conducted herself in a very professional manner which is refreshing to see at City Departments these days. While at the Department, we were fortunate enough to be assisted through the process with Management Assistant Kathy Mazza. Ms. Mazza was extremely helpful and good natured throughout the process. These fine individuals helped make this process a little easier and they represented the Orange County Fire Authority in a superior manner.

Sincerely,



STEPHEN C. MALIN  
General/Fire Protection Engineering  
General Contractor & Corrosive Engineering  
Certified Forensic Consultant #103883



FRED TAGUDAR  
P.E. Civil Engineer